

Polk State College Faculty Senate Minutes
May, 2013
Date: Monday, May 13, 2013 Time: 3:00 p.m.
Location: LTB 1295 and WMS 124

Officers:

Dr. Dodie Cowan, President
Kaye Betz, Vice President – Lakeland
Greg Harris, Vice President – Winter Haven
Dr. Kim Thomas, Secretary
Dr. Lorrie Jones, Parliamentarian

Senators in Attendance: Dodie Cowan, Kaye Betz, Greg Harris, Kim Thomas, LouAnne Harto, Lorrie Jones, Sally Fitzgerald, Kerry Armour, Michael Derry

Others in Attendance: Dr. Ken Ross, Dr. Martha Santiago, Paul Pletcher

Dodie Cowan called the meeting to order at 3:07 p.m.

Approval of Minutes from April, 2013:

There were no changes to the April 2013 minutes. The minutes will stand as submitted.

Approval of May, 2013 Agenda:

There were two corrections to the agenda (Meeting location: from WAD Boardroom to LTB 1295 and WMS 124 and spelling of Sallie Brisbane's name). Greg Harris moved and Kerry Armour seconded to accept the agenda with changes.

Guest Speaker: Sallie Brisbane was unable to attend. The discussion of the new Gateways High School was tabled.

Reports (Oral):

President's Report

Enrollment was up for both the spring 2013 semester and the current summer session over last year's enrollment. Polk State is the only college in the state to have positive numbers for the spring semester.

LK Vice President's Report

Beginning with the end of the fall 2013 semester, faculty will receive results of student withdrawal surveys. This announcement will be made again during the September Senate meeting.

WH Vice President's Report- Nothing to report

Administrative Liaison's Report

Legislative Update. On Thursday, Ken Ross will travel to Orlando to continue work on the General Education requirements. General Education requirements have been restored to 36 credit hours. Implementation will begin with fall 2015 with History being included in the Social Sciences "bucket". Colleges can consider adding courses, but must get approval from the FL College System, the State University System, and the Articulation Coordinating Committee.

Developmental Education: Proposal to cut 50% of the developmental education budget. Colleges may continue to charge for developmental education courses, but colleges must provide innovative models for student support by the 2014-2015 academic year. Beginning during the 2014-2015 academic year, students who began high school during the 2003-2004 academic year, or later, or have been honorably discharged from military service are not required to take the placement exam. If these students decide to take the placement exam and they place into developmental education, they will not be required to take developmental education courses. Kaye Betz asked if MAT 1033 is considered a developmental course. Ken Ross replied that it is not. It is an elective course as is REA 1105. Ken will follow-up on the interpretation. Dodie Cowan asked how these changes to developmental education would impact SACCS requirements. Ken stated there would be no impact because we are not changing the curriculum. Lorrie Jones suggested that a mechanism be devised that will track students who are taking college level courses but elected not take the placement exam or took the placement exam, tested in developmental courses, but chose not to enroll in developmental courses.

If the governor makes no changes to this proposed budget, the College will receive \$1 million more in recurring dollars. The President's Staff will meet tomorrow to discuss the allocation of funds.

Committee Reports and Updates:

Screening Committees:

Michael Derry reported that one candidate's name was moved forward for the Spanish faculty position in Lakeland.

Kaye Betz reported that an offer is being made to one person for the Math faculty position in Lakeland. No one was hired for the Winter Haven Math faculty position. This position will be re-opened next year.

Kaye Betz stated that the committee is in deliberations regarding the Associate Dean of Academics position in Lakeland.

Sally Fitzgerald provided an update of the search for Director of Education. The search will be re-opened.

Lou Anne Harto reported that the position of Coordinator of Career Services has been filled.

Kaye Betz reported that Kristin Jernigan has accepted the position in the Lakeland library.

Kim Thomas announced that the Reading/Writing faculty position in Lakeland is currently on hold, pending more information about the future of developmental education. Also, two names were moved forward for the Winter Haven Humanities faculty position.

