



- Course Title:** Advanced Report Writing and Review – 40 hours  
Advanced Course #068
- Instructor(s):** Deputy Suzan Weiss – Polk County Sheriff’s Office
- Date(s):** February 8, 2021 – February 19, 2021
- Time(s):** 6:30PM – 10:30PM (Monday – Friday)
- Location:** **Polk County Sheriff’s Office  
(PROCAP Room)  
1891 Jim Keene Blvd  
Winter Haven, Florida 33880**
- Cost:** Region 8 training funds will pay for Region 8 law enforcement and correctional officers as well as Region 8 support personnel (when seats are available). **Region 8 includes Polk, Hardee, Highlands, and Desoto counties.**  
Student applications from outside of Region 8 will be placed on a waiting list to fill any open seats not filled by Region 8 officers.
- Description:** This course is part of the Criminal Justice Standards and Training Commission Advanced Training Program. It is one of a series of non-sequential, general training programs. Courses in the Advanced Training Program are designed to enhance an officer’s knowledge, skills, and abilities for the job he or she performs. This course was designed as an overview of report writing for the officer and investigator with limited experience in this area. Students should have successfully completed the Basic Training Course or have been exempted and possess sufficient experience and background to meet the standard core of knowledge.

This course qualifies for [salary incentive](#) and [mandatory retraining](#).

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