



FACULTY
CAMPUS-TO-CAMPUS TRAVEL

Faculty Member:

PLEASE PRINT YOUR NAME:

PID number:

Term: Travel Period:

Official Headquarters:

Indicate the number of actual trips made for the following:

Tuesday-Thursday classes and finals
Course No. Section No.

Monday-Wednesday-Friday classes and finals
Course No. Section No.

Other classes and Finals: Day(s) of Week.
Course No. Section No.

Evening class on Campus Lakeland Winter Haven
Course No. Section No.

Committee/Administrative/Division meetings/Registration/Drop-Add:

Table with 2 columns: Date, Meeting (please include which campus meeting was at)

Winter Haven to Lakeland
Roundtrip at \$12.46 (28 miles x \$0.445) = \$
One way at \$6.23 (14 miles x \$0.445) = \$

Winter Haven to Lake Wales
Roundtrip at \$13.35 (30 miles x \$.445) = \$
One way at \$6.67 (15 miles x \$.445) = \$

Lakeland to Lake Wales
Roundtrip at \$21.36 (48 miles x \$.445) = \$
One way at \$10.68 (24 miles x \$.445) = \$

Account No.: /60501 TOTAL \$

I HEREBY CERTIFY THAT THE TRAVEL SHOWN ABOVE WAS NECESSARY TO PERFORM COLLEGE BUSINESS AND IS IN ACCORDANCE WITH COLLEGE POLICIES.

FACULTY MEMBER SIGNATURE: DATE:

SIGNATURE OF DEAN: DATE:

GENESIS DISBURSEMENT REQUEST #: ENTERED BY:

Please print your name.