

ACKNOWLEDGEMENT OF NOTIFICATION OF SOCIAL SECURITY NUMBER COLLECTION AND USAGE

In compliance with FL Statute 119.071(5), this document serves to notify you of the purpose for the collection and usage of your Social Security number.

Polk State College collects and uses your social security number <u>only for</u> the following purposes in performance of the College's duties and responsibilities. To protect your identity, Polk State College will secure your SS# from unauthorized access, never release your SS# to unauthorized parties, and assign you a unique employee/student identification number. This unique ID number is used for all associated employment and educational purposes at Polk State College.

Human Resources Department

Your SS number is used for legitimate business purposes as noted in the Notification of Social Security Number Collection and Usage document. Providing your Social Security number is a condition of employment at Polk State College.

I understand the above information and acknowledge that I have been given a copy of the Polk State College Notification of Social Security Number Collection and Usage Form.

Employee/Student/Volunteer

Date

Print Name