

**MINUTES  
POLK STATE COLLEGE  
District Board of Trustees Meeting  
Monday, April 25, 2022 – 4:00 p.m.  
Polk State Winter Haven Campus, WST 126 and Teleconference**

Dr. Angela M. Garcia Falconetti called the April 25, 2022, District Board of Trustees meeting to order at 4:00 p.m.

**Members Present:** Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Hartley Ross, and Mr. Mark Turner

**Members Absent:**

**Foundation Recognitions: Dr. Angela Garcia Falconetti**

Dr. Falconetti introduced Mr. Jeff Baldwin, Vice President for Resource Development and Executive Director of the Foundation, to introduce the special recognitions. Last fall, Club Hispano de Lakeland established the Sr. Eduardo Tapia Endowed Scholarship to support Hispanic students attending Polk State. The club has donated \$50,675 to endow the scholarship and the Polk State Foundation matched the Club's donation with an additional \$50,000. Mr. Baldwin introduced Jackie Tapia Lyons and Susy Aviles to be recognized and share that Sr. Tapia would feel much pride and gratitude knowing of this opportunity to share his legacy with others. He led an exemplary life with unwavering support of Polk County's Hispanic community.

Dr. Falconetti introduced Mike and Sylvana Murphy and Veronica Leon of Murphy Auto Group and asked Mr. Baldwin to share about today's gift. In recognition of Black History Month, the Miracle Toyota Endowed Scholarship has been established for Black and minority students at Polk State. The auto group will donate part of its proceeds each February to the endowed scholarship fund.

**Special Recognition: Dr. Angela Garcia Falconetti**

Dr. Falconetti briefly recognized Associate Dean of Student Services on the Winter Haven Campus, Yulonda Bell, for being honored by Congressman Darren Soto for Women's History Month.

**Agenda:**

Mr. Littleton moved, seconded by Mr. Turner, to approve the agenda for April 25, 2022. All members voted affirmatively.

**Consent Agenda Items: Ms. Erin Montgomery**

- a. **Payroll Distribution for March 2022** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for March 2022** – Approved on consent agenda. Board action is required.

- c. **Personnel Actions Report for March 2022** – Approved on consent agenda. Board action is required.
- d. **Tangible Personal Property Deletions for April 2022** – Approved on consent agenda. Board action is required.

Ms. Ross moved, seconded by Ms. Martinez, to approve the consent agenda items for March and April 2022. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

#### **Approval of Board Minutes**

##### **a. March 28, 2022, Board Minutes**

Mr. Turner moved, seconded by Mr. Dorrell to approve the March 28, 2022, Board minutes. All members voted affirmatively.

#### **President's Report – Dr. Angela Garcia Falconetti**

##### **a. President's Self-Evaluation to the Board:**

In anticipation of the Board's annual evaluation of the President each May, Dr. Falconetti provided a hard copy of her 2021-2022 Self-Evaluation to the Board for review and consideration.

##### **b. Florida College System Council of Presidents (COP):**

- Dr. Falconetti led the April 21-22, 2022, COP Professional Development and Policy & Advocacy/Business meetings hosted at St. Petersburg College.
  - Chancellor Kathy Hebda and Dr. Falconetti also hosted a Funding Formula meeting prior to Professional Development.
- May 11, 2022, State Board of Education (SBOE) Meeting in Key West
  - Dr. Falconetti will present a FCS update on behalf of the COP.
- April 19, Governor DeSantis Press Conference at The Villages
  - Signing of Senate Bill 7044 to reform higher education in Florida
  - Spoke on behalf of the Florida College System as Chair of the Council of Presidents
- Provided a hand-out from The Southern Group that summarized the FCS update from the March 30 SBOE meeting.

##### **c. Legislative Update:**

- Dr. Falconetti provided a verbal summary of Polk State College appropriations at this juncture.

##### **d. Polk State College**

- **Polk State Professional Development Day**

- Dr. Falconetti thanked Dr. Craig Collins, Interim Associate Vice President of Corporate and Leadership Development, for his efforts related to the successful and well-attended Professional Development Day that occurred on Friday, April 8, 2022.
- **Polk State 2027 Fast Forward**
  - The College's current strategic plan titled "SOAR 2022" ends in 2022.
  - The College's future strategic plan titled "Polk State 2027 Fast Forward" is currently being developed.
    - Invited District Board of Trustees, Foundation Board of Directors, and a wide cross-section of external stakeholders to be a part of Polk State College's strategic planning process during sessions on April 5, April 6, April 12, and April 13, 2022.
    - Internal Strategic Planning Listening Tours - faculty and staff are invited to share their input regarding the future strategic plan.
    - College-wide Strategic Planning Summit will be hosted in October 2022.
- e. **Enrollment Update**
  - March 2, 2022
    - Polk State Press Release: "Summer & fall enrollment underway at Polk State College"
- f. **Outcomes of Spring Foundation Events**
  - William N. Ryan Memorial Golf Classic on January 20, 2022
  - John R. Alexander Memorial Clays Classic on April 15, 2022
- g. **Reminders**
  - Polk State Spring Commencement Ceremonies
    - Thursday, May 5 (two ceremonies: 10:30 a.m. and 6:30 p.m.)
    - RP Funding Center
- h. **Highlight of Selected Successes and Positive News (documents supplementing meeting packet)**
  - *Florida Trend* article "Florida Education Guide" featuring Polk State
  - *Viva Polk* article "Herencia Hispana en la Education de Polk"

