

Committee Composition - Attachment for Procedure 6002

November 2017

Academic Quality Council [AQC] [22]

Purpose: To review all new proposed curricula and proposed curricular changes and to recommend action on curricular changes to the Vice President for Academic Affairs. To provide the forum and mechanism for processing and coordinating outcomes and accountability activities as they relate to courses and programs. Additionally, to provide the forum and mechanism for more specific processing and coordinating of outcomes and assessment activities as they relate to College Prep, General Education, and other advanced and professional courses and programs. To serve in an advisory manner on curricular matters as needed and as appropriate.

Membership

District Dean, Academic Programs and **CHAIR**

Dean of Academic Affairs-Lakeland

Dean of Academic Affairs-Winter Haven

11 Faculty members from AA Programs (balanced or rotated by campus)—

2 members, English Faculty

1 member, Developmental Reading/Writing or College Success Faculty

2 members, Humanities Faculty

2 members, Social Sciences Faculty

2 members, Mathematics Faculty

2 members, Natural Sciences Faculty

4 Faculty Members/Program Directors from AS/Bachelor Programs; must include one representative from a Bachelor Program

1 Advising representative-Lakeland

1 Advising representative-Winter Haven

Student Government Association officer-Lakeland

Student Government Association officer-Winter Haven

President's Staff Representative: Vice President for Academic Affairs

Resource Members: Learning Resources & TLCC-Lakeland representative, Learning Resources & TLCC-Winter Haven representative, Dean of Student Services-Lakeland, Dean of Student Services-Winter Haven, Director of Enrollment Services/Registrar, Director of Strategic Planning and Assessment, Student Data Analyst, Academic Services Specialist (District), Director of Instructional Technology and eLearning, Director of Student Financial Services

Career Human Resources Committee [CHRC] [7]

Purpose: To work collaboratively with the College Human Resources Committee by identifying and addressing issues concerning career employees including but not limited to compensation, staff recruitment, fringe benefits, training and development and other issues that will improve the work environment for career employees.

Membership

7 Career Employees

President's Staff Representative: Vice President for Administration/CFO

College Calendar Committee [16]

Purpose: The purpose is to establish annual and multi-year College calendars.

Membership

Dean of Student Services

Director of Enrollment Services/Registrar

Committee Composition - Attachment for Procedure 6002

November 2017

Student Data Analyst
2 members from Academic Affairs
2 members from Business Services
2 members from Learning Resources & TLCC
4 Faculty members
1 Charter High School Faculty
1 Student representative-Winter Haven
1 Student representative-Lakeland

President's Staff Representative & **Co-Chairs**: Vice President for Academic Affairs and Vice President for Student Services

Resource Members: 1 Collegiate High School representative, 1 Chain of Lakes High School representative, 1 Gateway High School representative, 1 Faculty Senate representative, Payroll Specialist, Director of Human Resources, Ex-Officio member

College Planning & Budget Council (PBC) [30]

Purpose: The College Planning & Budget Council is a key component of the College's planning and budget development process. The Council reviews the annual strategic planning objectives and budget priorities to ensure alignment with the College's strategic plan. Members of the College Planning and Budget Council are liaisons to the various areas of the College.

Membership

President
Vice President for Academic Affairs
Vice President for Student Services
Vice President for Institutional Advancement
Vice President for Strategic Initiative and Innovation/CIO
Associate Vice President for Communications and Public Affairs
Provost-Lakeland
Provost-Winter Haven
District Dean, Academic Programs
Dean of Academic Affairs-Lakeland
Dean of Academic Affairs-Winter Haven
Dean of Student Services-Lakeland
Dean of Student Services-Winter Haven
Director of Equity & Diversity
Director of Facilities
Director of Strategic Planning and Assessment & **Co-Chair**
Principal of Charter High School (rotating between High Schools)
Director of Corporate College
Director of Human Resources
Director of Instructional Technology and eLearning
Faculty Senate President
2 Faculty Human Resources Committee Representatives
2 Professional/Technical Human Resources Committee Representatives, including one Program Director/Coordinator
2 Career Human Resources Committee Representatives
President, Lakeland Campus Student Government Association
President, Winter Haven Campus Student Government Association

