

POLK STATE

C O L L E G E

Standing Committees

Updated August 30, 2010

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Academic Quality Council [AQC] - 21 Members

[Meets monthly during fall & spring. Minutes posted on Academic & Student Services Bulletin Board by PS Representative.]

Purpose:

To review all new proposed curricula and proposed curricular changes and to recommend action on those changes to the Vice President for Academic and Student Services. To provide the forum and mechanism for processing and coordinating outcomes and accountability activities as they relate to courses and programs. Additionally, to provide the forum and mechanism for more specific processing and coordinating outcomes and assessment activities as they relate to College Prep, General Education and other Advanced and Professional courses and programs. To serve in an advisory manner on curricular matters as needed and appropriate.

<u>Membership:</u>		<u>Term Expiration:</u>
District Dean of Academic & Student Services & Chair	Patricia Jones	
Dean of Academic Affairs-LK	Marvin Pippert	
Dean of Academic Affairs-WH	Trish Shuart	
10 Faculty Members from AA Programs (balanced or rotated by campus):		
2 English Faculty	Donald Painter	August 2011
	Sherry Siler	August 2011
1 College Prep Reading/Writing Faculty	Kim Thomas	August 2012
1 Humanities Faculty	Rose Collins	August 2011
2 Social Sciences Faculty	Greg Harris	August 2012
	Alex Picard	August 2012
2 Mathematics Faculty	Kaye Betz	August 2011
	Doris Cowan	August 2012
2 Natural Sciences Faculty	Marily Lantz	August 2012
	Michael Harrison	August 2011
4 Faculty Members/Program Directors from AS Programs	Lorrie Jones	August 2011
	Sheila Rios	August 2012
	Kevin Ferrier	August 2012
	John Woodward	August 2012
1 Advising representative-LK	Michelle Sams	August 2012
1 Advising representative-WH	Sylvester Little	August 2012
Student Government Association officer-LK (contact Melvin Thompson to schedule)	Mayra Hidalgo	August 2011
Student Government Association officer-WH (contact Carlos Parra to schedule)	Peter Staudinger	August 2011
President's Staff Representative: VP for Academic & Student Services	Ken Ross	
Resource Members:		
Learning Resources & TLCC-LK representative	Bill Foege	
Learning Resources & TLCC-WH representative	Chris Fullerton	
Dean of Student Services-LK	Reggie Webb	
Dean of Student Services-WH	Charlie Lyle	
College Registrar	Kathy Bucklew	
Director of Institutional Research	Peter Usinger	
Consortium Systems Specialist	Lee Autrey	
Academic Services Specialist (District)	vacant	
Instructional Technology representative	Jim Rhodes	

Career Human Resources Committee [CHRC] - 7 Members

[Meets bi-monthly. Minutes posted on Career Human Resources Committee bulletin board by PS Representative.]

Purpose:

To work collaboratively with the College Human Resources Committee by identifying and addressing issues concerning career employees including but not limited to compensation, staff recruitment, fringe benefits, training and development and other issues that will improve the work environment for career employees.

<u>Membership:</u>		<u>Term Expiration:</u>
7 Career Employees	Deborah Bull	August 2012
	Latasha Lee	August 2012
	Jean Pelletier	August 2011
	Nixsa DelValle	August 2013
	Isanita Suarez	August 2013
	Yvonne Correa	August 2011
	Rex Rhoades	August 2011
President's Staff Representative: VP for Administration/CFO	Peter Elliott	

College Calendar Committee - 14 Members

[Meets as needed. Minutes posted on Committees bulletin board by Executive Secretary/PS Representative.]

Purpose:

The purpose is to establish annual and multi-year College calendars.

