



VOLUNTEER PROFILE FORM

(Volunteer completes and leaves form with Human Resources)

Please use black ink to complete this form. Photocopies will be made to share with area supervisor(s), who may wish to schedule your volunteer services for a particular College event. Please provide all related information requested and the volunteer pledge. **Also, please provide a copy of a photo ID.**

Name: _____ SSN: _____
Last First Middle

Address: _____
Street and Number City State Zip

Phone: (Home) _____ (Cell) _____

Start Date: _____ Department: _____ Supervisor: _____

Campus: _____ Winter Haven _____ Lakeland _____ JDA _____ Airside

Time of day available: _____ morning _____ afternoon _____ evening

Do any of your friends or relatives work at Polk State? _____ yes _____ no

If yes, please list their name(s): _____

Please list work experience and skills that would be helpful to the college.

<u>Experience</u>	<u>Related Notes</u>
_____ Typing	_____ Computer keyboarding _____
_____ Telephone Service	_____ Receptionist _____
_____ Business Office	_____ Cashier _____
_____ Library	_____ Media Services _____
_____ Learning Labs - Please list subject area(s) that you could tutor students in: _____	
_____ Foreign Language _____	
American Sign Language _____ yes _____ no	

Other skills or abilities that would be useful to the College: _____

Emergency Contact: _____