

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, August 27, 2018 – 4:00 p.m.
Lakeland Campus, LTB 1100

Dr. Angela M. Garcia Falconetti called the August 27, 2018, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

Members Absent:

Student Spotlight: Karyme Torruellas Ortiz, Nursing major, Lakeland Campus

Foundation Special Recognitions: Ms. Tracy Porter

Dr. Falconetti thanked Foundation Development Chair, Mr. Eric Johnson, for his service. Ms. Porter introduced Mr. Johnson to speak about today's special recognition. Mr. Johnson acknowledged a \$17,167 gift for an endowed scholarship in honor of the late David M. Clark and Stephanie S. Clark. Mr. Johnson then introduced Ms. Elizabeth Taylor '13 (daughter of the Clarks) and her husband Mr. William "BJ" Taylor. Ms. Taylor briefly addressed the Board and expressed the critical importance of supporting education and making it affordable and accessible.

Special Recognitions: Dr. Angela M. Garcia Falconetti

Dr. Falconetti introduced Dr. Patty Linder, Program Director of Polk State's baccalaureates in Education, and shared exciting news about the College's partnership with Polk County Public Schools to create the Establishing Leaders in Teacher Education (ELITE) program. ELITE will allow students to receive Polk State Associate in Arts degrees in high school and seamlessly transition into the College's Education baccalaureate programs, thus addressing the teacher shortage by creating a clear pathway for students to become future leaders of Polk County's classrooms. Dr. Falconetti then introduced the ELITE partnership team and thanked them for their dedication to ensuring the success of the baccalaureates in Education and for their innovative approach to partnering with the Polk County Public Schools to establish the ELITE program.

The following individuals were recognized for their involvement in the Establishing Leaders in Teacher Education (ELITE) partnership:

Dr. Patty Linder, Program Director, Education baccalaureate programs
Ms. Sharon Kochanowski, Coordinator, Clinical Education, Education baccalaureate programs
Ms. Rebecca Pugh, Professor, Elementary Education
Ms. Karen Greeson, Program Director, Associate in Science in Early Childhood Education

Dr. Falconetti shared that the announcement of ELITE received national attention on CBS This Morning; the American Association of Community Colleges 21st Century Center blog; and the Lumina Foundation's newsroom. Dr. Falconetti also recognized additional members of Dr. Linder's team who were instrumental in developing the Education baccalaureate programs and

conducting research that resulted in the College's receipt of the Steelcase Education Active Learning Center Grant.

The team that launched the Education baccalaureate program in August 2016 with 15 students includes:

Dr. Linder

Dr. Sharon Moser, Professor, Elementary Education

Dr. Mary Stowers, Professor, Early Childhood Education

Ms. Pugh

As of August 2018, 91 students are enrolled in the Education baccalaureate programs.

The Steelcase Grant research team that resulted in the College being one of only 16 recipients of 1,037 applicants internationally includes:

Dr. Linder

Dr. Stowers

Ms. Kochanowski

Ms. Pugh

Dr. Milton Huling, adjunct faculty member, STEM Education

Dr. Falconetti noted that the Education baccalaureate programs will graduate their first cohorts in December 2018. She then asked Dr. Linder and the faculty to stand to be recognized for their commitment to the profession of Education and to the College.

Agenda:

Mr. Littleton moved, seconded by Ms. Ross, to approve the agenda for August 27, 2018. All members voted affirmatively.

District Board of Trustees Reorganization: Dr. Angela M. Garcia Falconetti

- a. **Election of Chair and Vice Chair** - At this time, Dr. Falconetti opened the floor for nominations for Chair for FY 2018-2019. Ms. Martinez moved, seconded by Mr. Turner, to nominate Mr. Dorrell as Chair. All members voted affirmatively.

At this time, Dr. Falconetti opened the floor for nominations for Vice Chair for FY 2018-2019. Ms. Ross moved, seconded by Ms. Barnett, to nominate Ms. Teresa Martinez as Vice Chair. All members voted affirmatively.

Dr. Falconetti expressed gratitude to former Chair Mark Turner for his service and noted that he would serve as Immediate Past Chair of the Board of Trustees.

- b. **Resolution #778 – Signature Facsimile (FY 2018-2019)** - Dr. Falconetti presented and recommended approval of Board Resolution #778 – Signature Facsimile (FY 2018-2019). Mr. Littleton moved, seconded by Ms. Ross, to approve Resolution #778 – Signature Facsimile (FY 2018-2019). All members voted affirmatively.

- c. **Resolution #779 – Signature Facsimile Personnel (FY 2018-2019)** – Dr. Falconetti presented and recommended approval of Board Resolution #779 – Signature Facsimile Personnel (FY 2018-2019). Mr. Turner moved, seconded by Ms. Ross, to approve Resolution #779 – Signature Facsimile Personnel (FY 2018-2019). All members voted affirmatively.

