

AGENDA
Polk State College
District Board of Trustees Board Meeting
August 24, 2015 - 4:00 PM
WST 126

Student Spotlight

Natasha Mohamed, Business Administration/Management major, Winter Haven campus

Pledge of Allegiance

Foundation Recognitions

Ms. Tracy Porter

Special Recognitions

Dr. Eileen Holden

Agenda

1. Meeting Called to Order

2. Adoption of Agenda

2A. District Board of Trustees Reorganization - Dr. Eileen Holden

- a. Election of Chair and Vice Chair
- b. Resolution #771 - Signature Facsimile (FY 2015-2016)
- c. Resolution #772 - Signature Facsimile Personnel (FY 2015-2016)
- d. 2015-2016 DBOT Meeting Dates

3. Consent Agenda Items

- a. Payroll Distribution for June - Mr. Peter Elliott
- b. Payroll Distribution for July - Mr. Peter Elliott
- c. Expenditure Summary for June - Mr. Peter Elliott .
- d. Expenditure Summary for July - Mr. Peter Elliott
- e. Tangible Personal Property Deletions - Mr. Peter Elliott
- f. Personnel Action Report for June and July - Mr. Peter Elliott
- g. Salary Schedule Changes - Mr. Peter Elliott

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

4. Approval of Board Minutes

- a. June 22, 2015 Board Minutes

- 5. President's Report**
 - a. What's up? June/July/August 2015 Issue
 - b. Upcoming Events September - December 2015
 - c. Cultural Events brochure
 - d. Office of Equity & Diversity brochure
 - e. Polk State Vision brochure
 - f. Enrollment Update
- 6. Attorney's Report**
- 7. Business Services Action Items**
 - a. Approval of the Capital Improvement Program (CIP-2); FY 2016-2017 through FY 2020-2021 - Mr. Peter Elliott
 - b. RFQ #15-03 - Architectural and Engineering Services - WLR 3rd Floor Remodel and Renovation - Mr. Peter Elliott
 - c. RFQ #15-04 Construction Management at Risk Services - WLR 3rd Floor Remodel and Renovation - Mr. Peter Elliott
 - d. Lease Agreement for Rental of Facility for Aerospace Program - Mr. Peter Elliott
- 8. Business Services Informational Items**
 - a. Investment Interest Comparison for June - Mr. Peter Elliott
 - b. Investment Interest Comparison for July - Mr. Peter Elliott
 - c. Budget Amendment Summary for June - Mr. Peter Elliott
 - d. Budget Amendment Summary for July - Mr. Peter Elliott
 - e. Financial Statements for July - Mr. Peter Elliott
 - f. Project Status, College-Wide; August 2015 - Mr. Peter Elliott
- 9. Items Removed from the Consent Agenda**
- 10. Academic and Student Services Action Items**
 - a. Course Fees - Dr. Kenneth Ross
 - b. Education Abroad Program Fees - Dr. Kenneth Ross
- 11. Academic and Student Services Informational Items**
 - a. Level II Vocational Report - Dr. Kenneth Ross
 - b. Informational Education Abroad Requests - Dr. Kenneth Ross
- 12. Collegiate High School Report**
 - a. COL Enrollment Statistics
- 13. First Reading Items (No action required)**
- 14. Second Reading Items (Final Approval)**
 - a. Rule 2.11 - Use of College Facilities, Properties and Services by Non-College Users - Mr. Peter Elliott

- b. Rule 2.15 - Accessing Public Records - Mr. Peter Elliott
- c. Rule 5.01 - Business Affairs - Mr. Peter Elliott
- d. Rule 5.05 - Budget Amendments - Mr. Peter Elliott
- e. Rule 5.20 - Maintenance, Sanitation, and Housekeeping of College Facilities - Mr. Peter Elliott
- f. Rule 5.23 - Building Code Guidelines for Administration - Mr. Peter Elliott

15. Board Discussion

16. Adjournment

Public Participation (from DBOT Rule 1.02)

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.