President's Staff Representative & **Co-Chair**: Vice President for Administration/CFO

Committee Composition - Attachment for Procedure 6002

November 2017

Resource Members: Director of TLCC & Learning Resources-Lakeland, Director of TLCC & Learning Resources-Winter Haven, Director of Academic Success and Initiatives, Grant Writer, Coordinator of Research/Reports, Director of Student Financial Services

College Safety Committee [13]

Purpose: To create and maintain an active interest in safety; to serve as a means of safety and health communications; to make inspections and recommend methods for the elimination of hazards; to provide information towards the improvement of the safety program.

Membership

Security Coordinator
Director for Risk Management & Safety
Human Resources Director
Aerospace Program Director
Director of Disability & Counseling Services
Continuing Education Industry Safety Coordinator
Facilities Plant Manager-Lakeland
Facilities Plant Manager-Winter Haven
1 Health Sciences representative
1 Science representative
1 Art representative
1 Information Technology representative
1 student representative-Lakeland
1 student representative-Winter Haven

President's Staff Representative and Chair: Vice President for Administration/CFO

Resource Member: Director of Facilities

College-wide Assessment Committee – Committee consists of three sub-councils:

1. General Education and Degree Programs Assessment Sub-council: responsible for monitoring learning outcomes assessment for general education/AA, AS, and BAS degrees.
2. Student and Academic Support Assessment Sub-council: responsible for monitoring assessment of academic support areas such as the TLCC, Student Services, etc.
3. Administrative Support Services Assessment Sub-council: responsible for monitoring assessment of non-academic areas such as Business/Finance department, Facilities, Polk State College Foundation, etc.

Purpose:

1. Routinely review institutional progress on learning and program outcomes assessment to contribute to accreditation and reporting requirements.
2. Clarify and communicate the learning and program outcomes assessment processes across the College as a continuous improvement model.
3. Provide outreach to departments/programs and administrative units in order to serve as a resource for best practices and expertise in structuring learning and program outcomes assessments, mapping outcomes in curricula, implementing assessments, and following up on results.
4. Guide, inform, and advise academic departments/programs and administrative units on making informed use of, and taking action based on, what is discovered through the process of outcomes assessment.
5. Facilitate communication of learning outcomes and insights about student learning, across areas of the College.
6. Make recommendations for resources, as necessary, to support routine/ongoing and new/innovative outcomes assessment work.
7. Stay informed on best practices in outcomes assessment in higher education through publications, professional organizations, and conferences.

Committee Composition - Attachment for Procedure 6002

November 2017

8. On an annual basis, internally evaluate the structure and charge of the Committee itself and recommend any changes to the Vice President for Academic Affairs.

I. General Education and Degree Programs Assessment Sub-council [33]

Membership

Director of Strategic Planning and Assessment & **CHAIR** (non-voting)

All appointed Assessment Coordinators (ACs) from the following departments:

Humanities, Communications, Natural Sciences, Mathematics, and Social and Behavioral Sciences

President's Staff Representative: Vice President for Academic Affairs

Resource Members: District Dean of Academic Programs, Dean of Academic Affairs-LK, Dean of Academic Affairs-WH, Dean of Student Services-LK, Dean of Student Services-WH, Associate Dean of Academic Affairs-LK, Associate Dean of Academic Affairs-WH, Director of Enrollment Services/Registrar, Director of Learning Resources & TLCC-LK, Director of Learning Resources & TLCC-WH

II. Student and Academic Support Assessment Sub-council [16]

Membership

Director of Enrollment Services/Registrar & **Co-CHAIR**

District Dean of Academic Programs

Director of Student Activities & Leadership (rotating LK, WH)