<u>Membership:</u>		<u>Term Expiration:</u>
Dean of Student Services	Reggie Webb	
Registrar	Kathy Bucklew	
2 Members Academic Services	Trish Shuart	August 2011
	Lorraine Springer	August 2013
2 Members Business Services	Sheila Wilson	August 2011
	John Sprenkle	August 2013
2 Members Learning Resources & TLCC	Beverly Chapa	August 2011
	Rex Rhoades	August 2013
3 Faculty Members	Paul Pletcher	August 2011
	John Baker	August 2013
	Natalie Linder Whitcomb	August 2012
1 Charter High School Faculty	Trish Sullivan	August 2012
1 Student Representative Winter Haven	Shakena Suggs (Contact Carlos Parra)	August 2011
1 Student Representative Lakeland	Jessica James (Contact Melvin Thompson)	August 2011
President's Staff Representative & Chair: VP for Academic & Student Services	Ken Ross	
Resource Members:		
1 Collegiate High School representative	Sallie Brisbane	
1 Chain of Lakes High School representative	Bridget Fetter	
1 Faculty Senate representative	Tina Feleccia	
Payroll Specialist	Jason Linderman	

College Human Resources Committee - 8 Members

[Meets as needed. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

The committee reviews and facilitates recommendations of the Career, Professional/Technical and Faculty Human Resources Committees. Final recommendations of the College Human Resources Committee are presented to the President's Staff, and for issues with budget implications, also to the College Budget Council (subcommittee of College Planning Council).

<u>Membership:</u>	<u>Term Expiration:</u>
2 Members from CHRC	August 2011
	August 2011
2 Members from FHRC	August 2011
	August 2011
2 Members from P/THRC	August 2011
	August 2011
2 Administrative members from President's Staff	August 2011
	August 2011
President's Staff Representative: VP for Administration/CFO	Peter Elliott
Director of Human Resources & Chair	Jill Hall
Resource Members:	
Payroll Manager	Barbara Lloyd
Director of Talent Search	Pedro Rodriquez
Director of Equity & Diversity	Val Baker

College Planning & Budget Council (PBC) - 28 Members

[Meets as needed. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

The College Planning & Budget Council is a key component of the College's planning and budget development process. The Council reviews the annual strategic planning objectives and budget priorities to ensure alignment with the College's strategic plan. Members of the College Planning and Budget Council are liaisons to the various areas of the College.

Membership:	
President	Eileen Holden
Vice President for Administration/CFO & Co-Chair	Peter Elliott
Vice President for Academic and Student Services	Ken Ross
Associate Vice President for Development	Tracy Porter
Provost-Lakeland	Steve Hull
Provost Winter-Haven	Sharon Miller
District Dean of Academic and Student Services	Patricia Jones
Dean of Academic Affairs-WH	Trish Stuart
Dean of Academic Affairs-LK	Marvin Pippert
Dean of Student Services-Winter Haven	Charles Lyle
Dean of Student Services-Lakeland	Reggie Webb
Director of Equity & Diversity	Val Baker
Director of Facilities	George Urbano
Director of Institutional Research, Effectiveness, & Planning & Co-Chair	Peter Usinger
Director of Charter High School (rotating between WH & LK)	Bridget Fetter (WH)
Director of Corporate College	Robert Clancey
Director of Human Resources	Jill Hall
Director of Information Technology Services	Harriet Stoddard (Interim)
Instructional Technology & Distance Learning representative	Jim Rhodes
Faculty Senate President	Bill Caldecutt
2 Career Human Resources Committee representatives	Chantelle Hrubes Tammy Villanueva
2 Faculty Human Resources Committee representatives	Donald Painter Dodie Cowan
2 Professional/Technical Human Resources Committee representatives (including 1 Program Director)	Ernie Ivey Sallie Brisbane
President, Winter Haven Student Government Association	(Contact Carlos Parra)
President, Lakeland Student Government Association	Justin Bean (Contact Melvin Thompson)
President's Staff Representative: Vice President for Administration/CFO	Peter Elliott
Resource Members:	
Director of Learning Resources-Winter Haven	Chris Fullerton
Director of Learning Resources-Lakeland	Bill Foege
Director of Academic & Student Support Services	Courtlan Thomas
Grant Writer	Jen Schuster
Coordinator of Research/Reports	Mary Beth Freeman

College Safety Committee - 13 Members

[Meets _____. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

- o To create and maintain an active interest in safety;
- o To serve as a means of safety and health communications;
- o To make inspections and recommend methods for the elimination of hazards;
- o To provide information towards the improvement of the safety program.

