POLK STATE
# Lakeland Collegiate
# High School

## Application Steps

## 2020

**Step 1 – Complete the Polk State College online application at www.polk.edu**
**(Students who have never applied to Polk State or taken dual enrollment courses)**

- Click "Apply Now" on the main page

- Complete application

- Email confirmation and PERT ticket will be sent within 4-8 days

**Step 2 - Take the PERT Test or obtain a copy of your scores if already taken and passed**
**(All Students)**

- Obtain a copy of PERT score report (students who have taken and passed the PERT)

- Take the PERT test using the emailed ticket (first-time PERT test takers)

- Obtain a PERT testing ticket from Polk State Student Services (students re-taking the PERT)

- Take test in the TLCC or students services during normal hours

- Obtain a copy of PERT scores and scan into a document

**Step 3 – Complete the Lakeland Collegiate Online Application at ww.polk.edu/LCHS**
**(All Students)**

- Click "Apply Here" to start application

- Save and finish later is an option – once you hit "submit" you cannot go back

- All students need to upload a transcript or scholastic record (accessible through Parent Portal for PCSB students, self-provided by private/home school students)

- Upload scanned copy of PERT scores into application – scores will be verified!

*Deadline to submit Application is <u>Sunday, March 1, 2020 at 11:59 p.m.</u>

*Submission of application is not on first-come-first-served basis.

*Help completing application available in CHS Computer Lab M-F 1:30-3:30

## PERT Testing Information

PERT Testing is offered at all Polk State campuses

Lakeland Campus Testing Locations & Hours:

- Lakeland Campus <u>Student Services</u>
  Mon. – Thurs.   8 a.m. – 2:30 p.m.
  Fri.                  8 a.m. – 1:30 p.m.

- Lakeland Campus <u>TLCC</u>
  Mon. – Thurs.   2:30 p.m. – 6:30 p.m.
  Sat.                 9 a.m. – 10:30 a.m.

Students <u>MUST</u> have a photo ID and testing ticket!