

AGENDA
Polk State College
District Board of Trustees Meeting
August 24, 2020 - 4:00 PM
WST 126 and Teleconference

Pledge of Allegiance

Agenda

1. Meeting Called to Order

2. Adoption of Agenda

District Board of Trustees Reorganization

2.A. Election of Chair and Vice Chair

2.B. Resolution #782 Signature Facsimile (FY 2020-2021)

2.C. Resolution #783 Signature Facsimile Personnel (FY 2020-2021)

2.D. Proposed 2020-2021 DBOT Meeting Schedule

3. Consent Agenda Items

- a. Payroll Distribution for June 2020 – Dr. Allen Bottorff
- b. Payroll Distribution for July 2020 – Dr. Allen Bottorff
- c. Expenditure Summary for June 2020 – Dr. Allen Bottorff
- d. Expenditure Summary for July 2020 – Dr. Allen Bottorff
- e. Tangible Personal Property Deletions for August 2020 – Dr. Allen Bottorff
- f. Personnel Actions Report for June and July 2020 – Dr. Allen Bottorff

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

4. Approval of Board Minutes

- a. June 22, 2020 Board Minutes

5. President's Report

6. Attorney's Report

- a. DBOT Self-Evaluation

7. Business Services Action Items

- a. Annual Physical Inventory Report – Dr. Allen Bottorff
- b. Polk State College Foundation Audit Presentation – Ms. Tracy Porter
- c. Polk State College Foundation Submission of Tax Form 990 and IRS Response to Form 1023 – Ms. Tracy Porter

8. Business Services Informational Items

- a. Investment Interest Comparison for June 2020 – Dr. Allen Bottorff
- b. Investment Interest Comparison for July 2020 – Dr. Allen Bottorff
- c. Budget Amendment Summary for June 2020 – Dr. Allen Bottorff
- d. Budget Amendment Summary for July 2020 – Dr. Allen Bottorff
- e. Financial Statements for July 2020 – Dr. Allen Bottorff
- f. Project Status Report, College-Wide for July and August 2020 – Dr. Allen Bottorff

9. Items Removed from the Consent Agenda

10. Academic and Student Services Action Items

11. Academic and Student Services Informational Items

12. First Reading Items (No action required)

13. Second Reading Items (Final Approval)

- a. DBOT Rule 3.04, Faculty Titles – Dr. Lee Thomas

14. Board Discussion

15. Adjournment

Public Participation (from DBOT Rule 1.02)

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.

Student appeals for grades or discipline issues are not heard by the District Board of Trustees. Students wishing to file an appeal are referred to Procedure 1018.