

POLK STATE COLLEGE
Registration of Non-Polk State International Internships

Dear Student:

This form is used for International Internship experiences that are not coordinated and lead through Polk State faculty and staff. We appreciate your participation in an International Internship and would like you to register your trip with us, prior to your departure, so that we have documentation of your trip.

Complete and submit this form by e-mail to Lynn Chisholm at Lchisholm@polk.edu. If you have questions, you can contact Lynn Chisholm by e-mail or phone at (863) 298-6897.

Student's name:	Company used for trip:
Student's contact phone:	Company Contact:
Student's e-mail:	Contact's email: Contact's phone:
Travel location (City, Country):	Internship site/business:
Location of lodging (name/contact):	Placement supervisor/contact:
Internship Course and course number (to be taken concurrently with trip):	Type of work experience:
Time-frame of trip: Departing: Returning:	Language skills to be used:

Are you planning to earn the Global Studies Certificate through this experience?

By completing and emailing this form to Polk State staff you acknowledge that you understand that you are traveling independently of and separately from Polk State College, and that the college is in no way liable/responsible for any mishaps that may occur on this trip including but not limited to cancelation of the trip due to Department of State Travel Advisory Warnings.

Please type your full name:
Student ID number:

Thank you for registering your trip with us! We hope it is a valuable learning experience for you and that you share your experience and feedback with us upon your safe return!
Lynn Chisholm, Internship Coordinator