


Non-Credit Language Course Registration Instructions

To Begin – USE FIREFOX WEB BROWSER


Open Polk State Continuing Education Registration – click here: <https://higherreach.polk.edu/modules/>

Then click on Community Enrichment – View Catalog:

**POLK
STATE**


Continuing Education
REGISTRATION

Affiliates | Instructors




Corporate College

VIEW CATALOG




Youth Programs

VIEW CATALOG




Public Safety

VIEW CATALOG




Health Sciences

VIEW CATALOG



Teacher Education Programs

VIEW CATALOG



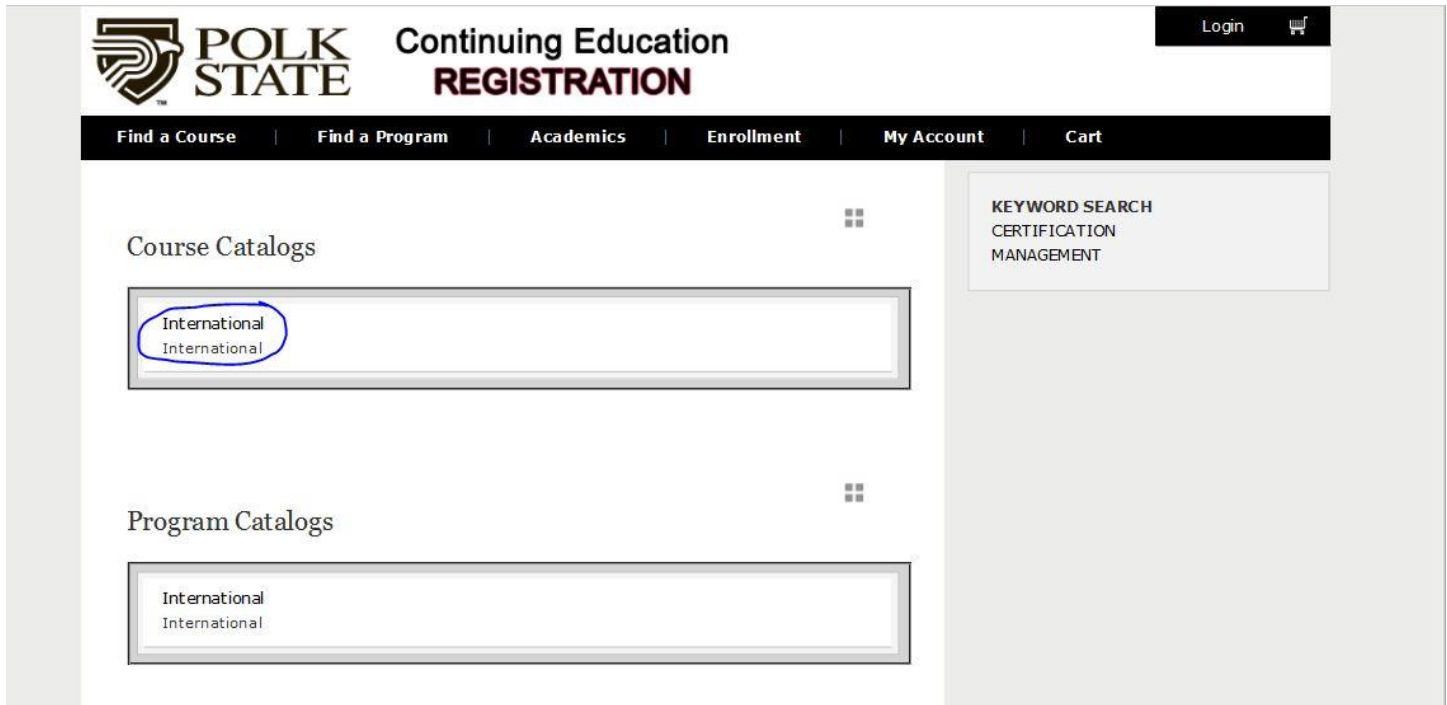
Community Enrichment

VIEW CATALOG

Contact Us | Privacy |

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Then under Course Catalogs, place your mouse over International and click:



POLK STATE Continuing Education REGISTRATION

Find a Course | Find a Program | Academics | Enrollment | My Account | Cart

Course Catalogs

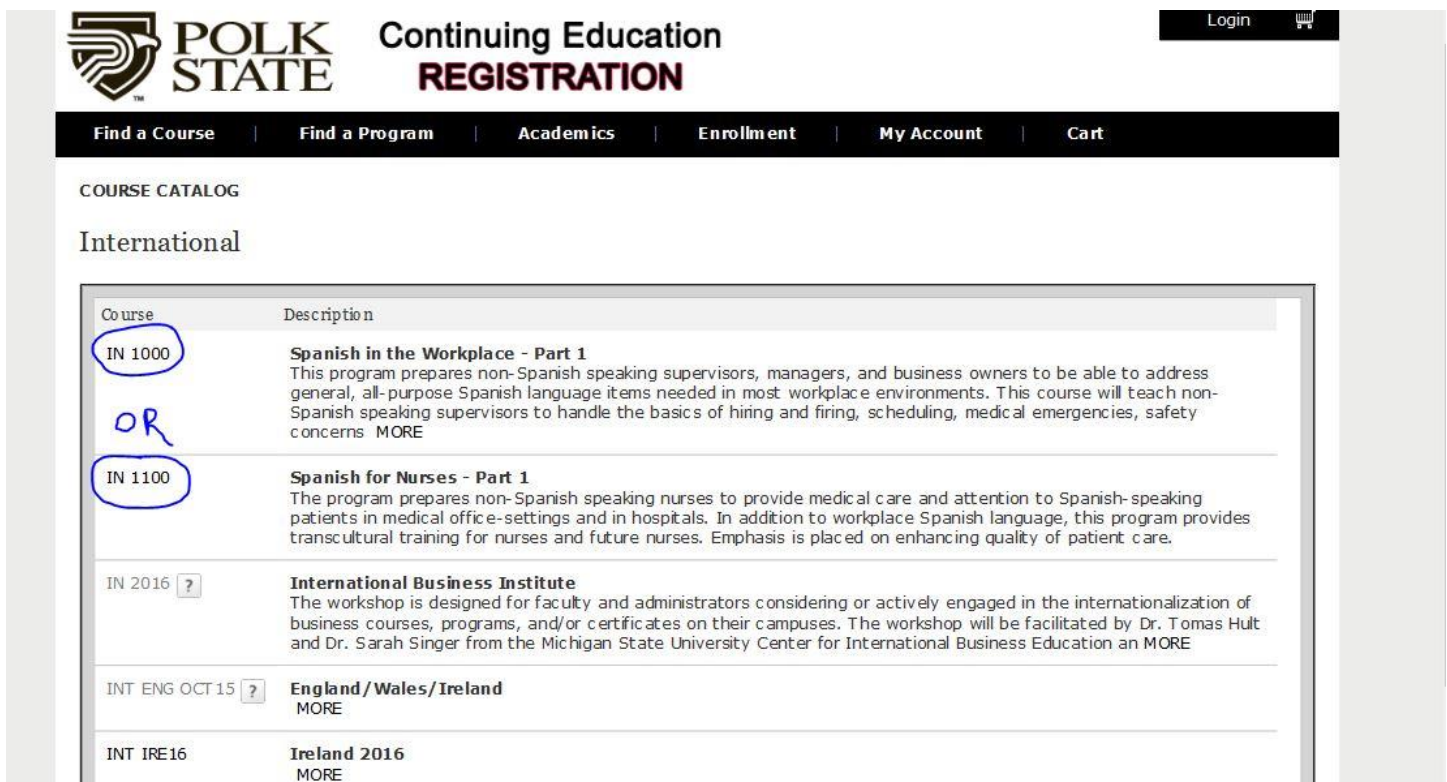
International
International

Program Catalogs

International
International

KEYWORD SEARCH
CERTIFICATION
MANAGEMENT

Then place your mouse over IN 1000 or IN 1100 for your chosen course and click:



POLK STATE Continuing Education REGISTRATION

Find a Course | Find a Program | Academics | Enrollment | My Account | Cart

COURSE CATALOG

International

| Course | Description |
|------------------|---|
| IN 1000 | Spanish in the Workplace - Part 1 This program prepares non-Spanish speaking supervisors, managers, and business owners to be able to address general, all-purpose Spanish language items needed in most workplace environments. This course will teach non-Spanish speaking supervisors to handle the basics of hiring and firing, scheduling, medical emergencies, safety concerns MORE |
| OR | |
| IN 1100 | Spanish for Nurses - Part 1 The program prepares non-Spanish speaking nurses to provide medical care and attention to Spanish-speaking patients in medical office-settings and in hospitals. In addition to workplace Spanish language, this program provides transcultural training for nurses and future nurses. Emphasis is placed on enhancing quality of patient care. |
| IN 2016 ? | International Business Institute The workshop is designed for faculty and administrators considering or actively engaged in the internationalization of business courses, programs, and/or certificates on their campuses. The workshop will be facilitated by Dr. Tomas Hult and Dr. Sarah Singer from the Michigan State University Center for International Business Education an MORE |
| INT ENG OCT 15 ? | England/Wales/Ireland MORE |
| INT IRE16 | Ireland 2016 MORE |

Then click on Section IN 1000 or IN 1100:



Continuing Education REGISTRATION

Login



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[Enrollment](#)

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[Cart](#)

