



# FORMAL EVALUATION INSTRUMENT FOR FULL TIME TEACHING FACULTY

Exceeds Standards	Meets Standards	Does Not Meet Standards
↓	↓	↓

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

Professor: \_\_\_\_\_ PID: \_\_\_\_\_

Evaluation Year \_\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

**Professional Performance of Duties:** The faculty member performs his or her duties in a professional manner and in accordance with all applicable college rules, policies, and procedures.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

**Instructional Responsibilities:** The faculty member plans, delivers, and assesses instruction, as appropriate; communicates and provides feedback to students in a timely manner; and demonstrates satisfactory performance on Classroom Observations and Student Perception of Instruction surveys.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

**Student Learning:** The faculty member provides evidence of student learning.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

**College Compatibility:** The faculty member shows respect for faculty, staff, and students; demonstrates interest in the well-being of the department, campus, and college; and receives positive feedback from peers.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------

**Professional Development:** The faculty member participates in on-going professional development.

**Service to College:** The faculty member actively participates in college activities in addition to the normal teaching assignment.

**Summative Evaluation:**

Overall performance exceeds standards.

Overall performance meets standards.

Overall performance does not meet standards.

Evaluator's Comments:

\_\_\_\_\_  
Professor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice President for Academics and Student Services Signature

\_\_\_\_\_  
Date

Professor's Comments:

\_\_\_\_\_  
Professor's Signature (Please sign here if comment box used)

\_\_\_\_\_  
Date