- d. **Proposed 2018-2019 DBOT Meeting Schedule** – Dr. Falconetti presented and recommended approval of the 2018-2019 Meeting Dates for the District Board of Trustees. Ms. Martinez moved, seconded by Mr. Turner, to approve the 2018-2019 Meeting Dates for the District Board of Trustees. All members voted affirmatively.

At this time, Dr. Falconetti passed the gavel over to the new Chair, Mr. Dorrell, to preside over the meeting.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for June 2018** – Approved on consent agenda. Board action is required.

- b. **Payroll Distribution for July 2018** – Approved on consent agenda. Board action is required.

- c. **Expenditure Summary for June 2018** – Approved on consent agenda. Board action is required.

- d. **Expenditure Summary for July 2018** – Approved on consent agenda. Board action is required.

- e. **Tangible Personal Property Deletions for August 2018** – Approved on consent agenda. Board action is required.

- f. **Personnel Action Report for June and July 2018** – Approved on consent agenda. Board action is required.

- g. **Salary Schedule Changes for August 2018** – Approved on consent agenda. Board action is required.

Ms. Ross moved, seconded by Mr. Littleton, to approve the consent agenda items for June, July, and August 2018. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

- a. **June 25, 2018, Board Minutes**

Mr. Turner moved, seconded by Ms. Barnett, to approve the June 25, 2018, Board minutes. All members voted affirmatively.

President's Report

- a. Dr. Falconetti distributed copies of the July/August 2018 issue of "What's up?" which lists recent and current happenings at Polk State College.
- b. Dr. Falconetti recapped the College's August 15 Convocation ceremony, in which she addressed over 500 faculty and staff members. The theme of this year's event was "*Soaring Higher, Stronger Together.*" She reflected on numerous accomplishments of the 2017-2018 academic year and celebrated the College's silver performance-based funding status. Dr. Falconetti thanked Chair Dorrell for his participation in Convocation.
- c. Enrollment –
 - As of 6:30 this morning, the enrollment for the fall 2018 semester reflects a 1.9% increase in full-time equivalent (FTE) students and a 0.2% increase in total unduplicated headcount.
 - Students are enrolling now for a 12-week session that begins Sept. 17 and an eight-week session that begins Oct. 15.
 - This fall, 58% of first-time-in-college students returned compared to 53% who returned in fall 2017.
- d. Facts and Figures 2017-2018 key data –
 - The Hispanic student population increased from 21% in 2016-2017 to 22% in 2017-2018.
 - The College's job placement and continuing education rate was 96.93%.
- e. Human Resources – Dr. Robert Stack will assume the position of Chief Information Officer on Sept. 4.
- f. Ridge Community High School – The Southern Association of Colleges and Schools Commission on Colleges recently approved the College's request to offer the Associate in Arts degree at Ridge Community High School.

Attorney's Report:

None.

Business Services Action Items:

None.

Business Services Informational Items: Mr. Peter Elliott

- a. **Investment Interest Comparison for June 2018** – Mr. Elliott presented and reviewed the College's Investment Interest Comparison for June 2018. No Board action required.
- b. **Investment Interest Comparison for July 2018** – Mr. Elliott presented and reviewed

the College's Investment Interest Comparison for July 2018. No Board action required.

- c. **Budget Amendment Summary for June 2018** – Mr. Elliott presented and reviewed the Budget Amendment Summary for June 2018 for the Board's information. No Board action required.
- d. **Budget Amendment Summary for July 2018** – Mr. Elliott presented and reviewed the Budget Amendment Summary for July 2018 for the Board's information. No Board action required.
- e. **Financial Statements for July 2018** – Mr. Elliott presented and reviewed the Financial Statements for July 2018 for the Board's information. No Board action required.
- f. **Project Status Report, College-Wide for July and August 2018** – Mr. Elliott presented and reviewed the Project Status Report, College-Wide for July and August 2018 for the Board's information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

None.

Academic & Student Services Informational Items:

None.

Collegiate High School Report:

- a. **Polk State Lakeland Collegiate High School** – Mr. Rick Jeffries shared the 2018-2019 demographic data for Lakeland Collegiate High School for the Board's information. In particular, he noted that current enrollment is at 329 students, which is the highest ever. He shared that the theme for this academic year is *Unchain the Elephant*, which focuses on changing how you think to unleash your potential. Also this academic year, Lakeland Collegiate will adopt Oscar J. Pope Elementary in Lakeland as its service school.
- b. **Lakeland Gateway to College Collegiate High School Enrollment Statistics** - Dr. Corey Barnes shared the 2018-2019 demographic data for Lakeland Gateway to College Collegiate High School for the Board's information. He noted that current enrollment is at 235 students with 42 on a wait list, which is the highest ever. Fourteen students are scheduled to graduate in December, thus allowing the enrollment of more students for the spring term.

First Reading Board Rules (No action required):

None

Second Reading Board Rules (Final Approval):

