

Polk State College Procedure

Subject	Reference	Date	Number
Institutional Review Board (IRB)		2/22/2013	5032

1. Purpose

To safeguard individuals (students, employees or community) who may be participating in research projects, the College has established an Institutional Review Board (IRB) in accordance with the applicable federal, state, and local laws regarding the protection of human subjects in research.

2. Process

Polk State College supports research and grant projects that are integral to carrying out its mission. Persons wishing to conduct human research at Polk State College must follow the IRB's Human Research Protection Procedure and submit an Institutional Review Board (IRB) Research Protocol Submission Form for approval. Both forms and additional support materials are available at the College's IRB website

Approval requests are submitted to the IRB Chair, who will coordinate the review process. The IRB's composition is published as part of the College's *Standing Committees* listing.

Polk State College's IRB has the authority to:

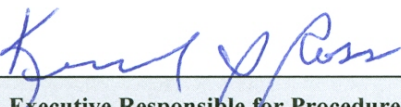
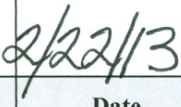
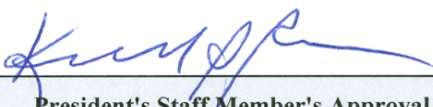
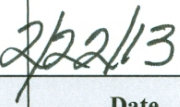


1. Approve or disapprove all human subjects research conducted within the organization;
2. Suspend or terminate research not conducted in accordance with the regulations, statutes and principles or IRB requirements or that has been associated with unexpected, serious harm to subjects.

Research that has been approved by the IRB may be subject to further appropriate review and disapproval by officials of the institution. However, those officials may not approve the research if the IRB has disapproved it (per federal regulations 45CFR46.112 and 21CFR56.112).

Each year the IRB will provide a report to President's Staff that includes a review of the progress and outcomes of the IRB.

History: Adopted: February 22, 2013

Distribution: All Holders of Polk State College Procedure Manual

			
Executive Responsible for Procedure	Date	President's Staff Member's Approval	Date
			
President's Approval			Date