<u>Membership:</u>		<u>Term Expiration:</u>
Safety and Security Loss Prevention Manager	Robert Taylor, Chair	
Risk Manager	Wendy Geltch	
Human Resources Director	Jill Hall	
Continuing Education Industry Safety Coordinator	Barry Fitzgerald	
1 Winter Haven Facilities representative	Keith Smith	August 2011
1 Lakeland Facilities representative	John Sheffield	August 2011
1 Science representative	Alice Hollis	August 2011
1 Allied Health representative	Don Guillette	August 2012
1 Art representative	Gary Baker	August 2011
1 Information Technology representative	Bill DeWitt	August 2012
1 Special Needs Coordinator	Michelle Sams	August 2011
1 Student Representative Winter Haven	Nicholas Coffman (Contact Carlos Parra)	August 2011
1 Student Representative Lakeland	Jamin Smith (Contact Melvin Thompson)	August 2011
President's Staff Representative: VP for Administration/CFO	Peter Elliott	
Resource Member: Director of Facilities	George Urbano	

Distance Learning Committee - 28 members

[Meets quarterly. Minutes posted on Committees bulletin board by PS Representative.]

Purpose: To provide a forum and mechanism for creating, developing and improving distance learning experiences at the College.

<u>Membership:</u>		<u>Term Expiration:</u>
Director, Instructional Technology Services (non-voting)	(vacant) Chair	
2 Faculty Members from each area (one LK, one WH):		
Arts	LK-Vacant WH-John Anderson	August 2010 August 2011
Letters	LK-Lynda Wolverton WH-Dawn Taylor	August 2011 August 2013
Social Sciences	LK-Sandra Hinko WH-Greg Harris	August 2013 August 2011
Science	LK-Cindy Freitag WH-Logan Randolph	August 2011 August 2013
Nursing/Allied Health	LK- Vacant WH-Mavra Kear	August 2010 August 2011
Mathematics	LK-Nerissa Felder WH-Carolyn Horseman	August 2011 August 2013
Charter High Schools	LK-Vacant WH-Bill Lockhart	August 2010 August 2011
Non-Allied Health Programs	LK-Cliff Bennett WH-Eric Click/David Broxterman	August 2011 August 2013
4 Program Directors from AS Programs (two LK, two WH)	LK-Hertencia Bowe LK-Maria Lehoczky WH-Vacant WH-Nelson Marquez	August 2013 August 2011 August 2010 August 2011
2 Instructional Technologists (one LK, one WH)	LK-Jim Rhodes WH-Todd Thuma	
2 Managers of Teaching/Learning/Computing Centers (one LK, one WH)	LK-Kim DeRonda WH Cheryl Day	
2 Student Services Staff (one LK, one WH)	LK-Audrey Armstrong WH-Matina Wagner	August 2013 August 2011
2 Student representatives (one LK, one WH) Contact Melvin Thompson or Carlos Parra to schedule.	LK-Javon Alexander WH-Wallace Minto	August 2011 August 2011
President's Staff Representative: VP for Academic & Student Services	Ken Ross	
Resource Members:		
District Dean of Academic and Student Services	Patricia Jones	
Dean of Academic Affairs-WH	Trish Shuart	
Dean of Academic Affairs-LK	Marvin Pippert	
Dean of Student Services-WH	Charlie Lyle	
Dean of Student Services-LK	Reggie Webb	
Director of Learning Resources & TLCC-WH	Chris Fullerton	
Director of Learning Resources & TLCC-LK	Bill Foege	

Endowed Teaching Chair Committee - 7 Members

[Meets as needed during spring. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

The Endowed Teaching Chair Program rewards full-time teaching faculty for outstanding teaching and service to the College. The Committee reviews applications and supporting documentation, preparing a list ranking eligible candidates. The Committee may make recommendations in regard to the selection criteria and process. Faculty members who serve on this committee must have at least three years of continuous full-time faculty status at the College.

