

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, March 28, 2016 – 4:00 p.m.
Lakeland Campus, LTB 1100

Dr. Eileen Holden called the March 28, 2016 District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Mr. Rick Garcia, Mr. Greg Littleton, Ms. Teresa Martinez, and Mr. Mark Turner

Members Absent: Mr. Dan Dorrell, Ms. Linda Pilkington, and Ms. Cindy Ross

Student Spotlight: Chantell Harrell, Liberal Arts major, Lakeland campus

Foundation Special Recognitions: Ms. Tracy Porter

Ms. Porter introduced Susan Copeland, Polk State College Alumni President. Ms. Copeland acknowledged a gift from DSM Technology Consultants in the amount of \$26,250 for scholarships, technology, and programs, and introduced David Robinson, founder and CEO. Mr. Robinson acknowledged that he is happy to support students because education is the key to success and a gateway out of poverty.

Special Recognitions: Dr. Eileen Holden

Dr. Holden introduced Dean Donald Painter. Dean Painter then introduced Speech Communication Professor and Director of Forensics at the Lakeland campus Professor Christina Gesmundo. Professor Gesmundo established the Polk State Speech and Debate Team about two years ago, and this year's team made a strong showing at the FCSAA State Championship earlier this month in Jacksonville. This was the first time it had competed at the FCSAA State Championship. At the state competition, Polk State faced off against colleges such as Broward, Miami Dade, and Tallahassee Community College. Professor Gesmundo brought home the 2016 Forensics Coach of the Year Award. Gesmundo's peers voted for her to receive the award. Professor Gesmundo then introduced Polk State student and Lakeland resident Toby Pelland who placed fifth in Informative Speaking. His peers also selected him to receive the Shira Brownstein Award, which is given to the student who best embodies fellowship, generosity, humility and overall service.

Adoption of Agenda:

Mr. Turner moved, seconded by Mr. Littleton, to approve the agenda for March 28, 2016. All members voted affirmatively.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for February 2016**– Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for February 2016** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions** – Approved on consent agenda. Board action is required.
- d. **Personnel Action Report for February 2016** – Approved on consent agenda. Board action is required.

Mr. Turner moved, seconded by Mr. Garcia, to approve the consent agenda items for February 2016. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

Mr. Littleton moved, seconded by Mr. Turner, to approve the February 22, 2016 Board minutes. All members voted affirmatively.

President's Report

- a. Dr. Holden distributed copies of the March/April 2016 issue of "What's up?" which lists recent and current happenings at Polk State College.

Dr. Holden provided a brief legislative update to the Board. She acknowledged that the budget has been signed by the Governor and the Winter Haven Learning Resources (WLR) PECO project has been approved. The College's \$6 million PECO request will complete the Winter Haven Learning Resources Building renovations. An additional \$1 million in recurring operating funds was also approved, which will help cover the costs to migrate to a new and much-needed ERP platform.

Dr. Holden noted that the final hurdle has been cleared with the FLDOE for the new Early Childhood Education (ECE) and Elementary Education (ELEM) BS degrees. The College is now approved as an initial teacher preparation program and can officially open the doors to the programs in the fall.

Dr. Holden shared details about the recent Panamanian trip made by several Polk State faculty, staff, and students and several representatives from the Central Florida Development Council (CFDC). The trip served as an academic/trade mission to help teach students the complexities of international business. She encouraged all to read the trip blogs written by Polk State's Director of Communications Rachel Pleasant.

Attorney's Report

Attorney Don Wilson had nothing to report.

Business Services Action Items:

- a. **Kids at College 2016 Course Fees - Ms. Tracy Porter** – Ms. Porter presented and recommended approval of the Kids at College 2016 Course Fees.

Mr. Garcia moved, seconded by Mr. Littleton, to approve the Kids at College 2016 Course Fees. All members voted affirmatively.

- b. **Termination of Employment – Mr. Peter Elliott** – Mr. Elliott presented and recommended approval of the termination of Professor Cherry Olds' continuing contract and her dismissal from employment with Polk State College.

Mr. Garcia moved, seconded by Mr. Turner, to approve the termination of Professor Cherry Olds' continuing contract and her dismissal from employment with Polk State College. All members voted affirmatively.

Business Services Informational Items: Mr. Peter Elliott

- a. **Investment Interest Comparison for February 2016** - Mr. Elliott briefed the Board on the College's investment interest. No Board action required.

- b. Budget Amendment Summary for February 2016** - Mr. Elliott presented and reviewed the Budget Amendment Summary for the Board's information. Discussion ensued. No Board action required.
- c. Financial Statements for February 2016** - Mr. Elliott presented and reviewed the Financial Report for the Board's information. No Board action required.
- d. Project Status Report, College-Wide for March 2016** - Mr. Elliott presented and reviewed the Project Status Report for the Board's information. No Board action required.

Academic & Student Services Action Items: Dr. Kenneth Ross

- a. Course Fees** – Dr. Ross presented and recommended approval of the new non-credit course fees for March 2016.

Mr. Turner moved, seconded by Mr. Garcia, to approve the non-credit course fees. All members voted affirmatively.

Polk State Lakeland Collegiate High School Report: Mr. Corey Barnes

- a. 2016-2017 Demographic and Placement Data for Polk State Lakeland Collegiate High School Applicants** – Mr. Barnes briefly updated the Trustees on the demographic and placement data for Polk State Lakeland Collegiate High School applicants.

Mr. Barnes provided a Polk State Lakeland Collegiate High School enrollment status report to the Board. Discussion ensued about the application process and guidelines. Mr. Barnes reported that any student who is not accepted, will be encouraged to attend a recruitment session and apply to Polk State Lakeland Gateway to College Collegiate High School. He explained that Gateway to College is a college transition program and its admission requirements are less stringent than Collegiate High School's admission requirements.

First Reading Items:

- a. DBOT Rule 1.05, Goals of the Board – Ms. Val Baker** -- Ms. Baker presented as a first-read item revised DBOT Rule 1.05, Goals of the Board. She reviewed the proposed revisions made to Rule 1.05 and advised the Trustees that it will be presented for final approval at the April 25, 2016 Board meeting.


Second Reading Items (Final Approval): NONE

Board Discussion:


None.

Adjournment:

Having no further business, the meeting adjourned at 4:35 pm.



Mr. Greg Littleton, DBOT Vice-Chair Date

 4/26/16

Eileen Holden, Ed.D. Date
President