

**MINUTES**  
**POLK STATE COLLEGE**  
**District Board of Trustees Meeting**  
**Monday, May 23, 2016 – 4:00 p.m.**  
**Winter Haven Campus, WST 126**

Dr. Eileen Holden called the May 23, 2016, District Board of Trustees meeting to order at 4:05 p.m.

**Members Present:** Mr. Dan Dorrell, Mr. Rick Garcia, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

**Members Absent:** Ms. Linda Pilkington

**Student Spotlight:** Yolanda Sheppard, Early Childhood Education and Management, Polk State JD Alexander Center

**Foundation Special Recognitions: Ms. Tracy Porter**

Ms. Porter introduced Kevin Ashley, Polk State Foundation Immediate Past Board Chair. Mr. Ashley acknowledged a gift from Heart of Florida Regional Medical Center Auxiliary in the amount of \$99,000 for scholarships. Mr. Ashley shared some statistics on the volunteer efforts of the Auxiliary during their 50 years of existence. There were several auxiliary officers in attendance, including: Cathy Murphy, President; Wanda Yaeger, President-Elect; Bob Cumiskey, Vice President; Bonnie Boyd, Recording Secretary; Barbara Taylor, Treasurer; Phyllis Scheck, Assistant Treasurer; Rita Murnane, Parliamentarian; and Joyce Greenwood, Historian. Mr. Ashley introduced HOF Auxiliary President Cathy Murphy. Ms. Murphy expressed her pleasure in presenting this donation, which will provide scholarships for those wanting to enter the healthcare field.

**Special Recognitions: Dr. Eileen Holden**

- Dr. Holden briefly recognized retiring Computer Network Engineering Technology Professor Brian Hartpence. Dr. Holden introduced Lakeland Dean of Academic Affairs Donald Painter to share some of his thoughts. Dean Painter commended Professor Hartpence for more than 35 years of dedicated service to the College, and acknowledged his extensive and varied involvement in College projects. Professor Hartpence expressed gratitude and acknowledged how valuable the College is to Polk County. Dr. Holden thanked Professor Hartpence and presented him with a token of appreciation.
- Dr. Holden briefly recognized retiring Psychology Professor Sandra Hinko. Dr. Holden introduced Lakeland Dean of Academic Affairs Donald Painter to share some of his thoughts. Dean Painter commended Professor Hinko for her 10 years of dedicated service to the College, and acknowledged her active and engaging courses. Professor Hinko expressed gratitude for the supportive atmosphere that the College provides to its students, staff, and faculty. Dr. Holden thanked Professor Hinko and presented her with a token of appreciation.
- Dr. Holden briefly recognized retiring Psychology Professor Angelo Pimpinelli. Dr. Holden introduced Lakeland Dean of Academic Affairs Donald Painter to share some of his thoughts. Dean Painter commended Professor Pimpinelli for his 30 years of dedicated service to the College, and noted that he started his career at the College in student services as an academic advisor and eventually transitioned to the classroom. Professor Pimpinelli thanked the College and shared a recent story about a former student of his. Dr. Holden thanked Professor Pimpinelli and presented him with a token of appreciation.

- Dr. Holden briefly recognized retiring Reading Professor Lynda Wolverton. Dr. Holden introduced Lakeland Dean of Academic Affairs Donald Painter to share some of his thoughts. Dean Painter commended Professor Wolverton for her 28 years of dedicated service to the College, and acknowledged her notable efforts in developmental education and its reform. Professor Wolverton thanked the College and shared stories about some of her former students and how they overcame obstacles that separated them from obtaining an education. Dr. Holden thanked Professor Wolverton and presented her with a token of appreciation.
- Dr. Holden briefly recognized retiring Physics Professor Jeff Woodside. Dr. Holden introduced Lakeland Dean of Academic Affairs Donald Painter to share some of his thoughts. Dean Painter commended Professor Woodside for his six years of dedicated service to the College, and noted his energetic and engaging classes, during which he encouraged his students to think critically in order to make learning fun. Professor Woodside thanked the College administration for its support and inclusiveness and his faculty peers for the cooperative work environment. Dr. Holden thanked Professor Woodside and presented him with a token of appreciation.

**Adoption of Agenda:**

Mr. Littleton moved, seconded by Mr. Dorrell, to approve the agenda for May 23, 2016. All members voted affirmatively.

**Consent Agenda Items: Mr. Peter Elliott**

- a. Payroll Distribution for April 2016**– Approved on consent agenda. Board action is required.
- b. Expenditure Summary for April 2016** – Approved on consent agenda. Board action is required.
- c. Tangible Personal Property Deletions for May 2016** – Approved on consent agenda. Board action is required.
- d. Personnel Action Report for April 2016** – Approved on consent agenda. Board action is required.

Mr. Turner moved, seconded by Mr. Garcia, to approve the consent agenda items for April and May 2016. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

**Approval of Board Minutes**

Mr. Dorrell moved, seconded by Mr. Turner, to approve the April 25, 2016, Board minutes. All members voted affirmatively.

Mr. Garcia moved, seconded by Mr. Littleton, to approve the April 25, 2016, Budget Workshop minutes. All members voted affirmatively.

**President's Report**

- a. Dr. Holden reminded the Board of the location change for the June 27, 2016, DBOT meeting. The meeting will move from LTB 1100 to the Polk State Center for Public Safety auditorium.
- b. Dr. Holden distributed copies of the May/June 2016 issue of "What's up?" which lists recent and current happenings at Polk State College.
- c. Dr. Holden provided a brief budget update and noted that the final budget information is still coming in from the State.
- d. She also spoke briefly about performance measures and shared with the Board, the initiatives that the College will be implementing in the fall to help students succeed. Discussion ensued about the College's ratio of full-time to part-time students.

**Attorney's Report**

Attorney Drew Crawford, on behalf of Attorney Don Wilson, had nothing to report.

**Business Services Action Items: NONE**

**Business Services Informational Items: Mr. Peter Elliott**

- a. **Investment Interest Comparison for April 2016** - Mr. Elliott briefed the Board on the College's investment interest. No Board action required.
- b. **Budget Amendment Summary for April 2016** - Mr. Elliott presented and reviewed the Budget Amendment Summary for the Board's information. Discussion ensued. No Board action required.
- c. **Financial Statements for April 2016** - Mr. Elliott presented and reviewed the Financial Report for the Board's information. No Board action required.
- d. **Project Status Report, College-Wide for May 2016** - Mr. Elliott presented and reviewed the Project Status Report for the Board's information. No Board action required.

**Academic & Student Services Action Items: Dr. Kenneth Ross**

- a. **Lab Fees for 2016-2017** – Dr. Ross presented and recommended approval of the lab fees for 2016-2017. He also noted that new legislation will require students to have a 28-day notice of any changes in for-credit course fees. This will result in bringing for-credit course fee changes for a first reading, followed by a second reading for final Board approval.

Mr. Littleton moved, seconded by Mr. Turner, to approve the lab fees for 2016-2017. All members voted affirmatively.

**Polk State Collegiate High School Report: NONE**

**First Reading Items: NONE**

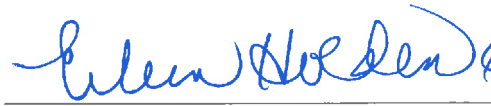
**Second Reading Items (Final Approval): NONE**

**Board Discussion:**

**Adjournment:**

Having no further business, the meeting adjourned at 5:05 pm.

  
Mr. Teresa Martinez, DBOT Chair      Date

  
Eileen Holden, Ed.D.      Date  
President