<u>Membership:</u>		<u>Term Expiration:</u>
1 Arts/Social Sciences Faculty	Kathy Nicklaus	August 2012
1 AS Programs Faculty	Sharon Collins	August 2011
1 Mathematics/Science Faculty	Bruce Dubendorff	August 2011
1 Learning Resources Faculty	Beverly Chapa	August 2012
3 Members of PSC Foundation, Inc. Executive Board *		
President's Staff Representative & Chair: Associate VP for Development	Tracy Porter	

** To be selected at January Foundation Board Meeting*

Faculty Human Resources Committee [FHRC] - 8 Members

[Meets as needed. Minutes posted on Faculty Senate and FHRC bulletin board by PS Representative.]

Purpose:

- To represent faculty employees and their concerns;
- To define issues and establish goals to be addressed, including consideration of the following:
 - Salary schedule and compensation
 - Working conditions
 - Policies and procedures impacting faculty
- To collect and analyze data as necessary;
- To make recommendations to the Faculty Senate and/or the College Human Resources Committee.

<u>Membership (at recommendation of Faculty Senate):</u>		<u>Term Expiration:</u>
2 Members: Arts/Social Sciences	John Anderson	August 2012
	Donald Painter	August 2012
2 Members: Mathematics/Science	Bulmuo Maakuu	August 2012
	Dodie Cowan	August 2012
1 Member: Learning Resources	(vacant)	August 2012
1 Member: Nursing/Allied Health	Stephen Campbell	August 2011
1 Member: Business/Technology	Edna Mitchell	August 2011
1 Member: Charter High School	Lee Childree	August 2011
President's Staff Representative: VP for Academic & Student Services	Ken Ross	

Information Technology Advisory Council [ITAC] - 8 Members

Purpose:

- To review recommendations from the Website Advisory Committee and present them as appropriate to the President's Staff for approval;
- To prepare, review and recommend technology policies to the President's Staff for approval;
- To assist in the development of annual institution-wide technology requests;
- To make recommendations to the President's Staff on the utilization of technology funds appropriated annually;
- To maintain the overall institutional technology plan.

<u>Membership:</u>		<u>Term Expiration:</u>
District Dean of Academic & Student Services	Patricia Jones	
Comptroller	Teresa Vorous	
Chair, Website Advisory Committee	Harriett Stoddard	
Director of Facilities	George Urbano	
Arts/Social Sciences Faculty	Eileen Murphy	August 2011
Business/Technology Faculty	Tina Feleccia	August 2012
Mathematics/Science Faculty	Steve Frye	August 2012
Development Office representative	Marianne George	August 2012
President's Staff Representative & CHAIR: Vice President for Administration/CFO	Peter Elliott	
Resource Members:		
Manager of Computing Systems	Bill DeWitt	
Network Technologies Engineer	vacant	
Learning Resources representative	Bill Foege	

Institutional Effectiveness Council [IEC] - 24 Members

[Meets monthly. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

The IE Council serves as the overall coordinating body for Institutional Effectiveness as an ongoing, comprehensive, broad based and institutionally integrated system for assessment and evaluation. Its main purpose is to improve institutional and student success, and to demonstrate to what degree the institution has been effective in fulfilling or achieving its stated mission and goals. It involves a process of continually reviewing and articulating the mission and goals of the College, defining and assessing intended outcomes, analyzing assessment data, and using the results for improving educational programs and services.

