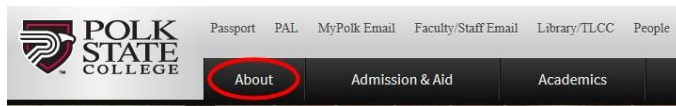


Connecting to Polk State Secure Wireless Staff / Faculty

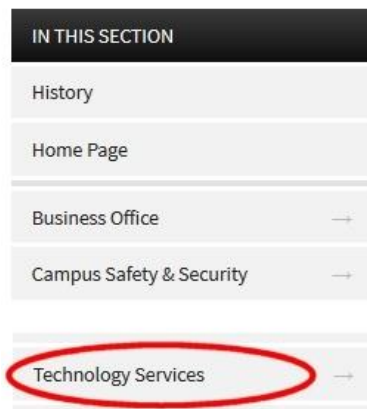
1. Click the wireless icon in the system tray and then click “EAGLE-CONNECT”, then click “Connect”



2. Once connected, open your web browser (preferably Chrome or Firefox) and navigate to www.polk.edu
3. Click the “About” button.



4. Click the “Technology Services” link on the left sidebar (at the very bottom.)



5. Click the “Technology Infrastructure and User Support Services” link on the left sidebar.



6. Click the “Wireless Access” link on the left sidebar.



7. Click the “Create Your Personal Wireless Key” link under the **Faculty/Adjuncts/Staff (Personal Devices)** section.

Faculty/Adjuncts/Staff (Personal Devices)

1. Create Your Personal Wireless Key that can be used on up to three devices. Be sure and login with your Office 365 username and password.

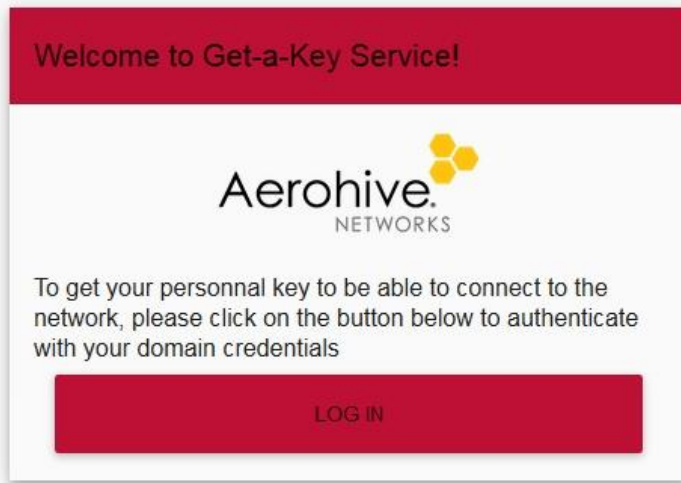
NOTE: This key should not be shared with anyone as it is assigned to your account

2. A personal key will be generated and displayed on screen as well as emailed to your work account.
3. Select the POLKSTATE-SECURE wireless network and when prompted enter the key that was provided.

Staff (College Owned Devices)

1. Polk State College Owned devices used solely by a staff member will be pre-configured to join the POLKSTATE-EQUIPMENT wireless SSID. If for some reason your device is unable to connect, please contact Infrastructure and User Services at extension 5111.

8. You will be directed to a Wireless Key Request screen. Click “Log In”

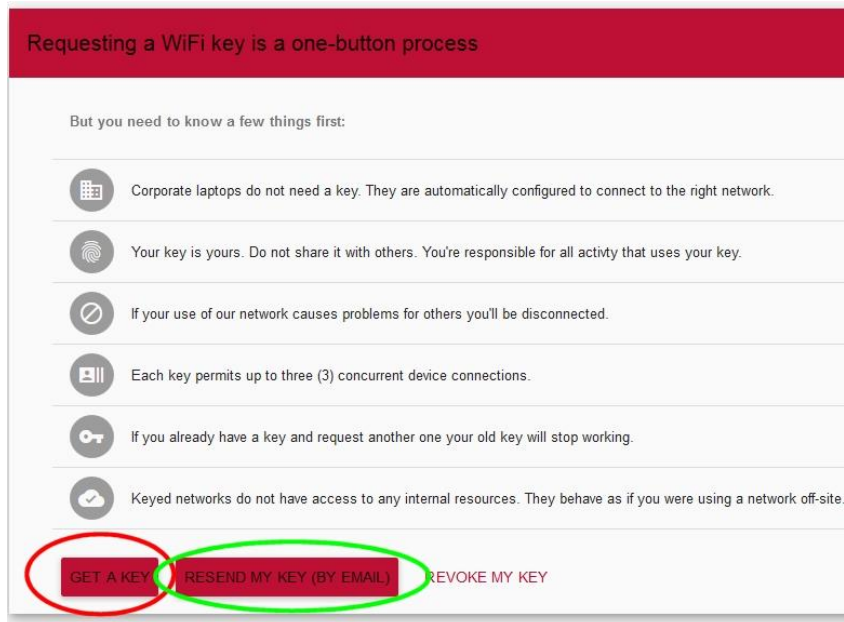


9. When prompted, enter your Polk State Email address that ends in “@polk.edu” and click the “Sign In” button.

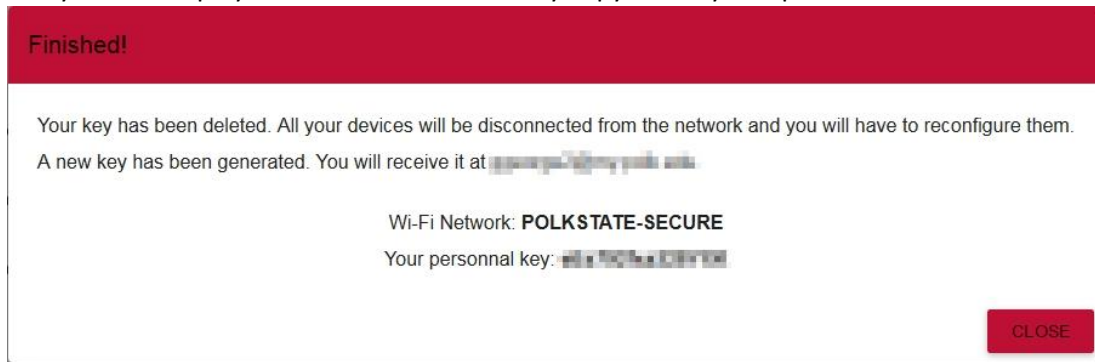
Sign in with your organizational account

Sign in

10. Once logged in, click the “Get A Key” button (or “Resend My Key (By Email)” if you forgot your key.)



11. A key will be displayed on the screen. You may copy this key and paste it into the field in Step 13.



12. Click the wireless icon in the system tray and then click "POLKSTATE-SECURE", then click "Connect"



13. When prompted, enter the password that was displayed in Step 11 and click "Ok" to connect.

