

Request for Qualifications
RFQ 09-03
Architect & Engineering Services
for Chain of Lakes Building

Polk State College (PSC) invites qualified firms to submit proposals for the above referenced contract.

RFQ documents are available at PSC's Purchasing Department located at:

Polk State College
Administration Building / Room WAD-226
999 Avenue H, Northeast
Winter Haven, Florida 33881-4256

Requests for RFQ documents can be made via EMail to wgeltch@polk.edu (preferred method), by calling (863) 669-2918, or via facsimile at (863) 297-1085.

Additionally, RFQ documents can be downloaded at:

www.polk.edu/businessandcommunity/purchasing/RFQ/Pages/09-03.aspx

All firms who download the RFQ documents must so notify the Director of Purchasing via EMail at wgeltch@polk.edu.

A Pre-Proposal Conference will be held on **November 16, 2009** at 2:00 p.m. (local time) in Room WST-126 in the Student Center on the Winter Haven Campus. Attendance is not mandatory.

Submittals must be received by the Purchasing Department no later than 4:00 p.m. (local time) on **November 30, 2009**. Submittals received after such time will be returned unopened.

Contact Wendy Geltch, the Director of Purchasing at (863) 297-1083 for further information.

M/WBE's are encouraged to participate in the RFQ process.

Visit our Website at <http://www.polk.edu/purchasing/>

Wendy Geltch, C.P.M., CPPO, FCCM, FCPM
Director of Purchasing

Posted November 5, 2009



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