

**AGENDA**  
**Polk State College**  
**District Board of Trustees Meeting**  
**April 27, 2020 - 4:00 PM**  
**Teleconference**

**Special Recognitions**

**Agenda**

- 1. Meeting Called to Order**
- 2. Adoption of Agenda**
- 3. Consent Agenda Items**
  - a. Payroll Distribution for February 2020 – Dr. Allen Bottorff
  - b. Payroll Distribution for March 2020 – Dr. Allen Bottorff
  - c. Expenditure Summary for February 2020 – Dr. Allen Bottorff
  - d. Expenditure Summary for March 2020 – Dr. Allen Bottorff
  - e. Tangible Personal Property Deletions for April 2020 – Dr. Allen Bottorff
  - f. Personnel Actions Report for February 2020 – Dr. Allen Bottorff
  - g. Personnel Actions Report for March 2020 – Dr. Allen Bottorff
  - h. Salary Schedule Changes for April 2020 – Dr. Allen Bottorff

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

- 4. Approval of Board Minutes**
  - a. February 24, 2020 Board Minutes
  - b. March 19, 2020 Special Board Minutes
- 5. President's Report**
  - a. President's Self-Evaluation to the Board
- 6. Attorney's Report**
- 7. Business Services Action Items**
  - a. Florida College System 2019-2020 Annual Equity Update Report – Ms. Valparisa Baker
  - b. Faculty Employment Contract Renewals – Dr. Allen Bottorff
  - c. Faculty Employment Contract Renewals – Collegiate High Schools – Dr. Allen Bottorff
  - d. Employment Contracts – Administrator and Professional Technical Employees – Dr. Allen Bottorff

**8. Business Services Informational Items**

- a. Investment Interest Comparison for March 2020 – Dr. Allen Bottorff
- b. Budget Amendment Summary for February 2020 – Dr. Allen Bottorff
- c. Budget Amendment Summary for March 2020 – Dr. Allen Bottorff
- d. Financial Statements for February 2020 – Dr. Allen Bottorff
- e. Financial Statements for March 2020 – Dr. Allen Bottorff
- f. Project Status Report, College-Wide for March and April 2020 – Dr. Allen Bottorff

**9. Items Removed from the Consent Agenda**

**10. Academic and Student Services Action Items**

**11. Academic and Student Services Informational Items**

**12. Collegiate High School Report**

- a. Polk State Lakeland Gateway to College Collegiate High School 2020 Recruitment Plan – Dr. Corey Barnes
- b. Polk State Lakeland Collegiate High School (CHS) 2020 Recruitment/Enrollment Timeline – Mr. Rick Jeffries

**13. First Reading Items (No action required)**

- a. DBOT Rule 2.03, Standards – Dr. Lee Thomas
- b. DBOT Rule 2.26, Annual Curriculum Review – Dr. Lee Thomas
- c. DBOT Rule 2.28, Academic Freedom – Dr. Lee Thomas

**14. Second Reading Items (Final Approval)**

- a. DBOT Rule 2.07, Campus Advertising – Ms. Tamara Sakagawa
- b. DBOT Rule 2.09, College Publications – Ms. Tamara Sakagawa

**15. Board Discussion**

**16. Adjournment**

**Public Participation (from DBOT Rule 1.02)**

At every regular meeting of the Board and at any meeting at which official action of the Board is to be taken, and prior to any official action being considered by the Board, members of the public shall be given an opportunity to address the Board regarding any issue on the Board agenda for that meeting. Presentations by any individual shall be limited to three (3) minutes. In order for meetings to proceed in an efficient and orderly process, the Board Chair may announce special rules to limit the number of speakers, shorten or lengthen time allowed to speakers, designate representatives to speak on behalf of a group, or other conditions consistent with the requirements of Section 286.0114, Florida Statutes.

At the discretion of the Chair and within limits established by the Chair, individuals requesting the opportunity to address the Board on an issue not on the agenda of the current Board meeting may be allowed to speak at the end of the meeting prior to adjournment.