Director of Student Athletics

1 Information Assistant

1 Financial Aid representative

1 Advisor-Winter Haven/Lake Wales

1 Advisor-Lakeland/Airside

1 Assistant Registrar

1 Associate Dean of Student Services

1 Instructional Technologist

1 Career representative-Admissions/Registrar's Office

1 Library/TLCC representative

1 Faculty member

Student representative

President's Staff Representative: Vice President for Student Services

Voting Permanent Resource Members: Dean of Student Services-Lakeland, Dean of Student Services-Winter Haven, JDA Center Manager, Director of Strategic Planning and Assessment & **Co-CHAIR**

III. Administrative Support Services Assessment Sub-council [7]

Membership

Director of Strategic Planning and Assessment & **CHAIR** (non-voting)

7 Administrative/Non-Academic Support Services Staff, one from the following departments/offices:

Equity and Diversity

Business/Finance

Facilities

Human Resources

Communications and Public Affairs

Strategic Initiatives

Foundation

President's Staff Representative: Vice President for Administration and Chief Financial Officer

Resource Members: District Dean, Academic Programs; Provost-LK; Provost-WH

Committee Composition - Attachment for Procedure 6002

November 2017

Distance Learning Committee [29]

Purpose: To provide a forum and mechanism for creating, developing and improving distance learning experiences at the College.

Membership

Director of Instructional Technology and eLearning & **CHAIR** (non-voting)
2 Arts/Humanities faculty *
2 Letters faculty *
2 Science faculty *
2 Social Science faculty *
2 Nursing/ Health Sciences faculty *
2 Mathematics faculty *
2 Charter High School faculty *
2 Non- Health Sciences Programs faculty *
4 Program Directors from AS Programs (2 from Lakeland, 2 from Winter Haven)
1 Faculty Senate Representative
2 Instructional Technologists
2 Teaching/Learning/Computing Center Managers *
2 Student Services staff *
2 Student representatives *

President's Staff Representative: Vice President, Strategic Initiatives and Innovation/CIO

Resource Members: District Dean of Academic Programs; Dean of Academic Affairs-Lakeland; Dean of Academic Affairs-Winter Haven; Associate Dean of Academic Affairs-Lakeland; Associate Dean of Academic Affairs-Winter Haven; Dean of Student Services-Lakeland; Dean of Student Services-Winter Haven; Director of Learning Resources-Lakeland; Director of Learning Resources-Winter Haven; Director of Strategic Planning and Assessment; Director of Infrastructure and User Services ; Director of Student Enrollment Services/Registrar

* One from Lakeland, one from Winter Haven if possible

Endowed Teaching Chair Committee [7]

Purpose: The Endowed Teaching Chair Program rewards full-time teaching faculty for outstanding teaching and service to the College. The Committee reviews applications and supporting documentation, preparing a list ranking eligible candidates. The Committee may make recommendations in regard to the selection criteria and process. Faculty members who serve on this committee must have at least three years of continuous full-time faculty status at the College.

Membership

4 Faculty
3 Members of Polk State College Foundation, Board of Directors

President's Staff Representative & Chair: Vice President for Institutional Advancement and Executive Director, Polk State College Foundation

Faculty Human Resources Committee [FHRC] [7]

Purpose: To represent faculty employees and their concerns; to define issues and establish goals to be addressed including consideration of the following: salary schedule and compensation, working conditions, policies and procedures impacting faculty; to collect and analyze data as necessary; to make recommendations to the Faculty Senate..

Committee Composition - Attachment for Procedure 6002

November 2017

Membership (at recommendation of Faculty Senate)

7 Faculty Members:

- 2-Arts/Social Behavioral/Humanities/Communications
- 2-Math/Science
- 1-Nursing/ Health Sciences
- 1-Business/Engineering/Technology
- 1-Charter High School

President's Staff Representative: Vice President for Academic Affairs

Global Initiatives Committee [19]

Purpose: The global initiatives committee provides input, recommendation, and development of an international strategic direction for the College to include but not be limited to topics such as: global curriculum development and integration, special cross-cultural programming, international student recruitment and services, language services, education abroad, faculty international opportunities, and international risk management.

