

Parent Social Security Number, Name, and Date of Birth Documentation

(CM369P, CM370P, CM373P, CM375P, CM377P, CM379P, CM387P, CM388P, CM389P, CM391P)

2015 - 2016

Student Name (Please Print) _____ Student ID: _____

We are unable to continue processing your financial aid because of missing or discrepant information with either your parent or parents name, date of birth, or Social Security number. **To reconcile this discrepancy, your parent or parents must submit to our office the documentation listed below (for both parents or parent and step-parent if parent remarried):**

Parent 1 Name _____ Parent 2 Name _____

Parent 1 SSN _____ Parent 2 SSN _____

Parent 1 DOB _____ Parent 2 DOB _____

Please provide the following:

- A copy of each social security card **and one** of the following:
 - A copy of each driver's license **or**
 - A valid birth certificate **or**
 - A copy of each passport showing name and date of birth **or**
 - A copy of a certificate of naturalization

Your prompt attention is required, as your son/daughter's financial aid will remain incomplete until this issue is reconciled. If you have any questions, please contact a financial aid advisor (863) 297-1004.

Sincerely,

Office of Student Financial Services
999 Avenue H, N.E.
Winter Haven, FL 33881-4299
Phone: 863-297-1004
Fax: 863-298-6850
E-mail: financialaid@polk.edu