POLK STATE
COLLEGE

INTERN INTAKE FORM

Dear Student:

Thank you for choosing to pursue a Polk State College internship as part of your education. Please review the information provided at polk.edu/interns and register on collegecentral.com/polkstate/ where you can personalize your internship search. Once you have done so, in order to expedite the process, please provide the information requested below along with a copy of your degree audit to the internship coordinator.
Note that placements are provided for "course credit" students, but those seeking internships for "experience only" may also use the internship resources. Internships may be paid or unpaid depending on the setting, the type of organization, the skill sets required of the intern, and other factors; students should not expect that the internship will be paid.

Student's Name: Email address:	My GPA is above a 2.0, if the internship is required, and above a 3.0 if a BAS student: Yes / No GPA:_____
Program Director: I have my program director's approval to seek an internship : Yes/ No If the program director is not the internship course instructor, you must fain approval/ inform the internship course instructor that you are taking on an internship.	I have over 30 hours in my AS program and 30 hours in my BAS program (as applicable): Yes / No Program Status: (year/ hours): _____
Program of Study:	Area of interest:
City preference for internship placement (cannot guarantee but we will keep placement as close to your area as possible.)	Internship leads:

*****Registration in the practicum or internship course is the responsibility of the student. The student must initiate internship activity by mid-term during the term prior to the term in which he/she intends to do the internship. If an internship has not been secured by "add/drop" in the term in which the internship course/experience is to be completed, the course must be dropped and an internship placement will not be pursued until the following term.**

What is the schedule of availability for the internship semester (need a minimum of 10 hours/week)?

Internship Coordinator Contact info: Matina Wagner

Email: mwagner@polk.edu
863.298.6897 ext. 5179
Office: WFA 147c or LTB 1148b
U.S. Mail: 999 Avenue H NE #5, Winter Haven, FL 33881-4299