Membership

- 10 Faculty Members (includes one Faculty Senate representative); 2 Faculty **Co-Chairs**
- 4 Administrative or Professional/Technical
- 1 Charter High School representative
- 1 Student Services representative
- 2 Student representatives

President's Staff Representative: Vice President for Academic Affairs

Resource Members, non-voting: Coordinator of Global Initiatives; Coordinator of Internship Experiential Learning; Director of Grants Administration, Foundation & Alumni; Director of Student Enrollment/Registrar; Accountant; Student Services Coordinator; Polk State Foundation representative; AS Program Coordinator; Corporate College representative; Lake Wales (JDA) representative

Committee chair should be rotated every 2 years

Ad-Hoc and Subcommittees should be designated as needed

Institutional Effectiveness Council (IEC) [28]

Purpose: The IE Council serves as the overall coordinating body for Institutional Effectiveness as an ongoing, comprehensive, broad based and institutionally integrated system for assessment and evaluation. Its main purpose is to improve institutional and student success, and to demonstrate to what degree the institution has been effective in fulfilling or achieving its stated mission and goals. It involves a process of continually reviewing and articulating the mission and goals of the College, defining and assessing intended outcomes, analyzing assessment data, and using the results for improving educational programs and services.

Membership

- Vice President for Student Services
- Vice President for Administration/CFO
- Vice President Strategic Initiatives and Innovation/CIO
- Provost-Lakeland
- Provost-Winter Haven
- Director of Enrollment Services/Registrar
- Director of Strategic Planning and Assessment & **CHAIR**
- District Dean, Academic Programs
- Dean of Academic Affairs-Lakeland
- Dean of Academic Affairs-Winter Haven

Committee Composition - Attachment for Procedure 6002

November 2017

Dean of Student Services-Lakeland
Dean of Student Services-Winter Haven
Administrative Services and Budget Liaison
4 Faculty (1-Business/Engineering/Technology, 1-Math/Sciences, 1 Arts/Social Science Behavioral/Humanities/Communications, 1-Charter High School) – 2 Lakeland & 2 Winter Haven
1 Program Director-Lakeland
1 Program Director-Winter Haven
1 TLCC representative
1 Library representative
1 Instructional Technology and eLearning
1 Facilities representative (District)
2 Career employee members (1 LK & 1 WH)
2 Student representatives (1 LK & 1 WH)

President's Staff Representative: Vice President for Academic Affairs

Resource Members: Planning Systems Specialist; Associate Vice President for Communications & Public Affairs

Institutional Review Board (IRB) [9]

Purpose: The Institutional Review Board (IRB) is established under the authority of the Office for Human Research Protections (OHRP) of the U.S. Department of Health and Human Services for the purpose of protecting the rights and welfare of human subjects recruited to participate in research conducted at Polk State College. The IRB reviews research activities regulated by the OHRP to ensure compliance with the respective federal standards and consists mainly of members with sufficient knowledge of the specific scientific disciplines and/or research areas relevant to the research that it reviews.

Membership

Academic Administrator
Director of Enrollment Services/Registrar
Director of Human Resources
Director of Strategic Planning and Assessment & **CHAIR**
Grants Administration
2 Faculty Members with Research Experience
Community Representative
Alternate Community Representative (Community Representative Proxy)

President's Staff Representative: Vice President for Academic Affairs

Institutional Technology Committee [20]

Purpose: The charge of the Institutional Technology Committee would be to vet ideas, suggestions, strategies and direction for technology at Polk State College. The committee would present recommendations to the President's Staff for consideration.

