POLK STATE
Academic &
Student Services

POLK STATE COLLEGE
STUDENT DISRUPTION/DISCIPLINE REPORT

This form is to be used to report all disruption and discipline cases except those relating to cheating or plagiarism.

Student's Name: _____ ID: _____
Course or Incident Location: _____ Day/Time: _____
Tag # (if vehicle involved): _____ Vehicle Description: _____
Faculty or Staff Member's Name: _____ Phone: _____ Date: _____
Faculty or Staff Member's email: _____

The above-named student has exhibited the following inappropriate behavior(s) or action(s). (Check all that apply):

_____ Furnishing false information to a College official; forgery, alteration, or misuse of any college document.

_____ Disruption, interference, or obstruction of teaching.

_____ Physical or verbal behavior that threatens or endangers the safety of any person.

_____ Act(s) of sexual assault, harassment, or indecency.

_____ Theft of or damage to the property of another individual or of the College.

_____ Failure to comply with the directions of a College official or security officer acting in the performance of his or her duties.

_____ Disrespectful attitude towards the professor or classmates.

_____ Gambling, or disorderly or indecent conduct.

_____ Unauthorized entry or use of College premises, facilities, equipment, or supplies.

_____ Unauthorized use or possession of any weapon on College premises.

_____ Unauthorized distribution, possession, or use of any illegal drug or alcohol on College premises.

_____ Intentionally initiating a false report, warning, or threat of a fire, explosion, or other emergency on College premises.

_____ Unauthorized use or misuse of College email, computers, or media.

_____ Participation in a group or organization conducting activities that violate the *Polk State College Student Code of Conduct* (DBOT Rule 4.01).

_____ Other: _____

Description of the behavior or incident (attach additional sheets, if necessary):

_____

_____

_____

Follow-up action(s) requested (check as many as are relevant.):

_____ For information only; no follow-up requested.
_____ Please call to discuss suggested interventions.
_____ Please see the student for disciplinary action.

EMERGENCY: If help is needed immediately, call Security #5059.

Return form to:
Lakeland, ATC, or Airside: Dean of Student Services, Lakeland Campus Station 65 (or FAX to x5006)
Winter Haven, CPS, or JDA: Dean of Student Services, Winter Haven Campus Station 5 (or FAX to x5060)