<u>Membership:</u>	<u>Term Expiration:</u>	
Vice President for Academic and Student Services	Ken Ross	
Vice President for Administration/CFO	Peter Elliott	
District Dean of Academic and Student Services	Patricia Jones	
Dean of Academic Affairs-Winter Haven	Trish Shuart	
Dean of Academic Affairs-Lakeland	Marvin Pippert	
Dean of Student Services-Winter Haven	Charles Lyle	
Dean of Student Services-Lakeland	Reggie Webb	
Administrative Services & Budget Liaison	Teresa Vorous	
Director of Inst. Research, Effectiveness, & Planning	Peter Usinger	
1 Instructional Technology & Distance Learning representative	Jim Rhodes	August 2011
1 Information Systems representative	Harriett Stoddard	August 2011
1 Facilities representative (District)	George Urbano	August 2011
4 Faculty Members (representing divisions & campuses) *		
2 Lakeland Faculty:	Sandra Hinko	August 2011
	Susan Hiatt	August 2011
2 Winter Haven Faculty	Tina Feleccia	August 2011
	Sarah Brucato	August 2011
1 Program Director Winter Haven	Gregory Marshall	August 2012
1 Program Director LK/WH	Annette Hutcherson	August 2012
1 Library Representative	Bill Foege	August 2011
1 TLCC Representative	Cheryl Day	August 2011
1 Career Employee Winter Haven	Karen Moore	August 2011
1 Career Employee Lakeland	Sharon Schoolcraft	August 2012
1 Student representative Winter Haven	Kasie Pettus (Contact Carlos Parra)	August 2011
1 Student representative Lakeland	Justin Bean (Contact Melvin Thompson)	August 2011
President's Staff Representative & CHAIR: Director IREP	Peter Usinger	

* As faculty members rotate off, new members will be chosen to represent the divisions by:

1 Business/Technology, 1 Mathematics/Science, 1 Arts/Social Sciences, 1 Charter High School.

NOTE: Members are asked to assign a proxy if they cannot attend a council meeting.

Marketing Committee - 15 Members

[Meets as needed. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

- To develop, evaluate and recommend a consistent, integrated strategy to marketing the College, both internally and externally, by emphasizing its mission, values and academic programs.
- Monitor implementation and recommend improvements to the marketing plan.
- Support special projects as determined by the committee, the College Information Department and the College President.
- Research and evaluate best practices in collegiate marketing to support an effective marketing plan.

<u>Membership:</u>		<u>Term Expiration:</u>
Coordinator of College Information	Tom Dowling	
Dean of Student Services-Winter Haven	Charles Lyle	
Dean of Student Services-Lakeland	Reggie Webb	
District Dean of Academic & Student Services	Patricia Jones	
Director of Instructional Technology Services	(vacant)	
Director of Corporate College	Rob Clancey	
2 Faculty representatives	LK-Lynda Wolverton	August 2012
	WH-Cindy Jaskolka	August 2012
1 Administration/CFO representative	Wendy Geltch	August 2012
1 Development Office representative	Marianne George	August 2012
2 Career/Prof-Tech representatives	Matt James	August 2011
	Courtlan Thomas	August 2011
4 Student Representatives	Aubrey Fletcher (Contact Melvin Thompson)	August 2011
	Gina Kim (Contact Melvin Thompson)	August 2011
	Evi Granados (Contact Carlos Parra)	August 2011
	Shakena Suggs (Contact Carlos Parra)	August 2011
President's Staff Representative & CHAIR: Coordinator of College Information	Tom Dowling	
Resources:		
Nissen Group representative	Ron Palfrey	
Media Production Specialist-Lakeland	Mo McCourt	
Media Production Specialist-Winter Haven	Leah Bartholomay	

Multi-Cultural Diversity Committee - 12 Members

[Meets as needed. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

To support the diversity initiatives of Polk State College as they celebrate and embrace diversity and create an environment of understanding, acceptance, and inclusiveness that enhances and supports diversity awareness and cultural awareness for our students, employees, and community stakeholders. The Director of Equity and Diversity provides leadership in the implementation of the College's diversity initiatives.

<u>Membership:</u>		<u>Term Expiration:</u>
1 Administrative member	Marvin Pippert	August 2012
3 Faculty members	Nerissa Felder	August 2012
	Cheryl Morrison	August 2012
	Trina Smith	August 2011
2 Career members	Rosebud Leslie	August 2012
	vacant	August 2011
2 Professional/Technical members	Claudy Fenelon	August 2012
	Yulonda Bell	August 2013
1 College Student Ombudsmen Winter Haven	Oscar Ramer	
1 College Student Ombudsmen Lakeland	Kim Pearsall	
2 Student Representatives	Carmen Solis (Contact Melvin Thompson)	August 2011
	Cyrel Bustamante (Contact Carlos Parra)	August 2011
President's Staff Representative & CHAIR:		
Director of Equity & Diversity	Val Baker	
Resource Members: 1 Special Needs Coordinator	[Requested As Needed]	
<p>Note: If there are issues on which the College desires to include input from the non-Polk State community, the President may add up to two (2) community members on an advisory, ad hoc basis (no fixed term).</p>		