**Attorney's Report:**

Mr. Wilson asked the Board to review today's Presidential Self-Evaluation in preparation of receiving an electronic evaluation form from him via email later this week. He emphasized that the electronic evaluation form would include instructions for completion and must be returned directly to him by the provided deadline. Mr. Wilson will compile the evaluations into a summary report, which he will present during the May 23 DBOT meeting for formal adoption by the Board. The adopted self-evaluation summary report will then be sent to the Florida Department of Education.

**Business Services Action Items:**

**a. The Florida College System 2021-2022 Annual Equity Report – Mr. Lonnie Thompson**

Mr. Thompson presented and recommended approval of The Florida College System 2021-2022 Annual Equity Report.

Mr. Dorrell moved, seconded by Ms. Ross, to approve The Florida College System 2021-2022 Annual Equity Report.

**b. Faculty Employment Contract Renewals – Ms. Erin Montgomery**

Ms. Montgomery presented and recommended approval of the Faculty Employment Contract Renewals.

Mr. Turner moved, seconded by Ms. Martinez, to approve the Faculty Employment Contract Renewals.

**c. Faculty Employment Contract Renewals – Collegiate High Schools – Ms. Erin Montgomery**

Ms. Montgomery presented and recommended approval of the Faculty Employment Contract Renewals – Collegiate High Schools.

Mr. Dorrell moved, seconded by Mr. Turner, to approve the Faculty Employment Contract Renewals – Collegiate High Schools.

**d. Employment Contracts – Administrator and Professional Technical Employees – Ms. Erin Montgomery**

Ms. Montgomery presented and recommended approval of the Employment Contracts – Administrator and Professional Technical Employees.

Ms. Martinez moved, seconded by Ms. Ross, to approve the Employment Contracts – Administrator and Professional Technical Employees.

**e. Tangible Personal Property Threshold Increase – Ms. Erin Montgomery**

Ms. Montgomery presented and recommended approval of the Tangible Personal Property Threshold Increase.

Mr. Turner moved, seconded by Mr. Dorrell, to approve the Tangible Personal Property Threshold Increase.

**Business Services Informational Items: Ms. Erin Montgomery**

- a. **Investment Interest Comparison for March 2022** – Ms. Montgomery presented and reviewed the College’s Investment Interest Comparison for March 2022. No Board action required.
- b. **Budget Amendment Summary for March 2022** – Ms. Montgomery presented and reviewed the Budget Amendment Summary for March 2022 for the Board’s information. No Board action required.
- c. **Financial Statements for March 2022** – Ms. Montgomery presented and reviewed the Financial Statements for March 2022 for the Board’s information. No Board action required.
- d. **Capital Project Status Report for April 2022** – Ms. Montgomery presented and reviewed the Capital Project Status Report for April 2022 for the Board’s information. No Board action required.

**Items Removed from the Consent Agenda:**

None.

**Academic and Student Services Informational Items**

None.

**Academic & Student Services Action Items**

None.

**Collegiate High School Report**

- a. **Polk State Lakeland Gateway to College Collegiate High School 2022 Recruitment/Enrollment Plan – Dr. Meesha Downing-Townsend**

Dr. Downing-Townsend provided an update on Polk State Lakeland Gateway to College Collegiate High School’s 2022 Recruitment/Enrollment Plan for the Board’s information.

**First Reading Board Rules (No action required):**

None.

**Second Reading Board Rules (Final Approval):**

- a. **DBOT Rule 4.01, Code of Conduct for Students and Student Organizations – Mr. Reggie Webb**

Mr. Webb presented and recommended approval of revisions to DBOT Rule 4.01, Code of Conduct for Students and Student Organizations.

Mr. Dorrell moved, seconded by Mr. Turner, to approve revisions to DBOT Rule 4.01, Code of Conduct for Students and Student Organizations.

**Board Discussion:**

Ms. Ross expressed enthusiasm about the positive impact of the Strategic Enrollment Management Plan presented by Mr. Webb and Dr. Pakowski during the enrollment update provided by the President.

**Adjournment:**

Having no further business, the meeting adjourned at 5:30 p.m.

  
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Ms. Ashley Bell Barnett                      Date  
DBOT Chair

  
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Dr. Angela M. Garcia Falconetti              Date  
President