Dodie Cowan reported that two names were moved forward for the Enrollment/Outreach Coordinator (Lakeland). One name has moved forward for Purchasing Director.

A Senate representative is needed for the committee that will screen for the position of Accounting Specialist for the Polk State Foundation. Greg Harris volunteered.

Dodie Cowan reminded the Senate that more screening committees will be formed throughout the summer and faculty volunteers will be needed.

Martha Santiago stated that one name has been moved forward for the Winter Haven Biology faculty position.

Other Committees:

Ken Ross will follow-up on the Netiquette Committee.

Academic Mentoring Committee: Sally Fitzgerald has volunteered to be a mentor and is open to mentoring students even though their declared major may not be English. Kaye Betz indicated this project will be called Academic Mentoring, not Discipline Mentoring, as was previously suggested.

Old Business:

None.

New Business:

Noise Level on WH Campus: Dodie Cowan and Greg Harris attended a meeting to address the issue. Speakers will be positioned toward the Student Center so that the volume does not impact classroom buildings. Dodie Cowan added that if an outside band is part of the entertainment, the event will be moved to a different location on campus.

Faculty Offices at JDA: Dodie Cowan reported that several solutions are being explored and a resolution is expected by the fall semester.

Professional Leave During the Summer: Ken Ross stated that sick leave may not be used in the summer since there is no accumulation of sick leave during this time. Faculty should consider developing a professional relationship with another professor with whom they can exchange times should they need a substitute for summer classes.

Winter Haven Faculty Access to Work Spaces: Greg Harris reported that faculty will have access to the west side of WAD and the south outside door of WSC. WLR will not be accessible via the magnetic lock. Rather, if faculty wants to access WLR, they will have to continue to notify security and have security provide access. The WAD door in question will close at 7PM vs. 6:30 pm. and the WSC door in question will be open at 6AM vs. 6:45 AM.

Faculty Nameplates on Doors in Winter Haven: Martha Santiago has begun conversations with the Provost regarding this issue. Martha will follow-up.

Availability of Student Services Personnel and/or Administrative personnel during the 7:30 time period when classes are in session: Kim Thomas will provide Ken Ross with more specific information for follow-up.

Procedures:

Procedure 5017 (Standards of Academic Progress): Kaye Betz moved and Greg Harris seconded to accept changes. One question was posed, and the motion was passed.

Kaye Betz suggested that although the entire Senate is not meeting during the summer, rules and procedures that will be discussed should be sent to the entire Senate. Kim Thomas will comply for future meetings.

Procedure 5031 (Validating High School Transcripts): Greg Harris moved and Kaye Betz seconded to accept changes.

Procedure 5002 (Minimum Graduation Requirements): The changes concern regalia to be worn at graduation. The Graduation Committee suggested that regalia of nationally recognized organizations with a GPA requirement, honor-approved regalia, and health sciences pins may be worn at graduation. There will no sale of merchandise at the graduation venue. Kerry Armour moved and Greg Harris seconded to accept changes.

New Business from the floor:

Dodie Cowan asked Senators to discuss holding both graduation ceremonies in Lakeland due to space constraints. When the full Senate convenes in September, this issue will be brought forward. A discussion ensued regarding how to manage crowds at graduation in Winter Haven.

Ken Ross suggested that the Academic Dishonesty process and the appeals process be reviewed for modernization and to clarify students' roles in the process. Sally Fitzgerald agreed to help work on the changes.

It was suggested that the next meeting be held on June 24 due to summer schedule conflicts. The June 24 meeting will be a combination June/July meeting and will be held at 2:00 instead of 3:00.

Dodie Cowan asked the Senate if voting could be conducted electronically if an issue comes up in July. Senators agreed. It was moved by Lorrie Jones and seconded by Greg Harris.

Greg Harris moved and Lou Anne Harto seconded to adjourn the meeting.

The next Faculty Senate meeting will be held Monday, June 24, 2013 at 2:00 in LTB 1295 and WMS 124.

Respectfully submitted,
Kim Thomas

Secretary