

AGENDA
Polk State College
District Board of Trustees Board Meeting
June 22, 2015 - 4:00 PM
ATC 1104

Student Spotlight

Fredrick McCall, Liberal Arts major, Lakeland campus

Pledge of Allegiance

Foundation Recognitions

Mr. Lynn Wilson

Special Recognitions

Dr. Eileen Holden

Agenda

- 1. Meeting Called to Order**
- 2. Adoption of Agenda**
- 3. Consent Agenda Items**
 - a. Payroll Distribution - Mr. Peter Elliott
 - b. Expenditure Summary - Mr. Peter Elliott
 - c. Tangible Personal Property Deletions - Mr. Peter Elliott
 - d. Personnel Action Report - Mr. Peter Elliott

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

- 4. Approval of Board Minutes**
 - a. May 18, 2015 Board Minutes
- 5. President's Report**
 - a. What's Up? May-June Issue
 - b. Proposed DBOT Meeting Schedule 2015-2016
- 6. Attorney's Report**
- 7. Business Services Action Items**
 - a. Standard Fees - Mr. Peter Elliott
 - b. Operating Budget, FY 2015-2016 - Mr. Peter Elliott

- c. Polk State Chain of Lakes Collegiate High School Operating Budget, FY 2015-2016 - Mr. Peter Elliott
 - d. Polk State Lakeland Collegiate High School Operating Budget, FY 2015-16 - Mr. Peter Elliott
 - e. Polk State Lakeland Gateway to College High School Operating Budget, FY 2015-16 - Mr. Peter Elliott
 - f. Polk State College Unexpended Plant Fund Budget, FY 2015-2016 - Mr. Peter Elliott
 - g. Salary Schedule Changes - Mr. Peter Elliott
 - h. Approval of the Capital Improvement Program (CIP): FY 2016-17 through FY 2020-21 - Mr. Peter Elliott
 - i. Annual Physical Inventory Report - Mr. Peter Elliott
 - j. College-Wide Comprehensive Safety Inspection FY 14-15 - Mr. Peter Elliott
 - k. FCSRMC Agreement - Mr. Peter Elliott
- 8. Business Services Informational Items**
- a. Investment Interest Comparison - Mr. Peter Elliott
 - b. Budget Amendment Summary - Mr. Peter Elliott
 - c. Financial Statements - Mr. Peter Elliott
 - d. Project Status, College-Wide - Mr. Peter Elliott
- 9. Items Removed from the Consent Agenda**
- 10. Academic and Student Services Action Items**
- a. Course Fees - Dr. Kenneth Ross
 - b. Lab Fees for 2015-2016 - Dr. Kenneth Ross
- 11. Academic and Student Services Informational Items**
- 12. Collegiate High School Report**
- a. Polk State Lakeland Collegiate High School 2015-2016 Enrollment Report - Mr. Corey Barnes
- 13. First Reading Items (No action required)**
- a. Rule 2.11 - Use of College Facilities, Properties and Services by Non-College Users - Mr. Peter Elliott
 - b. Rule 2.15 - Accessing Public Records - Mr. Peter Elliott
 - c. Rule 5.01 - Business Affairs - Mr. Peter Elliott
 - d. Rule 5.05 - Budget Amendments - Mr. Peter Elliott
 - e. Rule 5.20 - Maintenance, Sanitation, and Housekeeping of College Facilities - Mr. Peter Elliott
 - f. Rule 5.23 - Building Code Guidelines for Administration - Mr. Peter Elliott
- 14. Second Reading Items (Final Approval)**

- a. Rule 2.21 - Construction Change Orders, Payments to Contractors During Construction and Authorization for Final Payment to Contractor - Mr. Peter Elliott
- b. Rule 3.32 - Employee Code of Ethics - Mr. Peter Elliott
- c. Rule 4.06 - Student Fees and Refunds - Mr. Peter Elliott
- d. Rule 5.06 - Investment of Funds - Mr. Peter Elliott
- e. Rule 5.07 - Auxiliary Enterprises - Mr. Peter Elliott
- f. Rule 5.14 - College Expenditures, Bids and Waivers - Mr. Peter Elliott

15. Board Discussion

16. Adjournment

Public Participation (from DBOT Rule 1.02)

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.