

**POLK STATE COLLEGE  
AQC MINUTES**

Meeting: Academic Quality Council

Date/Time: February 18, 2019, 3:00 p.m.

Locations: Winter Haven Campus – WMS 124  
Lakeland Campus – LAC 1243

Recorder: Yvonne Velez

Attending Members: Orathai Northern, Anna Butler (on behalf of John Glenn), April Robinson, Rafaela Ellis, Earl Brown, Ben Gracy, Mark Hartfield, Susie Moerschbacher, Greg Harris, Carolyn Orr, Greg Toole, Bulmuo Maakuu, Lisa Smelser (on behalf of Bruce Dubendorff), Norma Gaddy, Maria Lehoczky, Merrybeth Etherton, Richard Benson, Mary Westgate, Sylvester Little, Lawrence Pakowski, Sandra Ward (on behalf of Kathy Bucklew), David Albrecht, Nathan Neuman

Other Faculty/Staff: Amanda Jones, Cindy Freitag, Karen Greeson, Jess Jones

**Welcome**

Orathai welcomed everyone. A quorum was reached at 3:23 p.m.

**I. Approval of Minutes from January 17, 2019:**

Mary Westgate made a motion to approve; Greg Harris seconded. No further discussion; motion passed unanimously.

**II. – IV. New Course Proposal: EEC 2930 – *Seminar in Early Childhood Education***

**Course End Term: CHD 2940 – *Internship in Early Childhood Education***

**Program Modifications: *Child Development Early Intervention Certificate and Early Childhood Education and Management***

**Presenter:** Karen Greeson

The newly developed course, EEC 2930 *Seminar in Early Childhood*, provides a research-focused discussion on childhood theory and theorists, developmentally appropriate practices and curricula, and important career-based topics to prepare aspiring professionals.

The course CHD 2940 *Internship in Early Childhood Education* no longer meets the objectives of the Early Childhood Education and Management Program and is being end-termed to provide room in the schedule for the new EEC 2930 course. There is no internship in the AS in Early Childhood Education and Management degree program or certificate program, and the title of this course, CHD 2940 *Internship in Early Childhood Education*, does not describe the content currently being taught. Course content within CHD 2940 is now being covered in the CHD 1440 *Early Learning Practicum* course.

The modification to both programs', *Child Development Early Intervention Certificate* and *Early Childhood Education and Management, AS*, core requirements are effective for the Fall 2019 (2020-1) term. Modifications are to remove CHD 2940 and add EEC 2930.

Greg Harris made a motion to approve; Maria Lehoczky seconded. No further discussion; motion passed unanimously.

**V. Course Modification:** HSC 2554 – *Basic Principles of Disease*

**Presenter:** Cynthia Freitag

Cynthia proposed a prerequisite change to HSC 2554 *Basic Principles of Disease*. The current Polk State College Catalog lists the prerequisite as completion of either BSC 1084C *Basic Anatomy and Physiology* or BSC 2086C *Anatomy and Physiology II* (which requires successful completion of BSC 2085C *Anatomy and Physiology I* as well). This is because, in the past, although most allied health programs require completion of both BSC 2085C and BSC 2086C (A&P I and II), students enrolled in the Medical Coding Program were only required to complete BSC 1084C (one semester of basic anatomy and physiology instruction) before they enrolled in HSC 2554.

Recent program modifications to Medical Coding led to an elimination of HSC 2554 as a requirement. Currently, all of Polk State's allied health programs that require HSC 2554 also require completion of BSC 2085C and BSC 2086C (A&P I and II). The immune system and its interactions are covered in detail within Anatomy and Physiology II, providing the most comprehensive preparation for success in HSC 2554.

The proposal is to remove BSC 1084C as a prerequisite because a more in-depth background of Anatomy and Physiology is necessary and appropriate to the study of disease. This is also the rationale for changing the prerequisite to "Completion of BSC 2086C *Anatomy and Physiology II* with a grade of C or better." These modifications are effective for the Fall 2019 (2020-1) term.

Mary Westgate made a motion to approve; Greg Harris seconded. No further discussion; motion passed unanimously.

**VI. New Course Proposal:** CHM 1020 – *Chemistry for Liberal Studies*

**Presenter:** Amanda Jones

This one-semester, three-credit course is intended for non-science majors who wish to meet the General Education Science requirement with a course in chemistry fundamentals. Polk State College currently does not have a non-lab chemistry course. Therefore, the Chemistry department plans to offer this option for AA students needing a non-lab science course.

Upon researching neighboring state colleges (e.g., HCC, Valencia, Seminole State, and State College of Florida), all offer CHM 1020 *Chemistry for Liberal Studies*. The Chemistry department feels that the creation of this course is an appropriate step to serve students' needs.

CHM 1020 will be part of the General Education Biological and Physical Sciences list A requirement. Students must place at the college level or satisfaction of developmental education requirements in reading, writing, and mathematics.

Rafaela Ellis made a motion to approve; Greg Harris seconded. No further discussion; motion passed unanimously.

**Reminder:**

Next meeting: Thursday, March 14, 2019

Proposals due: Wednesday, February 20, 2019

Greg Harris made a motion to adjourn the meeting; Earl Brown seconded. Meeting adjourned at 3:40 p.m.