

**POLK STATE COLLEGE
AQC MINUTES**

- Meeting:** Academic Quality Council
- Date/Time:** March 16, 2017 3:00 p.m.
- Locations:** Winter Haven Campus – WMS 124
Lakeland Campus – LAC 1243
- Recorder:** Sarah Plazak
- Attending Members:** April Robinson, Gerene Thompson (acting as Dean of Academic Affairs - Lakeland), Sally Fitzgerald, Mackenzie Jennings, Von McGriff, Mark Hartfield, Susan Moerschbacher, Anna Butler, Joyce Lee (on behalf of Greg Toole), LJ Russum (on behalf of Ben Gracy), Natalie Whitcomb, Cynthia Freitag (on behalf of Lisa Smelser), Lorrie Jones, Ray Oberg, Maria Lehoczky, Christen Shea, Sandra Ward
- Attending Resource Members:** Donald Painter, Kathy Bucklew, Kevin Jones, and Ronshetta Howell
- Other Faculty/Staff:** Amanda Jones, Jess Jones, and Annette Hutcherson

Welcome

Orathai welcomed everyone. A quorum was reached at 2:57 p.m.

I. Approval of Minutes from February 20, 2017:

Sally Fitzgerald made a motion to approve; Cynthia Freitag seconded. No further discussion; motion passed unanimously.

**II. Course Modifications: CHM 1045C
Presenter: Amanda Jones**

Amanda Jones said that the current prerequisite for CHM 1045C says, “MAC 1105 or permission of instructor”; this proposal suggests changing the prerequisite to read, “MAC 1105 or higher” to bring clarification. It is assumed that students who are already enrolled in higher math classes should have the knowledge of college algebra. This will eliminate any confusion with the prerequisites.

Sally Fitzgerald asked if “approval of the instructor” is being removed, and Amanda confirmed. Sally asked if MAC 1105 has always been a part of the prerequisite, and Amanda said that it has.

Sandra Ward asked if a similar change might happen to CHM 1025C, and Amanda said that she will review that course’s BCI for consideration.

Maria Lehoczky moved to approve; Anna Butler seconded. No further discussion; motion passed unanimously.

**III.-VII. Course Modifications: NUR 1020C *Foundations of Nursing Practice*, NUR 1254C *Nursing Care of the Adult Patient*, NUR 2600C *Nursing of the Family*, NUR 2744C *Advanced Comprehensive Nursing Care*
Program Modifications: Nursing (Generic Track), AS
Presenter: Annette Hutcherson**

Annette Hutcherson said that the February AQC meeting approved the reduction of BSC 2085C and 2086C from five to four credits to be in alignment with other state biology courses. That change made two credits available in the Nursing program curriculum because the state requires that the program be seventy-two credits. This program modification seeks to adjust the curriculum to accommodate those two credits.

The course modifications recommend putting one of those two credits into NUR 1020C *Foundations of Nursing Practice* and the other credit into NUR 2744C *Advanced Comprehensive Nursing Care*. The advisory board has suggested that the material composing those additional credits be used to expand the curriculum's coverage of professionalism.

In addition, the other course modifications move the psych/mental health content from NUR 2600C *Nursing of the Family* back to NUR 1254C *Nursing Care of the Adult Patient*, where the material was previously. Next semester, the content will be taught in both NUR 2600C and NUR 1254C to ensure that none of the students bypass this content.

Ray Oberg moved to approve; Lorrie Jones seconded. No further discussion; motion passed unanimously.

**VIII.-IX. Program Modification: Supervision and Management (Public Administration) BAS
Program End Term: Supervision and Management (Public Safety Management) BAS
Presenter: Maria Lehoczky**

Maria Lehoczky proposed end terming the Supervision and Management (Public Safety Management) BAS. In looking at program success indicators over the last three to four years, it was found that this concentration is no longer a viable program. It has acted as a pathway for public safety officials, such as those in law enforcement, fire science, or EMS, but now that the bachelor's degree in criminal justice has been introduced, most of the law enforcement officers opt to go into that program. The remaining fire science and EMS students are not required to have a baccalaureate or associate's degree for those professions. The number of students in the Supervision and Management (Public Safety Management) BAS has continually decreased over the past three years, and this program's enrollment is now down to approximately twenty students.

Maria proposed a program modification to the Supervision and Management (Public Administration) BAS to act as a pathway option for those individuals who do wish to pursue a baccalaureate degree. Students who earn an associate degree and the advanced technology certificate in Public Safety Management could carry the certificate over and incorporate it into the Public Administration concentration of the BAS. This modification will open the elective options, where previously, there was only one course that could be taken. This modification will increase the electives to three choices, which could be public safety-related if the student wishes to pursue that focus.

Kathy Bucklew asked if there is a teach-out plan in place, and Maria confirmed that there is. Maria said that the twenty students will be notified via email and phone to be given the option

of continuing toward graduation in the Supervision and Management (Public Safety Management) BAS or to switch to the Supervision and Management (Public Administration) BAS.

Kathy asked if the transcript evaluators will be provided a schema of viable substitutions to help them evaluate courses from students who have had public safety courses and are now pursuing public administration. Maria said that it should not be an issue because the courses will be brought in as electives. Any substitutions will be reviewed when necessary to ensure students do not go over the program's sixty credits.

Sandra Ward asked when the teach-out will begin, and Maria answered that it will start in the fall.

Cynthia Freitag moved to approve; Sally Fitzgerald seconded. No further discussion; motion passed unanimously.

Ray Oberg made a motion to adjourn the meeting; Von McGriff seconded. Meeting adjourned: 3:14 p.m.