COURSE CATALOG


International

| Course | Description |
|----------------|---|
| IN 1000 | Spanish in the Workplace - Part 1 This program prepares non-Spanish speaking supervisors, managers, and business owners to be able to address general, all-purpose Spanish language items needed in most workplace environments. This course will teach non-Spanish speaking supervisors to handle the basics of hiring and firing, scheduling, medical emergencies, safety concerns MORE |
| Section | Start Date Time Location Cost Availability Action |
| IN 1000.(3) | Jun 6, 2016 6:30 PM Lakeland \$ 159.00 30 |
| IN 1100 | Spanish for Nurses - Part 1 The program prepares non-Spanish speaking nurses to provide medical care and attention to Spanish-speaking patients in medical office-settings and in hospitals. In addition to workplace Spanish language, this program provides transcultural training for nurses and future nurses. Emphasis is placed on enhancing quality of patient care. |
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| INT ENG OCT 15 | England / Wales / Ireland |

Click on Add to Cart:



**POLK
STATE**

Continuing Education
REGISTRATION

Login 

Find a Course | Find a Program | Academics | Enrollment | My Account | Cart

REGISTRATION

IN 1000 - Spanish in the Workplace - Part 1  

Description
This program prepares non-Spanish speaking supervisors, managers, and business owners to be able to address general, all-purpose Spanish language items needed in most workplace environments. This course will teach non-Spanish speaking supervisors to handle the basics of hiring and firing, scheduling, medical emergencies, safety concerns and much more. This course is very general in nature and will not be addressing any one specific industry, profession, or field of work. Grammar instruction is not included in this course.


IN 1000.(3) \$ 159.00

Seats Available: 30 Quantity:

ADD TO CART

BUY FOR OTHERS

Section Description
Please contact Kim Simpson at ksimpson@polk.edu, or 863.669.4917 with any questions.

Dates: Jun 6, 2016 - Jun 29, 2016 Time: 6:30 PM  **FULL SCHEDULE**

Location
Lakeland

Cost Information
Tuition: \$ 159.00


Additional Information
Final Enrollment May 30, 2016
MORE

INQUIRE


RECENTLY VIEWED
IN 1000 Spanish in the Workplace - Part 1

KEYWORD SEARCH
CERTIFICATION
MANAGEMENT



Then click on Check Out:



**Continuing Education
REGISTRATION**

Login  (1)


Find a Course | Find a Program | Academics | Enrollment | My Account | Cart

REGISTRATION
IN 1000 - Spanish in the Workplace - Part 1  

Description
This program prepares non-Spanish speaking supervisors, managers, and business owners to be able to address general, all-purpose Spanish language items needed in most workplace environments. This course will teach non-Spanish speaking supervisors to handle the basics of hiring and firing, scheduling, medical emergencies, safety concerns and much more. This course is very general in nature and will not be addressing any one specific industry, profession, or field of work. Grammar instruction is not included in this course.

| | | |
|---------------------|--|-----------------------|
| IN 1000.(3) | \$ 159.00 | ADD TO CART |
| Seats Available: 30 | Quantity: <input type="text" value="1"/> | BUY FOR OTHERS |

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MORE

INQUIRE

SHOPPING CART

| Quantity | Item |
|----------|--|
| 1 | IN 1000.(3) SPANISH IN THE WORKPLACE - PART 1 Registration |

VIEW CART **CHECK OUT**

RECENTLY VIEWED

| | |
|---------|-----------------------------------|
| IN 1000 | Spanish in the Workplace - Part 1 |
|---------|-----------------------------------|

KEYWORD SEARCH
CERTIFICATION
MANAGEMENT

If you have an account then login to the account. If not, click on Create a new Customer Account.

POLK STATE Continuing Education
REGISTRATION

Customer Account Log In

If you have not already done so, you must create a separate, unique ID for Continuing Education Registration. Your Polk State College PASSPORT User ID and PIN are not used in this system.

If you require assistance, click on the appropriate link to the right or *Contact Us* below.

Login:

Password:

LOGIN

[Create a new Customer Account](#)
[Click here](#) to create a new account.

[Forgot Your Password](#)
[Click here](#) to look up your account and have a new password emailed to you.

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If you have an account then login to the account. If not, click on Create a new Customer Account.

POLK STATE Continuing Education
REGISTRATION

Kim Simpson Logout (1)

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PAYMENT CHECKOUT

| Item | Quantity | Cost | Due Amount | Action |
|--|----------|-----------|------------|---------------|
| IN 1000.(3) SPANISH IN THE WORKPLACE - PART 1 - Registration | | \$ 159.00 | \$ 159.00 | REMOVE |
| Total Due: | | | \$ 159.00 | |

Promo Code: **APPLY**

Payment Options: ☒ Credit Card

MAKE PAYMENT

When you click the Make Payment button you will be redirected to our payment gateway site. Upon completion of your payment transaction you will be redirected back to our website to complete any remaining enrollment requirements.

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Then complete billing information to complete your order.

Billing

Payment

Review

Receipt

Billing Information

* Required field

First Name

Last Name

Company Name

Address

City

Country *

United States of America

State/Province *

Florida

Zip/Postal Code

Phone Number

Email

Next

[Cancel Order](#)

Your Order

Total amount

\$159.00