Professional/Technical Human Resources Committee [P/THRC] - 6 Members

[Meets as needed. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

- To work collaboratively with the College Human Resources Committee.
- To represent Professional/Technical employees by identifying and addressing:
 - Issues of concerns
 - Opportunities for career enhancement including but not limited to:
 - Compensation
 - Transparency in progression structure
 - Training and professional development

<u>Membership:</u>		<u>Term Expiration:</u>
6 Professional/Technical Employees	Dann Hazel	August 2012
	Kevin Ferrier	August 2011
	Saul Reyes	August 2013
	Beverly Woolery	August 2011
	Yulonda Bell	August 2012
	Sallie Brisbane	August 2013
President's Staff Representative: Director of Equity & Diversity	Val Baker	
Resource Members:		
Director of Instructional Technology Services	(vacant)	
Manager of Computing Systems	Bill DeWitt	

Staff and Program Development Committee [SPD] - 9 Members

[Meets as needed. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

The Staff and Program Development Committee recommends the allocation of SPD funds based on its review of proposals that aim to improve staff and program performance in support of the College's mission and goals. This includes funding for activities that focus on individual skills and knowledge, the improvement of existing programs, and the development of new programs.

<u>Membership:</u>		<u>Term Expiration:</u>
1 Administrative member	Charlie Lyle	August 2012
4 Faculty members representing various disciplines and campuses	Cindy Jaskolka	August 2012
	Marily Lantz	August 2012
	Sandra Hinko	August 2011
	Rose Collins	August 2011
2 Career members	Jeanne Wagner	August 2011
	Lynda Ford	August 2011
2 Professional/Technical members	Peter Usinger	August 2011
	Barbara Lloyd	August 2013
President's Staff Representative: VP for Academic & Student Services	Ken Ross	

Student Services Councils [SSC] – 20 members (divided into subgroups)

[Subcommittees meet as needed. Minutes are not posted to ensure student confidentiality.]

Purpose:

To serve as an advisory committee concerned with the quality of service provided students and other customers. Dependent upon the subcommittee configuration, the committee is responsible for hearing a variety of student petitions and concerns and for making appropriate recommendations to the President.

Issues addressed include but are not limited to the following:

- Full cost of instruction waivers, course repeats;
- Substitutions and waivers of course and program requirements, CLAS requirements, and academic and financial aid standards of progress requirements.
- In addition, members may serve to hear matters of student discipline when called upon to do so.

SSC: Student Services Quality Council

20 Members

<u>Membership:</u>	<u>Term Expiration:</u>	
Registrar	Kathy Bucklew	
Assistant Registrar	Yulonda Bell	
1 Coordinator of Institutional Testing (rotating LK, WH)	Simmi Johnson	August 2011
2 Arts/Social Sciences Faculty (at least 1 must be English faculty)	Eileen Murphy	August 2012
	Becky Pugh	August 2011
2 Business/Technology/Allied Health Faculty	Tina Feleccia	August 2012
	David Broxterman	August 2012
2 Mathematics/Science Faculty (at least 1 must be Math faculty)	Marilyn Lantz	August 2012
	Steve Frye	August 2012
2 members from Advising staff	Karen Walfall	August 2012
	Matina Wagner	August 2011
2 AS Program Directors	Hertencia Bowe	August 2011
	Beth Luckett	August 2011
1 Academic Administrator	Marvin Pippert	August 2011
2 Student Services Career staff	Susan Candia	August 2011
	Rosebud Leslie	August 2012
2 Financial Aid Career staff	Lenora Burnett	August 2011
	Ronshetta Howell	August 2012
2 Student Representatives	Javon Alexander (Contact Melvin Thompson)	August 2011
	Wallace Minto (Contact Carlos Parra)	August 2011
President's Staff Representative: VP for Academic & Student Services	Ken Ross	
Campus Representatives:		
Dean of Student Services Winter Haven & Co-Chair	Charles Lyle	
Dean of Student Services Lakeland & Co-Chair	Reggie Webb	
Resource Members:		
Director of Student Athletics	Bing Tyus	
Director of Financial Aid	vacant	
2 Advising Coordinators (if not in membership above)	[as assigned]	
Graduation Coordinator	Anna Coronado	

