

Polk State College Procedure

Subject	Reference	Date	Number
Policy on Sexual Offenders and Sexual Predators	Board Rule 4.02	02/28/2012	5030

I. Definitions

- A. The Florida Sexual Predator Act requires local law enforcement to notify Polk State College when a convicted/registered sexual offender intends to seek admission, enroll, or maintain enrollment at the College.
- B. “Close Contact” is defined as any contact at all considered physical, emotional, and/or verbal.

II. Purpose

Convicted/registered sexual offenders will be required to meet certain criteria before being admitted to the College and maintaining current enrollment status. The criteria shall be set forth as follows.

III. New Student Admission

Students seeking admission to Polk State College will be required to self disclose on the College’s application if they have been convicted of a felony, including being convicted as a sexual offender or predator. Local law enforcement will also notify the College when a convicted/registered sexual offender is intending to seek admission or enrollment. When a law enforcement agency notifies Polk State that a convicted/registered sexual offender intends to seek admission and/or enroll at the College, the Dean of Student Services will contact the prospective student requiring a mandatory meeting with the Dean of Student Services prior to being granted admission to the College. The student is required to meet with the Dean of Student Services for admission to be approved. If the prospective student does not meet with the Dean of Student Services, admission will not be approved and the student must wait one calendar year before applying for admission again. At the conclusion of the meeting with the Dean of Student Services, the prospective student will be required to sign a statement agreeing to the following if he/she wishes to be admitted to Polk State College and enroll in classes:

- The student will not violate the Polk State College Student Code of Conduct.
- The student will not intentionally come in close contact with minor children on campus, with students enrolled in the Polk State College Collegiate High School programs, or dual enrolled students outside a formal educational setting.
- The student will not seek employment on campus.

- The student will not violate any further local, state, or federal laws. Violation of said laws will result in the student's immediate suspension from the College and the beginning of formal dismissal proceedings.
- The student will not enroll in any classes or programs that require contact with children.

Violation of any of the above terms of admission will result in immediate suspension from the institution, the beginning of formal dismissal procedures, and notification of local law enforcement authorities.

IV. Currently Enrolled Students

Students that are currently enrolled at Polk State College who have been identified by local law enforcement as sexual predators/offenders will be immediately notified by the Dean of Student Services that a meeting is required in order for the student to maintain his/her enrollment. The student shall be contacted by one or more of the following ways:

- A phone call to the student's phone number of record.
- A classroom visit by the Dean of Student Services or designee to notify the student that he/she is required to meet with the Dean within 24 hours.
- A certified letter, return-receipt requested, will be sent to the student at the current address on file.

If the currently-enrolled student cannot be contacted, the student will immediately be Administratively Withdrawn, and a hold will be placed on all student records. Should the student be withdrawn, the student's supervising officer will be notified immediately.

At the conclusion of the meeting with the Dean of Student Services, the currently-enrolled student will be required to sign a statement agreeing to the following if he/she wishes to remain currently enrolled at Polk State College:

- The student will not violate the Polk State College Student Code of Conduct.
- The student will not come in close contact with minor children on campus, with students enrolled in the Polk State College Collegiate High School programs, or dual enrolled students outside a formal educational setting.
- The student will not seek employment on campus. If the student is currently employed on campus, he/she will resign from the position immediately.
- The student will not violate any further local, state, or federal laws. Violation of said laws will result in the student's immediate suspension from the College and the beginning of formal dismissal proceedings.

- The student will not enroll in any classes or programs that require contact with children. If the student's current enrollment requires contact with children, the student will immediately be Administratively Withdrawn.

Violation of any of the above terms of admission will result in immediate suspension from the institution, the beginning of formal dismissal procedures, and notification of local law enforcement authorities.

V. Notification

Faculty members that have a sexual predator enrolled in their class will be notified within five (5) days of the beginning of the term or within five (5) days of the college's notification by law enforcement.

History

Adopted: August 28, 2007

Revised: February 28, 2012

Distribution

All Holders of Polk State College DBOT Rules Manual

			
Executive Responsible for Procedure	Date	President's Staff Member's Approval	Date
			
President's Approval			Date