

## Polk State College District Board of Trustees Rule

Rule Number	Subject	Rule Making Authority	Statutory Reference	SBE Rule Reference	Effective Date
4.31	College Preparatory Alternatives for Career Certificate Applicants	FS 1009.28	FS 1004.91		1/28/13

The College will maintain a referral list of schools, agencies, and/or educational services that provide alternatives for applicants who fail to meet minimum required cut-off scores on the college's designated placement exam for career certificates offered by the Kenneth C. Thompson Institute of Public Safety. Criteria for meeting basic skill levels for admission to the Institute's career certificate programs are found in the state curriculum frameworks and are determined by the State Board of Education. The referral list will be maintained in the Admission and Registrar's office.

Students will be advised of other schools, agencies, and/or educational services from both the public and private sectors that may provide remediation as an alternative to traditional college preparatory instruction. The student will be informed that following external vendor instruction, the College will reassess the student's academic levels upon request. Students who choose these instructional alternatives will be notified that these programs are not eligible for financial aid through the College. The College neither promotes specific programs nor guarantees that instruction provided by these vendors leads to college-level academic proficiency.

**History:** Adopted: May 24, 1999  
Revised: January 22, 2007; January 28, 2013

**Distribution:** All Holders of DBOT Rules Manual