

**Polk State College Faculty Senate Agenda
For May 11, 2015
Date: Monday, May 11, 2015 TIME: 3:00 P.M.
Location: LTB 1295 and WMS 124
Steering Committee will meet in Lakeland**

OFFICERS:

Bill Caldecutt, President
Anthony Cornett, Vice President – Winter Haven
Kaye Betz, Vice President – Lakeland
Louanne Harto – Secretary
Jim Haischer – Parliamentarian
Sally Fitzgerald – Senator at Large

Senators in attendance: William Caldecutt, Richard Decker attended in Kaye Betz place, Louanne Harto, Sally Fitzgerald, Lee Childree, Cindy Courtney, Lorrie Jones, Misty Sparling, CR Junkins, Derek Menchan, Greg Harris, Alexandros Dimitrodis, Michael Harrison, Tina Feleccia, Anthony Cornett, Jim Haischer, Bruce Dubendorff, Mark Hartfield, Johnny Stewart.

Absent: Mike Malone

Others in Attendance: Ken Ross, April Robinson, Reggie Webb, and Donald Painter

Meeting called to order: 3:00 p.m.

Approval of Minutes from April, 13, 2015 Meeting

Louanne moved to approve. CR seconded. The motion carried.

Approval of Agenda

Jim moved to approve. CR seconded

Guests:

Associate dean of Academic Affairs: Dr. Carol Byrd, John Huff

Reports:

President's Report:

Feedback regarding the budget has been obtained with a consistent set of adding the number of steps to the top of the range. The Faculty Human Resources Committee (FHRC) is compiling information regarding feedback obtained and is planning to put something together to present to HR.

Lakeland Vice-President's Report:

No report.

Winter Haven Vice-President's Report:

No report

Administrative Liaison's Report:

Ken stated the legislative session has shut down without a budget. This makes it impossible for Polk State to bring a budget to the DBOT in June.

Committee Reports and Updates:

Screening Committees:

The chemistry committee has made their candidate selections. Nursing is currently interviewing candidates for instructional faculty/clinical position. Earth sciences are finishing up the candidate screening process. The Spanish committee sent a name forward to HR to hire. The screening committee for IT is meeting this week.

Constitution and Bylaws Committee:

Ken stated article IV of the constitution does not address high school faculty and eligibility for serving on the Faculty Senate. Currently, high school faculty cannot earn continuing contract. He recommended adding a statement in this section addressing this.

Other Committee Updates:

Sally reported on global initiatives. There will be 7 trips being planned for this next year. Faculty need to let Logan Randolph know if they want to continue to offer courses that include global studies.

Jim motioned to add the drafted letter regarding the Lance Russum case to the agenda. CR seconded. The motion carried.

Jim motioned to approve sending the letter the Faculty Senate drafted regarding the Lance Russum case to the “letter to the editor” at the local papers. Jim moved to approve. Anthony seconded. The motion carried.

Bill requested for all to check their emails for the next couple of days in case he needs to contact any senator.

Old Business:

Jim reported on the Faculty Senate site on PAL. He stated the site was currently in progress and should be available in the fall, 2015 semester. Supporting documents will be posted to this site for all to access. This will eliminate copying of documents and bringing hard copies to the meetings. The site will also allow for Faculty Senate discussion.

Feedback from departments regarding biweekly paychecks was discussed. Feedback was obtained from the respective Faculty Senate representatives from each department. The Senators reported faculty favored monthly paychecks.

Textbook Affordability – Bill sent out the draft of the textbook affordability bill. This has been on hold since the legislative session has shut down. Ken asked if any group had been formed to work on formulating a procedure on textbook affordability. Bill stated no and asked for volunteers to serve on this ad hoc committee. Greg, Lee, Alexandros, and CR all volunteered to be on this ad hoc committee.

New Business:

N/A

Rules and Procedures:

Procedure 1006: Faculty Workload: Academic Accounting System: Bill stated on page 3, letter C, that this could be interpreted in a couple of different ways. He stated if a faculty member currently develops a course using their own materials plus use the college standards, then the faculty member is entitled to compensation. Versus faculty will get paid only if they are the first person to develop the online course. There was much discussion on this. Jim moved to table this procedure. Christy seconded. The motion carried.

Procedure 5002: Graduation: Jim moved to approve. CR seconded. The motion carried.

Procedure 6053: Employee benefits: This procedure was deleted. All information regarding employee benefits will be online on the HR intranet. Anthony motioned to approve the changes. Tina seconded. The motion carried.

Procedure 6069: Flexible work schedule: Hourly employees have the ability to work flexible time during June and July. Sally moved to approve. Jim seconded. The motion carried.

Tina reported that the next meeting of the Polk State College Online Standards committee would be May 20th. They have been working on online best practice standards guidelines for teaching in the online environment.

Jim motioned to adjourn the meeting at 4:00 pm. Sally seconded. The motion carried.

Respectfully Submitted,
Louanne Harto
Secretary