



August 30, 2020

Thank you for your patience as we have been working diligently to get textbooks and codes to you. Here is what you need to know for the week of August 31, 2020 – September 4, 2020.

Quick Info and Links:

Phone: (863) 669-2322

Office Hours: Monday – Friday 7:00 am – 4:00 pm

Form Drop Off: Monday – Friday 8:00 – 3:00 in the Front Office

Chart Lab Hours: Monday - Friday 9:00 – 3:00

Website: <https://www.polk.edu/polk-state-lakeland-collegiate-high-school/>

You Tube: <https://youtu.be/a27tLPc5Fc>

Need to visit campus? Come during Office Hours, wear a mask and practice social distancing guidelines. The front office door will be locked, so you will need to be let in by the adult seated at the front desk. If you do not see anyone, press the doorbell or call (863) 669-2322 and someone will come to let you in.

Need to see or talk with a staff member? Call (863) 669-2322 and make an appointment. Staff members are on rotating schedules and may not be in their office if you walk in without an appointment.

CHART Lab: If you are having trouble with your home internet connection, using zoom, accessing Canvas or just need/want to come to campus to work, the Chart Lab is available Monday – Friday from 9:00 am – 3:00 pm. Call (863) 669-2322 before you come in as seats are limited and there may not be room if you do not call first.

Who do I contact if I am having issues with:

Technology/Passwords/Canvas/Email: Ms. Richard vrichard@polk.edu

Mental Health Services: Mrs. Edgecomb pedgecomb@polk.edu

H.S. Transcripts/Community Service/Test Fee Waivers: Mr. Hofstetter bhofstetter@polk.edu

Important Reminders:

Mental Health Services are available from the school district for students who are not receiving any outside help/counseling. Contact Mrs. Edgecomb at pedgecomb@polk.edu



See attached flyer regarding **resources** provided through the United Way.

Students are **not** to be working during school hours which are 7:15 am – 1:45 pm.

Attendance is required at all Zoom meeting class times: **your face must be seen!**

JOIN REMIND if you haven't yet – it's a quick and easy way to receive important messages and reminders: <https://www.remind.com/join>

Class of 2021 code for students: @ced34g parents: @a88egb

Class of 2022 code for students: @gba9gk parents: @3g77ed

SENIORS:

Schedule an appointment, and remember to **show up**, to meet with Mr. Hofstetter regarding college admission and scholarships bhofstetter@polk.edu

Mandatory meetings with Mrs. Edgecomb begin Tuesday September 1, 2020 to discuss graduation requirements and spring course registration. Look for the Pick a Time link in Canvas or click here https://pickatime.com/_lakelandcollegiate

Upcoming Events and Activities:

First Class Meeting – Friday September 4, 2020 via Zoom. **Juniors** at 9:00 am; **Seniors** at 11:00 am. Link will be sent out on Wednesday. Your name will be entered to **win prizes** for attendance.

Shoe Drive Fundraiser – details coming but start collecting gently used shoes from family and friends

HAVE A GREAT WEEK!!