

Polk State College District Board of Trustees Rule

Rule Number	Subject	Rule Making Authority	Statutory Reference	SBE Rule Reference	Effective Date
4.30	Credit Course Repeat Policy	FS 1001.64	FS 1009.285	6A-14-0301	11/28/16

Polk State College policies and standards in regard to student class grading policies and repeating credit course policies will be consistent with those adopted by Florida state rule or policy.

- I. The objectives of this rule are as follows:
 - A. To define the procedure in which the repeat policy is conveyed and maintained
 - B. To define the procedure in which the policy for treatment of all grades and the measurement of student academic performance is conveyed and maintained
- II. **DEFINITIONS**
 - A. **Repeated Course or Repeating a Course:** Defined as taking a course that replaces the credit, grade, and degree requirement of another course or the same previously taken course.
 - B. **Repeatable Course:** Defined as a course that can be taken multiple times for credit each time. Multiple credits will be awarded only for courses which are designated as repeatable.
- III. **POLICY**

If a course is repeated, the best grade will count in the cumulative GPA. Each grade will count in the term GPA for its respective term.

For repeatable courses, credit for each attempt will be counted in the cumulative, term, and program GPA until the course has been repeated for credit the maximum number of allowable times, at which time the Credit Course Repeat Policy will be implemented

Procedure 5017 outlines the process for the Credit Course Repeat Policy in addition to other academic grading policies.

Procedure 5023 outlines the process for reviewing cases of extenuating circumstances and/or financial hardship.

History

Adopted: December 15, 1997

Revised: August 23, 1999; January 22, 2007; January 28, 2013; August 22, 2016; November 28, 2016