

Polk State College Procedure

Subject	Reference	Date	Number
Presidential Fee Waivers	Board Rule 4.19	7/1/2014	5024

I. Purpose:

The purpose of this procedure is to establish a process for students to be awarded the annual 40 FTE appropriations authorized by the State of Florida (Presidential Fee Waivers). The 40 FTE are to be awarded to students who by nature of their special talents and skills qualify for assistance and those who without such financial assistance would be unable to enroll at Polk State College.

II. Procedure:

A committee consisting of the Vice President for Student Services, the District Dean of Academic and Student Services, the deans of Academic Affairs, the deans of Student Services, the Director of Athletics, the Director of Student Financial Services, the Controller (or designee), and a Faculty Senate representative will meet early in the spring semester of each year to determine the number of awards available for each category of this procedure.

Students must register at Polk State College for at least six credits during the term of the award. Students may apply for fee waivers ranging from six (6) to sixteen (16) credits per term and must be working toward a degree or certificate program. Each student is limited to a maximum of 64 credits in tuition waivers in addition to college preparatory needs if applicable.

Students must reapply for consideration each semester. Students are limited to one type of award per year (including scholarships included in Procedure 5016) but not including scholarships from the Polk State College Foundation.

Exceptions can be made for extenuating circumstances on a case-by-case basis.

A. Need-Based Waiver

Applications are available from and complete applications should be returned to the Financial Aid Office.

Students must have a minimum cumulative college or high school GPA of 2.0 to apply for the need-based fee waiver.

Students are required to complete and submit a Free Application For Federal Student Aid (FAFSA) and obtain a valid Expected Family Contribution (EFC) for the current academic year. Students should not be eligible for federal or state financial aid. Priority will be given to those students who demonstrate the greatest amount of need. The Director of Student Financial Services will determine distribution of funds based on need after internal review of applications.

B. Non-Need Based Waivers

The College will establish annual non need-based fee waivers for athletics, academics, international students, and other categories as identified by the selection committee.

Students must have a minimum cumulative college or high school GPA of 2.0 to apply for the non need-based fee waiver. Other criteria will be set by the selection committee as deemed necessary.

History:

Adopted: 5/22/07
 Revised: 5/18/10; 12/14/11; 7/01/14

<i>Reginal T. Wehl</i>	<i>7/3/14</i>	<i>Reginal T. Wehl</i>	<i>7/3/14</i>
Executive Responsible for Procedure	Date	President's Staff Member's Approval	Date
<i>Eileen Holden</i>			<i>7-7-14</i>
President's Approval			Date