If you do not have access to this technology, see below for how to get assistance:

- High School Students: Contact your high school to request the necessary technology
- Polk State Students: Contact Academic Support at **863-669-2833** from 8 a.m. - 5 p.m. / M-F
Open a new browser window using Google Chrome: https://college.measuredsuccess.com

1. To register your account, go to: https://college.measuredsuccess.com
2. On the login page, click on the Student Self-Registration button on the bottom right.
3. Select Polk State College from the Institution drop down menu.
4. Select the Site: REMOTE TESTING
5. Enter the Site Password: PERT2020
6. Then complete the rest of the student profile.
7. Once the registration form is completed, click the Submit button.
8. Once you click Submit, you will receive the below message. Click **OK** to confirm.

![Registration Confirmation Message]

9. After confirming, you will automatically be logged into College Success and will be sent an email containing your account login information.

*If you do not see an email in your inbox, please make sure to check your Spam/Junk folder. If you still cannot locate the email, contact the College Success Customer Support Team at: 877-614-6105.*

10. You will be presented with the EUSA.  
11. Click **Accept**.

---

**End User Service Agreement (EUSA)**

**I. IMPORTANT NOTICE TO SUBSCRIBER...PLEASE READ CAREFULLY:**

The terms “we”, “us”, and “our” refer to Vantage Labs, LLC, McCann Associates Holdings, LLC and/or Vantage OnDemand (’VOD’) Limited, the international distributor for McCann and Vantage or any of their affiliated companies (collectively “Vantage”). “You”, “your”, “grantor”, “subscriber” or “end-user” refer to the individual and/or entity that has procured and/or who (which) accesses or uses Services whether the end-user has purchased and paid for Services directly or whether Services have been procured for the benefit of end-user access and use at no additional charge to such end-user. By way of example, an educational institution may pay for its administrators, teachers and students to access and use Services. Similarly, a corporation could pay for its employees to access and use Services. As an end-user, you are bound by the terms and conditions of this User Service Agreement if you have paid directly for Services or whether your access and use of Services has been paid for by a third party. “Subscription Services” or “services” refer to software service application accessed by you over the Internet. “Technical services” refers to support, consulting, or other services including customizations you have ordered (if any). The terms “Subscription Services” or “services(s)” may be used interchangeably within this document.

**II. LEGAL AGREEMENT**

This Vantage End User Service Agreement (“Agreement”) is a legal agreement between you (either an individual or a single entity subscriber) as Subscriber Licensee/Grantor and Vantage, Licensee/Grantor for use of the Service incorporating proprietary underlying Virtual Storing Tools™ and Intelligent™ or other proprietary technologies and any related documentation. Services are accessed solely through use of the software services IP domain, web address and Application Protocol Interface (API) technology via the Internet. By using the Service, you agree to be bound by the terms of this Agreement and subscription. If you do not agree to the terms of this Agreement, you may not use the Service. The Service is licensed on a software-as-a-service basis through subscription, it is never sold. The terms and conditions for access and use of Services include and protect any related documentation or materials that may be distributed to you or to which you may gain access as an end-user. Your access to and use of Services is authorized exclusively by Vantage at its sole discretion and is further contingent upon timely and reasonable payment of subscription and/or service fees as a condition precedent to initial and continued end-user access and use of such Services. Typically, the Service is procured on an entity subscription or individual-use basis. For applicable details, check with the entity with which you are associated or employed and which has purchased Services for your related use. Pricing, fees, as well as the manner and timing of payment for Services may be governed collaterally by separate purchase order. For further details, check with the entity with which you are associated or employed and which may have purchased services for your use. By using Services, you agree to be bound by the terms of this Agreement. If you do not agree to the terms of this Agreement, you may not use Services.

**III. MODIFICATIONS TO SERVICES AND TERMS AND CONDITIONS OF USE**

[Decline] [Accept]
12. After accepting, you will be directed to your dashboard.
13. On the bottom of the page, enter the test access code that was provided in the email from your institution and click Submit.

14. After you click Submit, the test will appear on your dashboard.
Log in to Polk State College Canvas.

Click on the PERT Course Tile to enter the course.
Read the information on the Course Home carefully.

PERT111-Pert Main-20202-96021---ONLINE

View the Student Guide for taking an exam with Honorlock

Remote Proctoring Process:
The testing session will be recorded. A Google Chrome extension plug-in must be installed to use this proctoring service. Unusual behavior is flagged and an Honorlock specialist reviews and makes notes about the behavior. Additionally, Honorlock uses Integrity Analytics, which means that while the exam is live, Honorlock is monitoring for attempts by the test taker to find answers to the questions on the Internet using any device, such as a smartphone, tablet, or additional computer. Honorlock also monitors attempts to leave the test session, open a new browser, and copy/paste questions. The college receives the report from Honorlock to review and ensure academic integrity.

Student’s responsibilities:
- You must be familiar with and comply with Honorlock technical requirements.
- If you anticipate technical issues completing the exam through Honorlock, notify Honorlock Support first for any further assistance. (LIVE CHAT recommended)

Support:
- If you encounter issues with Honorlock, use LIVE CHAT with Honorlock or email support@honorlock.com.
- If you encounter issues with Canvas, contact the Canvas Support team via the Help Link on the Global Navigation Menu in Canvas.

What you need:
- Honorlock is not a live proctoring service; you do not need to schedule an appointment with Honorlock in advance.
- You will need to use Google Chrome and download the Honorlock Chrome Extension.
- If you see a page asking for an access code, it means that you did not install the Honorlock Chrome extension or you are using another Internet browser. You must use Google Chrome.
When you are ready to begin the exam, click “Start Test”

What you need:
- Honorlock is not a live proctoring service; you do not need to schedule an appointment with Honorlock in advance.
- You will need to use Google Chrome and download the Honorlock Chrome Extension.
- If you see a page asking for an access code, it means that you did not install the Honorlock Chrome extension or you are using another Internet browser. You must use Google Chrome.

Install the Honorlock Chrome extension into your browser.
Click on “Launch” to start the proctoring session with Honorlock.

Use Live Chat for issues. Click on “Launch Proctoring” button to begin.
Complete the identification process. Show your face on camera.

Show a valid ID to the camera for identity verification.
Scan the room using your webcam, be sure to show your entire workspace.

After selecting I'm Done, the next step will be to launch the screen recording. To begin, click Launch Screen Recording.
To complete the screen recording setup, click on the screen you wish to share, and then click the **Share** button.

Read the exam instructions and click the link to navigate to College Success to begin the PERT Test.
Log in to College Success with the credentials provided via email upon account creation.

Select your exam, shown on your dashboard.
Click on insert password in the Honorlock window.

When finished with the exam, exit Honorlock at the bottom.