

June 1, 2017

Office of Independent Education and Parental Choice  
Florida Department of Education  
325 W. Gaines St.  
Tallahassee, FL 32399-0400

**RE: Certification of Charter School Governance Training for:  
Polk State Lakeland Collegiate High School  
Polk State Gateway to College High School  
Polk State Chain of Lakes Collegiate High School**

Dear Office of Independent Education:

Pursuant to Rule 6A-6.0784(b) F.A.C., I am writing this letter to the Office of Independent Education and Parental Choice of the Florida Department of Education for the purpose of providing documentation that the governing board for each of the above named charter schools has received charter school governance training as required by said Rule.

***Board training on governance, government in the sunshine, conflicts of interest and ethics:***

2014 Fall Board Retreat, November 5, 2014 (2 hours)  
Dorrell, Garcia, Littleton, Martinez, Turner (Presenting Dr. Holden, College President, Mr. Elliott, College VP Administration and CFO, and Mr. Crawford representing Mr. Wilson, College Attorney) Location: WMS 124

2015 Fall Board Retreat, November 18, 2015 (2 hours)  
Dorrell, Garcia, Martinez, Turner (Presenting Dr. Holden, College President, Mr. Elliott, College VP Administration and CFO, and Mr. Wilson, College Attorney) Location: LWAC 016

2016 Fall Board Retreat, November 9, 2016 (3 hours)  
Dorrell, Littleton, Martinez, Ross, Turner (Presenting Dr. Holden, College President, Mr. Elliott, College VP Administration and CFO, Ms. Fetter, COL Principal and Mr. Wilson, College Attorney) Location: ASL 150

***Board training on budget and financial matters:***

2014 Annual Financial Review – Audited Financial Statements, October 27, 2014 (.5 hour)

Dorrell, Littleton, Martinez, Turner (Presenting Peter Elliott, VP Administration and CFO, Michael Brynjulfson, CPA, P.A.) Location: WST 126

2015 Annual Financial Review – Audited Financial Statements, April 25, 2016 (.5 hour)

Dorrell, Garcia, Littleton, Turner (Presenting Peter Elliott, VP Administration and CFO, Michael Brynjulfson, CPA, P.A.) Location: WST 126

2016 Annual Financial Review – Audited Financial Statements, October 24, 2016 (.5 hour)  
Dorrell, Littleton, Turner (Presenting Peter Elliott, VP Administration and CFO, Michael Brynjulfson, CPA, P.A.) Location: WST 126

2016 Budget Workshop, April 25, 2016 (1 hour)  
Dorrell, Garcia, Littleton, Turner (Presenting Dr. Holden, College President, Mr. Elliott, College VP Administration and CFO) Location: WST 126

Fiscal Year 2015-2016 Operating Budget Presentation, June 22, 2015 (.5 hour)  
Dorrell, Garcia, Littleton, Martinez, Ross, Turner (Presenting Mr. Elliott, College VP Administration and CFO) Location: ATC 1104

Fiscal Year 2016-2017 Operating Budget Presentation, June 27, 2016 (.5 hour)  
Dorrell, Littleton, Ross, Turner (Presenting Mr. Elliott, College VP Administration and CFO) Location: CPS Auditorium

This documentation confirms that the Board of Trustees serving as the governing board of the three Florida charter schools operated by Polk State College has received the training required by the applicable provisions of the Florida Administrative Code.

Sincerely,

Donald H. Wilson, Jr.

# **POLK STATE COLLEGE**

## **CERTIFICATION OF CHARTER SCHOOL GOVERNANCE TRAINING**

**Polk State College certifies that:**

**Greg Littleton**

**has completed governance training pursuant to  
Rule 6A-6.0784(6), F.A.C.**

**June 30, 2017**

# **POLK STATE COLLEGE**

## **CERTIFICATION OF CHARTER SCHOOL GOVERNANCE TRAINING**

**Polk State College certifies that:**

**Mark G. Turner**

**has completed governance training pursuant to  
Rule 6A-6.0784(6), F.A.C.**

**June 30, 2017**

# **POLK STATE COLLEGE**

## **CERTIFICATION OF CHARTER SCHOOL GOVERNANCE TRAINING**

**Polk State College certifies that:**

**Dan Dorrell**

**has completed governance training pursuant to  
Rule 6A-6.0784(6), F.A.C.**

**June 30, 2017**

# **POLK STATE COLLEGE**

## **CERTIFICATION OF CHARTER SCHOOL GOVERNANCE TRAINING**

**Polk State College certifies that:**

**Ricardo Garcia**

**has completed governance training pursuant to  
Rule 6A-6.0784(6), F.A.C.**

**June 30, 2017**

# **POLK STATE COLLEGE**

**CERTIFICATION OF CHARTER SCHOOL GOVERNANCE TRAINING**

**Polk State College certifies that:**

**Cindy Hartley Ross**

**has completed governance training pursuant to  
Rule 6A-6.0784(6), F.A.C.**

**June 30, 2017**

# **POLK STATE COLLEGE**

**CERTIFICATION OF CHARTER SCHOOL GOVERNANCE TRAINING**

**Polk State College certifies that:**

**Teresa V. Martinez**

**has completed governance training pursuant to  
Rule 6A-6.0784(6), F.A.C.**

**June 30, 2017**