

**AGENDA**  
**Polk State College**  
**District Board of Trustees Meeting**  
**November 28, 2016 - 4:00 PM**  
**LTB 1100**

**Student Spotlight**

Emmalee Phillips, Pursuing an AA degree, Lakeland campus

**Pledge of Allegiance**

**Foundation Recognitions**

Ms. Tracy Porter

**Special Recognitions**

Dr. Eileen Holden

**Agenda**

- 1. Meeting Called to Order**
- 2. Adoption of Agenda**
- 3. Consent Agenda Items**
  - a. Payroll Distribution for October 2016 – Mr. Peter Elliott
  - b. Expenditure Summary for October 2016 – Mr. Peter Elliott
  - c. Personnel Actions Report for October 2016 – Mr. Peter Elliott
  - d. Salary Schedule Changes for November 2016 – Mr. Peter Elliott

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.
- 4. Approval of Board Minutes**
  - a. October 24, 2016 Board Minutes
- 5. President's Report**
  - a. What's up? November/December 2016 issue
- 6. Attorney's Report**
  - a. President's Evaluation Summary
- 7. Business Services Action Items**
- 8. Business Services Informational Items**
  - a. Investment Interest Comparison for October 2016 – Mr. Peter Elliott

- b. Budget Amendment Summary for October 2016 – Mr. Peter Elliott
- c. Financial Statements for October 2016 – Mr. Peter Elliott
- d. Project Status, College-Wide for November 2016 – Mr. Peter Elliott

**9. Items Removed from the Consent Agenda**

**10. Academic and Student Services Action Items**

- a. Elimination of the Medical Transcription ATD (Program: B8060) – Dr. Kenneth Ross

**11. Academic and Student Services Informational Items**

**12. Collegiate High School Report**

- a. Polk State Lakeland Collegiate High School and Polk State Lakeland Gateway to College Collegiate High School Charter Goals for 2015-2016 Academic Year – Mr. Rick Jeffries, Mr. Corey Barnes

**13. First Reading Items (No action required)**

**14. Second Reading Items (Final Approval)**

- a. Rule 4.30, Credit Course Repeat Policy – Mr. Reggie Webb

**15. Board Discussion**

**16. Adjournment**

**Public Participation (from DBOT Rule 1.02)**

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.