

## LOAN REQUEST ADJUSTMENT 2 FORM

LNROAC 2

Student Name (Please Print): \_\_\_\_\_ Student ID: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Term (CIRCLE ALL THAT APPLY): FALL / SPRING / SUMMER    FALL ONLY    SPRING ONLY    SUMMER ONLY

Hours Enrolled: 12 or more hours (full time) \_\_\_\_\_ 9-11 hours (3/4 time) \_\_\_\_\_ 6-8 hours (part time) \_\_\_\_\_

**(Must be registered for at least 6 hours part-time status to qualify for a loan)**
**Request to make an adjustment to your awarded Federal Direct Subsidized and/or Unsubsidized Loans**

- Subsidized loan eligibility from: \$ \_\_\_\_\_ to \$ \_\_\_\_\_
- Unsubsidized loan eligibility from: \$ \_\_\_\_\_ to \$ \_\_\_\_\_
- For additional unsubsidized loan \$ \_\_\_\_\_

Due to Parent PLUS denial if dependent student. The Max Additional Eligibility is (\$4,000 freshman and sophomores) and (\$5,000 Jr. and Sr.). Parent must apply for the Parent Plus Loan at [www.studentloans.gov](http://www.studentloans.gov) as themselves and must use the parent pin used on FAFSA. The parent must be denied before a dependent student can request this loan increase.

**Reduce**

- Subsidized Loan from: \$ \_\_\_\_\_ to \$ \_\_\_\_\_
- Unsubsidized Loan from: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

**Decline**

- Awarded subsidized loan for \$ \_\_\_\_\_
- Awarded unsubsidized loan for \$ \_\_\_\_\_

**Loan Award Limits:**

Freshmen: Loan grade level maximum (subsidized/unsubsidized) for freshmen grade-level certificate students, AA, and AS degrees	You must be enrolled in at least 6 credit hours each term. You are considered a freshmen if you have 29 credits and below.	\$3,500 Subsidized Maximum (per year); \$1750 per term. \$2000 Unsubsidized Maximum for dependent students (per year); \$1000 per term. \$6000 Unsubsidized Maximum for independent students (per year); \$3000 per term (or plus denial).
Sophomore: Loan grade-level maximum (subsidized/unsubsidized) for sophomore grade-level certificate students, AA, and AS degrees	You must be enrolled in at least 6 credit hours each term. You are considered a sophomore if you have 30 credits and above.	\$4,500 Subsidized Maximum (per year); \$2250 per term. \$2000 Unsubsidized Maximum for dependent students (per year); \$1000 per term. \$6000 Unsubsidized Maximum for independent students (per year); \$3000 per term (or plus denial).
Junior and Senior: Loan grade-level maximum (subsidized/unsubsidized) for bachelor degrees	You must be enrolled in at least 6 credit hours each term. You are considered a junior when you have 60 or more credits, and you are considered a senior when you have 90 or more credits.	\$5,500 Subsidized Maximum (per year); \$2750 per term. \$2000 Unsubsidized Maximum for dependent students (per year); \$1000 per term. \$7000 Unsubsidized Maximum for independent students (per year); \$3500 per term.
*There is no junior or senior level of an AA or AS (two-year) degree.  * You can only be a junior or senior in a bachelor program (four-year degree)	* Students budget and cost of attendance are taken into consideration based on hours enrolled per term to determine exact loan amount. * First-time loan borrower loans are disbursed 30 days after the first day of class.	* Students enrolled in 5 hours or less do not qualify for a loan. * Students must have completed loan-entrance counseling and a master promissory note to request a loan.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Office of Student Financial Services  
 999 Avenue H, NE  
 Winter Haven, FL 33881-4299  
 Phone: 863.297.1004  
 Fax: 863.298.6850 Email: [financialaid@polk.edu](mailto:financialaid@polk.edu)

## Federal Student Loans

Student Financial Services offers and certifies loans for students, as well as Direct PLUS loans for parents of undergraduate students. All of these loan programs offer low interest rates, deferment and forbearance options, and a maximum repayment period that is generally between 10 and 25 years.

- **Direct subsidized loans-** loans that are interest free while you are enrolled in college at least half-time.
- **Direct unsubsidized loans-** loans that accrue interest while you are enrolled. You may choose to pay the interest each month while you are in school. You can also allow the interest to accumulate.
- **PLUS Loans-** federal loans that parents of dependent undergraduate students can use to help pay educational expenses; this is a credit-based loan.

### Eligibility

1. You must have completed an error-free FAFSA. The FAFSA's verification must be complete.
2. **To apply for a Stafford Loan, you must be enrolled in at least six credit hours of an approved program.**
3. You must meet and maintain **Satisfactory Academic Progress.** (Please visit this link for details) <http://www.polk.edu/admission-aid/financial-aid/satisfactory-academic-progress/>
4. You must correctly complete and submit your loan request form to our office by the deadline.
5. You must have valid loan-entrance counseling and a master promissory note on file through [www.studentloans.gov](http://www.studentloans.gov)

### Documents Needed

- FAFSA- Free application for Federal Student Aid
- Proof of Valid Master Promissory Note Completed on file at studentloans.gov
- Proof of Valid Loan-Entrance Counseling Completed on file at studentloans.gov
- Request for Loan Award Form

### The Loan Process

- The awarding and disbursing of a loan is a process that requires time for submission to the Department of Education COD for approval; therefore, we strongly suggest you apply early. When your file is complete, it is reviewed to determine your eligibility and calculate your award. Your file is processed in the order it was received.
- First-time borrowers will not receive a disbursement until after the first 30 days of classes have been verified.

### Maximum loan Amounts (based upon your term and year cost of attendance [budget])

- First-year Undergraduate (freshmen): **\$5,500 (\$3,500 subsidized and \$2,000 unsubsidized dependent; independent unsubsidized \$6,000).** These are the max amounts and not suggested.
- Second-year Undergraduate (sophomore): **\$6,500 (\$4,500 subsidized and \$2,000 unsubsidized dependent; independent unsubsidized \$6,000).** These are the max amounts and not suggested.
- Remaining Undergraduate Years (juniors and seniors in bachelor programs): **\$7,500 (\$5,500 subsidized and \$2,000 unsubsidized dependent; independent unsubsidized \$7,000).** These are the max amounts and not suggested.