

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, February 22, 2016 – 4:00 p.m.
Winter Haven Campus, WST 126

Dr. Eileen Holden called the February 22, 2016 District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Mr. Dan Dorrell, Mr. Rick Garcia, Mr. Greg Littleton, Ms. Linda Pilkington, Ms. Cindy Ross, and Mr. Mark Turner

Members Absent: Ms. Teresa Martinez

Student Spotlight: Erin Brooks, Nursing major, Winter Haven campus

Foundation Special Recognitions: Ms. Tracy Porter

Ms. Porter introduced Gary Boyer, Polk State College Foundation Development Chair. Mr. Boyer acknowledged a gift from S.R. Wright & Company, P.A., in the amount of \$19,000 for scholarships and programs, and introduced Steve Wright, owner, and his wife, Cheri. Mr. Wright stated that he particularly enjoys supporting the William N. Ryan Memorial Golf Tournament, which will take place at Lone Palm Golf Course on February 25. He thanked the many volunteers who make the tournament a success year after year.

Special Recognitions: Dr. Eileen Holden

No formal recognitions were made, however, Dr. Holden took a moment to thank the College faculty members who work tirelessly on behalf of our students.

Adoption of Agenda:

Mr. Dorrell moved, seconded by Mr. Turner, to approve the agenda for February 22, 2016. All members voted affirmatively.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for January 2016**– Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for January 2016** – Approved on consent agenda. Board action is required.
- c. **Personnel Action Report for January 2016** – Approved on consent agenda. Board action is required.
- d. **Salary Schedule Changes for February 2016** – Approved on consent agenda. Board action is required.

Mr. Garcia moved, seconded by Mr. Turner, to approve the consent agenda items for January and February 2016. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

Mr. Garcia moved, seconded by Ms. Pilkington, to approve the January 25, 2016 Board minutes. All members voted affirmatively.

President's Report

- a. Dr. Holden distributed copies of the February/March 2016 issue of "What's Up?" which lists recent and current happenings at Polk State College.

Dr. Holden briefed the Trustees on the recent trip she made to Tallahassee for the AFC Council of Presidents meetings. She thanked Associate VP of Communications & Public Affairs Tamara Sakagawa for accompanying SGA officers in Tallahassee for the FCSSGA conference on February 10-11. While there, the students presented the College's agenda to the legislators and were recognized on the floor by Rep. Combee. Dr. Holden reported that the agenda focused on the College's \$6 million PECO request to complete the Winter Haven Learning Resources Building renovations and an additional \$1 million in recurring operating funds.

Dr. Holden asked the Trustees to refer to the Charter School Recognition Banquet invitation, which was placed before them. She encouraged them to attend the March 14 banquet, which will be hosted by the College at 6:00 pm in WST 126.

Dr. Holden announced that the recently installed beach volleyball courts will be formally opened with a ribbon-cutting ceremony on February 26 at 10 a.m. The courts will provide an alternate practice site for the volleyball team and will also serve as a fundraising and tournament venue. She acknowledged that the ceremony would also celebrate donors A.D. Morgan Company, Best Fence Company, Cemex, and the City of Winter Haven, whose generosity allowed this project to come to fruition.

Attorney's Report

Attorney Don Wilson had nothing to report.

Business Services Action Items: Mr. Peter Elliott

NONE

Business Services Informational Items: Mr. Peter Elliott

- a. **Investment Interest Comparison for January 2016** - Mr. Elliott briefed the Board on the College's investment interest. No Board action required.
- b. **Budget Amendment Summary for January 2016** - Mr. Elliott presented and reviewed the Budget Amendment Summary for the Board's information. Discussion ensued. No Board action required.
- c. **Financial Statements for January 2016** - Mr. Elliott presented and reviewed the Financial Report for the Board's information. No Board action required.
- d. **Project Status Report, College-Wide for February 2016** - Mr. Elliott presented and reviewed the Project Status Report for the Board's information. No Board action required.

Academic & Student Services Action Items: Dr. Kenneth Ross

- a. **Course Fees** – Dr. Ross presented and recommended approval of the new non-credit course fees for February 2016.

Ms. Pilkington moved, seconded by Mr. Turner, to approve the non-credit course fees. All members voted affirmatively.

Polk State Chain of Lakes Collegiate High School Report: Ms. Bridget Fetter

Ms. Fetter briefly updated the Trustees on the recruiting activities at the Polk State Chain of Lakes Collegiate High School. She also noted that the STEM and health occupations programs have been successful in several regional competitions, including a 2nd-place regional finish at the Bright House Bright Ideas national contest and five 2nd-place finishes at the regional science fair last week. She also noted that the school will send 21 state competitors to the Health Occupations Students of America state conference, and seven students will attend the state Technology Student Association competition to compete in the robotics division.

First Reading Items: NONE

Second Reading Items (Final Approval): NONE

Board Discussion:

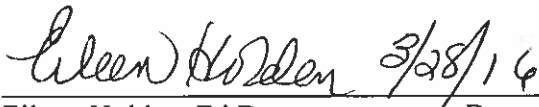
Mr. Garcia asked about the status of the relocation of the College's Aviation program to its new Airside East location. Dr. Holden shared her gratitude for the collaborative efforts between the College, Lakeland Linder Regional Airport and Gulf Coast Avionics Corp. She noted that we would arrange to have an upcoming DBOT meeting at the new site.

Adjournment:

Having no further business, the meeting adjourned at 4:35 pm.



Mr. Greg Littleton, DBOT Vice-Chair Date

 3/28/16

Eileen Holden, Ed.D. Date
President