



VETERAN'S ATTENDANCE VERIFICATION FORM FOR CERTIFICATE PROGRAMS

Attn. Polk State College Instructor/Professor: The following veteran is currently enrolled in certificate courses which require attendance verification on a monthly basis. Please complete this form in its entirety.

Attn. Polk State College Student: Please submit the completed form to the Polk State College Financial Aid Office.

Student's Name:	PSC Student ID No.:	V.A. Chapter:
Month:	Term:	Academic Year:

Course Title	Course ID	Clock/Credit Hours	*Attended Classes (Y/N)	Days Absent	First Day of Attendance	Last Day of Attendance	Instructor's Name	Instructor's Signature	Date

*Please note that this form cannot be completed until the last specified class date of each month. Please indicate if the student attended classes from the beginning of this month to the last day of this month.

Return this form to the PSC Financial Aid Office:

Email: financialaid@polk.edu

Fax: 863-298-6850

Mail: Polk State College Financial Aid Office
999 Ave. H. N.E.
Winter Haven, FL 33881-4299

Polk State College is committed to and encourages equal opportunity/equity/access for its programs, services and activities.