SSC: Academic Hearing Committee (8 Members)*(As prescribed in Polk State Procedure 1018)*

<u>Membership:</u>		<u>Term Expiration:</u>
6 Faculty members from SSC		
1 Student Services representative from SSC		
1 Student representative		August 2011
President's Staff Representative & Chair: VP for Academic & Student Services	Ken Ross	
Dean of Student Services (Campus Based)	Act as Recording Secretary	

SSC: CLAS Waiver Committee (4 Members)**(Required by SB 1676)**

<u>Membership:</u>	
1 Mathematics faculty from SSC	Steve Frye
1 English faculty from SSC	Eileen Murphy
1 Faculty from SSC (non-mathematics or English)	Becky Pugh
1 Coordinator of Institutional Testing (rotating)	Simmi Johnson
President's Staff Representative: Vice President for Academic and Student Services & CHAIR	Ken Ross

SSC: Discipline Committee (12 Members)

<u>Membership:</u>		<u>Term Expiration:</u>
6 Faculty members from SSC		
2 Student Services Advisors from SSC		
AS Program Director	Beth Lockett	August 2011
1 Coordinator of Institutional Testing (rotating)	Simmi Johnson	August 2011
2 Student representatives from SSC		August 2011
President's Staff Representative & Chair: VP for Academic & Student Services	Ken Ross	
Dean of Student Services	(Campus Based)	
Recording Secretary	Admin. Assistant to the Dean of Student Services	

SSC: Equity Committee (12 Members)

<u>Membership:</u>		<u>Term Expiration:</u>
6 Faculty members from SSC		
2 Student Services Advisors from SSC		
AS Program Director	Hertencia Bowe	August 2011
1 Coordinator of Institutional Testing (rotating)	Simmi Johnson	August 2011
2 Student representatives from SSC		August 2011
President's Staff Representative: VP for Academic & Student Services	Ken Ross	
Dean of Student Services & Chair	(Campus Based)	
Recording Secretary	Admin. Assistant to the Dean of Student Services	

SSC: Petitions Subcommittee (13 Members)*(As prescribed in Polk State Procedure 5023)*

<u>Membership:</u>		<u>Term Expiration:</u>
Registrar	Kathy Bucklew	
6 Faculty members from SSC		
2 Student Services Advisors from SSC		
AS Program Director	Beth Lockett	August 2011
1 Coordinator of Institutional Testing (rotating)	Simmi Johnson	August 2011
2 Student representatives from SSC		August 2011
President's Staff Representative: VP Academic & Student Services	Ken Ross	
Dean of Academic Affairs-Lakeland & Co-Chair	Marvin Pippert	
Dean of Student Services-Lakeland & Co-Chair	Reggie Webb	
Resource Members:		
Director of Financial Aid	vacant	

SSC: Residency Appeals Committee (3 Members)*(Required by SB 1696)*

<u>Membership:</u>	
Registrar	Kathy Bucklew
Assistant Registrar	Yulonda Bell
Student Services representative	Sue Candia
President's Staff Representative: Vice President for Academic and Student Services & CHAIR	Ken Ross

SSC: Substitutions/Waivers Subcommittee (8 Members)*(As prescribed in Polk State Procedure 6066)*