Membership

Associate Vice President for Communications & Public Affairs
Director of Enrollment Services/Registrar
Director of Strategic Planning and Assessment
Library/TLCC
Dean or Associate Dean of Academic Affairs
Dean or Associate Dean of Student Services
Corporate College
Foundation representative

Committee Composition - Attachment for Procedure 6002

November 2017

Information Technology & Services representative
2 Finance
5 Faculty
Faculty Senate representative
Charter High School Faculty representative
Lake Wales representative
Workforce Program Director representative

President's Staff Representative: Vice President of Strategic Initiatives and Innovation/CIO & CHAIR

Resource Members: Director of Infrastructure and User Services; Coordinator, Classroom Technology; Facilities representative; Director of Instructional Technology and eLearning; Faculty representative; Information Technology and Services representative

Learning Resources Advisory Committee [16]

Purpose: The Learning Resources Advisory Committee is charged with: reviewing Learning Resources policies and procedures and making suggestions to the Learning Resources staff for improvement, providing input regarding student, staff and faculty resource and service needs, and serving as Learning Resources contacts for their departments or areas of interest.

Membership

Director of Learning Resources, **Co-Chair**-Lakeland
Director of Learning Resources, **Co-Chair**-Winter Haven
10 Faculty/Program Representatives (5 from each campus)
 English
 Math
 Natural Science
 Social Science
 Humanities
 Health Sciences
 Non-Health AS Program
 Education
 Bachelor's Program
 Charter High School
Library Representative
TLCC Representative
1 Career representative
2 Student representatives (1 LK; 1 WH)

President's Staff Representative: Vice President for Academic Affairs

Resource Members: Provost-Lakeland; Provost-Winter Haven; Dean of Academic Affairs-Lakeland; Dean of Academic Affairs-Winter Haven

Marketing Committee [15]

Purpose: To develop, evaluate and recommend a consistent, integrated strategy to marketing the College, both internally and externally, by emphasizing its mission, values and academic programs. Monitor implementation and recommend improvements to the marketing plan. Support special projects as determined by the committee, the College Information Department and the College President. Research and evaluate best practices in collegiate marketing to support an effective marketing plan.

Committee Composition - Attachment for Procedure 6002

November 2017

Membership

Dean of Student Services-Lakeland
Dean of Student Services-Winter Haven
Director of Instructional Technology and eLearning
Director of Corporate College
Director of Enrollment Services/Registrar
2 Faculty representatives
1 Administration/CFO representative
1 Foundation representative
2 Career/Professional Technical representatives
4 Student representatives

President's Staff Representative & **CHAIR**: Associate Vice President for Communications & Public Affairs

Resources Members: Media Production Specialist-Lakeland, Media Production Specialist

Multi-Cultural Diversity Committee [12]

Purpose: To support the diversity initiatives of Polk State College as they celebrate and embrace diversity and create an environment of understanding, acceptance, and inclusiveness that enhances and supports diversity awareness and cultural awareness for our students, employees, and community stakeholders. The Director of Equity and Diversity provides leadership in the implementation of the College's diversity initiatives.

Membership

1 Administrative member
3 Faculty members
2 Career members
2 Professional/Technical members
1 College Student Ombudsman-Lakeland
1 College Student Ombudsman-Winter Haven
2 Student Representatives

President's Staff Representative & **Chair**: Director of Equity & Diversity

Resource Members: Director of Disability & Counseling Services – requested as needed

If there are issues on which the College desires to include input from the non-Polk State College community, the President may add up to two (2) community members on an advisory, ad hoc basis (no fixed term).

Professional/Technical Human Resources Committee [P/THRC] [7]

Purpose: To work collaboratively with the College Human Resources Committee. To represent Professional/Technical employees by identifying and addressing: issues of concern, opportunities for career enhancement including but not limited to: compensation, transparency in progression structure, training and professional development.

Membership

7 Professional/Technical Employees

President's Staff Representative: Director of Equity & Diversity

Committee Composition - Attachment for Procedure 6002

November 2017

Staff and Program Development [SPD] Committee [9]

Purpose: The Staff and Program Development Committee recommends the allocation of SPD funds based on its review of proposals that aim to improve staff and program performance in support of the College's mission and goals. This includes funding for activities that focus on individual skills and knowledge, the improvement of existing programs, and the development of new programs.

