

**POLK STATE COLLEGE
AQC MINUTES**

- Meeting:** Academic Quality Council
- Date/Time:** February 20, 2017, 3:00 p.m.
- Locations:** Winter Haven Campus – WMS 124
Lakeland Campus – LAC 1243
- Recorder:** Sarah Plazak
- Attending Members:** Sally Fitzgerald, Von McGriff, Ben Gracy, Susan Moerschbacher, Anna Butler, Greg Toole, Natalie Whitcomb, Lisa Smelser, Joan Connors (on behalf of Lorrie Jones), Ray Oberg, Maria Lehoczky, Rosebud Leslie, Sandra Ward, Jacqueline Torres, Orathai Northern (as Academic Affairs Dean)
- Attending Resource Members:** Donald Painter, Reggie Webb, Larry Pakowski, Sylvester Little, Kevin Jones, Ronshetta Howell
- Other Faculty/Staff:** Andy Oguntola, Annette Hutcherson, Jennifer Shaw, Cynthia Freitag

Welcome

Orathai welcomed everyone. A quorum was reached at 3:00 p.m.

I. Approval of Minutes from November 21, 2016:

Maria Lehoczky made a motion to approve; Ben Gracy seconded. No further discussion; motion passed unanimously.

**II. Course Modifications: BSC 2085C Human Anatomy and Physiology I and BSC 2086C Human Anatomy and Physiology II
Presenters: Cynthia Freitag and Jennifer Shaw**

Cynthia Freitag proposed changing the course credits of BSC 2085C and BSC 2086C from five credits to four credits. This change would be helpful for both incoming and out-bound transfer students. Most anatomy and physiology courses taught at other Florida community and state colleges are offered at four credits, so the current structure does create some potential issues for transfers.

Ray Oberg asked how this will affect current students. Cynthia said that the change will take place in the fall. Donald Painter added that all of the programs requiring these courses will bring program modifications to AQC that will be effective for the 2018-1 catalog year. New students will need the four-credit courses, whereas prior students will need the five-credit courses. If any prior students did not take BSC 2085C and 2086C, they can go through the process to switch catalog years if that is more beneficial for them.

Ray asked if this will affect the overall points needed to graduate. Donald said that it will, but all of the programs that require these courses have been informed, and they are formulating their plans. Cynthia and Jennifer Shaw said that they did include the program directors in the discussion of this proposed change, and all approved it.

Sylvester Little asked if this change will cause the course content to be compressed or if some content will be eliminated. Jennifer answered that the curriculum and contact hours will stay the same. There will still be two two-hour labs and three hours of lecture each week so that content does not need to be cut. Donald said that students will still get the same great instruction but for less money.

Ray Oberg moved to approve; Natalie Whitcomb seconded.

Lisa Smelser raised a concern regarding the edited language on the BCI in the "Work Missed" section, but Orathai said that it is something that can be resolved outside of AQC because it involves less than twenty percent of the content.

No further discussion; motion passed unanimously.

III. Program Modification: Liberal Arts, AA Presenter: Cynthia Freitag

Cynthia Freitag said that this proposal seeks to modify the Associate in Arts degree program to include SLS 1122 *First Year Seminar* as a graduation requirement. The course itself was previously approved by AQC, and it has been taught this past year. Because the course has already been approved, there is already staffing for it.

Sandra Ward asked if this will be a requirement for select AA student or for all AA students. Cynthia answered that the course is just a graduation requirement for first-time-in-college students. Maria Lehoczky asked how this will be apply to transfer students. Donald Painter said that this change will just affect the catalog: no changes will be made to the degree audit in Genesis.

Greg Toole asked if this is something that may potentially become a requirement for all AA students in the future. Donald and Orathai said this is something the committee can discuss at later meetings.

Ray Oberg moved to approve; Greg Toole seconded. No further discussion; motion passed unanimously.

IV.-VI. Program Modifications: Nursing (Generic Track), AS and Nursing (Transition Track), AS Presenter: Annette Hutcherson

Annette Hutcherson said that at one time, the Nursing program had a list of humanities electives that became unmanageable, so they reduced that list to strictly HUM 2020. This proposal suggests reverting to the earlier style of listing more options in the humanities area, specifically listing all HUM, PHI, and REL courses. This proposed change is due to the large number of substitutions taking place because of the current restriction.

Ray Oberg asked if this change will affect current or future students. Annette said that for current students, substitutions will take place, but new students will have this rule automatically applied.

Kevin Jones asked if this model is similar to what is being used by other institutions in the state, and Annette said that it is.

Maria Lehoczky moved to approve; Jacqueline Torres seconded.

Ben Gracy pointed out that HUM 2020 is listed twice in the prospective curriculum section of the proposal, and Annette said that she will work with Sarah Plazak to correct that.

No further discussion; motion passed unanimously.

Greg Toole made a motion to adjourn the meeting; Jacqueline Torres seconded. Meeting adjourned: 3:23 p.m.