<u>Membership:</u>		<u>Term Expiration:</u>
1 Arts/Social Science Faculty member	Eileen Murphy	August 2012
1 Math/Science Faculty member	Marily Lantz	August 2012
1 Business/Technology/Allied Health Faculty	Tina Feleccia	August 2012
1 Coordinator of Institutional Testing (rotating)	Simmi Johnson	August 2011
2 Student Representatives from SSC		August 2011
Dean of Academic Affairs-Lakeland & Co-Chair	Marvin Pippert	
Dean of Student Services-Lakeland & Co-Chair	Reggie Webb	
President's Staff Representative: VP for Academic & Student Services	Ken Ross	
Resource Members:		
2 Coordinators of Advising and Special Needs	Sylvester Little Michelle Sams	
Registrar	Kathy Bucklew	
Graduation Coordinator	Anna Coronado	

Website Advisory Committee - 14 Members

[Meets as needed. Minutes posted on Intranet at Information Technology/Organizations by PS Representative.]

Purpose:

The purpose of the Website Advisory Committee (WAC) is to address operational issues within Polk State's website and, when necessary, make requests to the Information Technology Advisory Council for financial resources to support the improvement of this resource.

<u>Membership:</u>		<u>Term Expiration:</u>
Director of Information Technology & Chair	Harriett Stoddard (Interim)	
Director of Instructional Technology Services	(vacant)	
Executive Assistant to the President	Brenda Edwards	
1 Academic Services representative	Patricia Jones	August 2012
1 Student Services representative	Simmi Johnson	August 2013
1 Development Office representative	Karen Moore	August 2011
1 Administration/CFO representative	Wendy Geltch	August 2012
1 Information Systems representative	Rick Logsdon	August 2012
1 Arts/Social Sciences Faculty	John Anderson	August 2013
1 Mathematics/Science Faculty	Logan Randolph	August 2011
1 Nursing/Allied Health Program Director or Faculty	Shannon Ryals	August 2011
1 Non-Allied Health AS Program Director or Faculty	Ernie Ivey	August 2012
1 Learning Resources representative	Chris Fullerton	August 2013
1 Faculty Senate representative	Kaye Betz	August 2012
President's Staff Representative: Coordinator of College Information	Tom Dowling	
Resource Members:		
Media Production representative	Mo McCourt or Leah Bartholomay	
Instructional Technologist	Jim Rhodes	
Registrar	Kathy Bucklew	

Workforce Education Quality Council (WEQC) - 23 Members

[Meets 3 times annually. Minutes posted on Committees bulletin board by PS Representative.]

Purpose:

To provide the forum for Workforce Program Directors to address issues such as curriculum, resources, marketing, grants, and Student Services support, and to provide a mechanism for processing and coordinating program review and assessment activities.

<u>Membership:</u>	
District Dean of Academic & Student Services & Chair	Patricia Jones
Allied Health Sub-Council	
Director, Nursing	Annette Hutcherson
Program Director, EMS	Don Guillette
Program Director, PTA	Nelson Marquez
Program Director, OTA	Saritza Guzman-Sardina
Program Director, Radiography	Barbara Koontz
Program Director, HIM	Hertencia Bowe
Program Director, Respiratory Care	Kathee Ford
Program Director, Cardiovascular Technology	Kevin Ferrier
Program Director, Diagnostic Med. Sonography	Beth Lockett
Program Director, Medical Transcription	Sheila Rios
1 Clinical Coordinator	Shannon Ryals
1 Member from Student Services Advising Staff	vacant
Business/Technology Sub-Council	
Program Director, HIM	Hertencia Bowe
Program Director, Early Childhood Education	Karen Greeson
Program Director, Office Administration	Sheila Rios
Program Director, Computer Systems and Business Analysis; Digital Media/Multimedia	Ernie Ivey
Program Director, Computer Network Engineering	Cliff Bennett
Program Director, Business Programs	Maria Lehoczky
Program Director, Criminal Justice	Christen Shea
1 member from Corporate College	Jeanne Wagner
1 member from Institute of Public Safety	Bill Mann
1 member from Student Services Advising Staff	Kerry Anderson
President's Staff Representative: VP for Academic & Student Services	Ken Ross
Resource Members:	[As needed]

In addition to the two sub-councils identified above, a third sub-council consisting of the clinical coordinators for each allied health program will address issues particular to clinical education. This sub-council will be chaired by the Clinical Coordinator who serves on WEQC.