Membership

- 1 Administrative member
- 4 Faculty members
- 2 Career members
- 2 Professional/Technical members

President's Staff Representative: Vice President for Academic Affairs

Resource members: Controller; Senior Accountant

Student Services Councils (SSC)

[Total membership listed below. Will be divided into sub groups for specific functions or activities]

Purpose: To serve as an advisory committee concerned with the quality of service provided students and other customers. Dependent upon the subcommittee configuration, the committee is responsible for hearing a variety of student petitions and concerns and for making appropriate recommendations to the President. Issues addressed include but are not limited to the following: Full cost of instruction waivers, course repeats; substitutions and waivers of course and program requirements, and academic and financial aid Standards of Progress requirements. In addition, members may serve to hear matters of student discipline when called upon to do so.

Membership

As the Student Services Quality Council (SSQC) [26]

Director of Enrollment Services/Registrar

Assistant Registrar-LK

Assistant Registrar-WH

1 Student Services Coordinator (rotating LK &WH)

2 Arts/Social Science Faculty—at least one (1) must be from English faculty

1 Bachelor Degree faculty

1 Business/Engineering/Technology Faculty

1 Health Sciences faculty

2 Math/Science Faculty—at least one (1) must be from Math faculty

4 members from Advising staff—at least one (1) must be from Winter Haven/Lake Wales and one (1) from Lakeland/Airside

1 Business/Engineering/Technology Program Director

1 Health Sciences Program Director

1 Academic Administrator

3 Student Services Career staff—at least one (1) must be an Information Assistant & one (1) from Admissions/Registrar's Office

2 Financial Aid Career staff

Director of Student Activities & Leadership (rotating LK, WH)

2 Student Representatives

President's Staff Representative: Vice President for Student Services

Campus representatives: Dean of Student Services-Lakeland (**Co-Chair**); Dean of Student Services-Winter Haven (**Co-Chair**); JDA Center Manager

Committee Composition - Attachment for Procedure 6002

November 2017

Resource Members: Director of Student Financial Services, Director of Student Athletics, Associate Dean of Student Services – Lakeland; Associate Dean of Student Services – Winter Haven; Graduation Coordinator, Library/TLCC representative

As the Academic Hearing Committee [10]

(As prescribed in Polk State College Procedure 1018)

7 Faculty members from SSQC
1 Health Sciences representative (Faculty or Program Director) from SSQC
1 Student Services representative from SSQC
1 Student representative from SSQC

President's Staff Representative & **Chair**: Vice President for Academic Affairs
Campus representative & Recording Secretary: Dean of Student Services

As the Discipline Committee [13]

7 Faculty members from SSQC
2 Student Services Advisors from SSQC
1 Health Sciences/Business/Technology Program Director from SSQC
Student Services Coordinator from SSQC
2 Student representatives from SSQC

President's Staff Representative & **Chair**: Vice President for Student Services
Campus representative: Dean of Student Services
Recording Secretary: Administrative Assistant to the Dean of Student Services

As the Equity Committee [13]

7 Faculty members from SSQC
2 Student Services Advisors from SSQC
1 Health Sciences/Business/Technology Program Director from SSQC
Student Services Coordinator from SSQC
2 Student representatives from SSQC

President's Staff Representative: Vice President for Student Services
Chair: Dean of Student Services (Campus Based)
Recording Secretary: Administrative Assistant to the Dean of Student Services

As the Petitions Subcommittee [15]

(As prescribed in Polk State College Procedure 5023.)

7 Faculty members from SSQC
2 Student Services Advisors from SSQC
1 Health Sciences/Business/Technology Program Director from SSQC
Student Services Coordinator from SSQC
1 Financial Aid member from SSQC
Director of Enrollment Services/Registrar
2 Student Representatives from SSQC

President's Staff Representative: Vice President for Student Services
Co-Chairs: Dean of Academic Affairs-Lakeland/Winter Haven; Dean of Student Services-Lakeland/Winter (rotating)
Resource Member: Director of Student Financial Services

Committee Composition - Attachment for Procedure 6002

November 2017

As the Residency Appeals Committee [4]

(required by SB 1696)

Director of Enrollment Services/Registrar
Assistant Registrar-Lakeland
Assistant Registrar-Winter Haven
JDA Center Manager
Student Data Analyst

President's Staff Representative & **Chair**: Vice President for Student Services
Resource Member: Director of Student Financial Services

As the Substitutions/Waivers Sub Committee [8]

(As prescribed in Polk State College Procedure 6066)

1 Arts/Social Science Faculty member from SSQC
1 Math/Science Faculty member from SSQC
1 Business/Engineering/Technology/ Health Sciences Faculty member from SSQC
Student Services Coordinator from SSQC
2 Student Representatives from SSQC
Dean of Academic Affairs-Lakeland – **Co-Chair**
Dean of Student Services-Lakeland – **Co-Chair**

President's Staff Representative: Vice President for Student Services
Resource Members: 2 Associate Deans of Student Services, Director of Enrollment Services/Registrar,
Graduation Coordinator

Textbook Affordability Committee [21]

Purpose: In accordance with FS 1004.085 and to ensure that instructors and students have easy access to textbook cost information; create awareness of quality, affordable textbook and course material options; monitor textbook costs; and keep up with changes in the textbook industry which might lower costs to students.

Membership:

Dean of Academic Affairs (rotating LK, WH)
Dean of Student Services (rotating LK, WH)
1 English Department Coordinator
1 College Success Department Coordinator
1 Humanities Department Coordinator
1 Social Sciences Department Coordinator
1 Mathematics Department Coordinator
1 Natural Sciences Department Coordinator
5 Program Directors, including at least one BS Program Director
1 Faculty Senate representative
2 Faculty members from any area (One online instructor)
1 Librarian (rotating LK, WH)
1 Instructional Technology representative
1 Advising representative
2 Student Government Association officers

President's Staff Representative: Vice President for Academic Affairs

Resource Members: Lakeland and Winter Haven bookstore managers, Honors Coordinator representative, Financial Aid representative, Charter High School representative, JDA representative, Business Office representative

Website Advisory Committee [14]

Purpose: The purpose of the Website Advisory Committee (WAC) is to address operational issues within Polk State's website and, when necessary, make requests to the Information Technology Advisory Group for financial resources to support the improvement of this resource.

Membership

Associate Vice President for Communications & Public Affairs and **CHAIR**
Director of Instructional Technology and eLearning
Executive Assistant to the President
1 representative from Academic Affairs
1 representative from Student Services
1 representative from Administration/CFO
1 representative from Foundation
1 Arts/Social Science faculty
1 Math/Science faculty
1 Nursing/ Health Sciences program director or faculty
1 Non-Health Science AS program director or faculty
1 representative from Learning Resources
1 representative from Information Systems
1 representative from Faculty Senate

President's Staff Representative: Vice President for Strategic Initiatives and Innovation/CIO

Resource Members: Media Production representative, Instructional Technologist, Director of Enrollment Services/Registrar

Workforce Education Quality Council (WEQC)

Purpose: To provide the forum for Workforce Program Directors to address issues such as curriculum, resources, marketing, grants, and Student Services support, and to provide a mechanism for processing and coordinating program review and assessment activities.

Membership

District Dean, Academic Programs – **Chair**
Health Sciences Sub-Council
All Health Sciences Program Directors/Program Coordinators
All Clinical Coordinators
1 member from Student Services Advising Staff
Business/Engineering/Technology Sub-Council
All Non-Health Sciences Program Directors/Program Coordinators
1 member from Corporate College
1 member from Institute of Public Safety
1 member from Student Services Advising Staff

President's Staff Representative: Vice President for Academic Affairs

Resource Members: Dean of Academic Affairs-Lakeland; Dean of Academic Affairs-Winter Haven; Director of Enrollment Services/Registrar; Director of Strategic Planning and Assessment; Career Pathways Coordinator; Coordinator of Internship & Experiential Learning