

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, April 22, 2019 – 4:00 p.m.
Polk State College Winter Haven Campus, WST 126

Dr. Angela M. Garcia Falconetti called the April 22, 2019, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

Members Absent:

Student Spotlight: Ms. Tranise Wheeler, AA Student, Winter Haven Campus

Foundation Special Recognitions: Ms. Tracy Porter

Dr. Falconetti introduced Ms. Tracy Porter to speak about today's special recognition. Ms. Porter introduced Polk State Foundation Board Vice Chair Brent Parrish. Mr. Parrish acknowledged a cumulative gift of \$869,461 from the Winter Haven Hospital Foundation for scholarships and programs. Mr. Parrish introduced President and CEO of the Winter Haven Hospital Foundation Mr. Joel Thomas. Mr. Thomas briefly addressed the Board and expressed the importance of "growing their own nurses" by supporting nursing education at Polk State.

Special Recognitions: Dr. Angela M. Garcia Falconetti

Phi Theta Kappa Honor Society -

Dr. Falconetti thanked Phi Theta Kappa (PTK) Xi Pi Advisor Anthony Cornett and Beta Upsilon Upsilon Advisor Penny Morris for their tremendous efforts. Several members of the College's PTK chapters recently received more than 30 awards and recognitions at the state and international levels. Polk State's Xi Pi and Beta Upsilon Upsilon chapters maintained Five Star Chapter status, with Xi Pi ranking No. 1 out of 85 chapters in Florida and No. 7 out of approximately 1,300 chapters internationally.

Several student members of PTK were in attendance:

Beta Upsilon Upsilon Chapter

Paula Schwarz (Vice President of Service)

Xi Pi Chapter

Andrea Gutierrez (Chapter President); Sean Taber (Vice President of Service); Isabella Diaz (Senator of Fundraising); Lauren Garner (Senator of Communications); Pamela Harp (Chapter Secretary); Francis Vega (member); Rory McDermott (member); and Tracy Bunting (member)

Agenda:

Ms. Barnett moved, seconded by Ms. Martinez, to approve the agenda for April 22, 2019. All members voted affirmatively.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for March 2019** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for March 2019** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for April 2019** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for March 2019** – Approved on consent agenda. Board action is required.
- e. **Salary Schedule Changes for April 2019** – Approved on consent agenda. Board action is required.

Mr. Littleton moved, seconded by Ms. Ross, to approve the consent agenda items for March and April 2019. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

- a. **March 18, 2019, Board Minutes**

Mr. Littleton moved, seconded by Mr. Turner, to approve the March 18, 2019, Board minutes. All members voted affirmatively.

President's Report

1. Dr. Falconetti distributed copies of the April/May 2019 issue of "What's up?" which lists recent and current happenings at Polk State College.
2. Dr. Falconetti provided a brief update on the 2019 Legislative Session:
 - Budget Conference begins today, April 22
 - 2019 Legislative Session concludes on May 3
 - Budgets passed in both chambers, but they are \$255 million apart in higher education and \$55 million apart in their approaches to the Florida College System
 - At present, both the Senate and House budgets include \$2.5 million in funds for *Polk State Access to Academic and Workforce Programs* (funds for programs at Polk State JD Alexander Center) and the \$500,000 recurrent operating support received as a result of the 2018 Legislative Session. Of course, it is still too early to know the final budget outcomes and the impacts to the College.
 - On the policy side: The Senate budget eliminates performance funding as we know it – it rewards academic and institutional achievement with some new

metrics and two new funding initiatives; proposes changes to dual enrollment including lowering the GPA to qualify from 3.0 to 2.5 (but keeping the PERT requirement) and requiring instructional materials to be provided free of charge to private school duals (in addition to home school duals); and proposes a new prioritization points system for PECO projects and new space utilization standards to establish prioritization for PECO projects.

3. Dr. Falconetti stated that the College was notified that the Service Employees International Union (SEIU) has withdrawn its petition to unionize adjunct faculty at Polk State.
4. Dr. Falconetti clarified that the information that was to be presented at today's canceled Budget Workshop will now be enveloped into the May Budget Workshop. She reminded the Board that the Budget Workshop has been scheduled for 3:00 p.m. on Monday, May 20, which is immediately prior to the 4:00 pm regular Board meeting. She stressed that since we do not yet know what the College will receive for funding, we are planning for a flat budget. Another item to be presented at the May 20 Budget Workshop will be the upcoming healthcare plan changes and outcomes. The Board will then vote on the Budget at its June 24 regular meeting.
5. Dr. Falconetti shared that during the Association of Florida College's Trustees Commission annual meeting in March it was announced that there is a new requirement by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for Board members to evaluate themselves to assess how they are effectively serving in their roles as Trustees. Dr. Falconetti and Dr. Mary Clark are currently developing an evaluation instrument, which will be presented to the Board at either the upcoming May or June Board meeting.
6. Dr. Falconetti reminded the Board of the College's May 2 commencement ceremony at 6:30 p.m. at the RP Funding Center.
7. Dr. Falconetti distributed several news articles for the Board's information including an article in League for Innovation in the Community College about the Establishing Leaders in Teacher Education (ELITE) program; an editorial authored by Dr. Falconetti that was published in the American Association of Community Colleges Community College Journal; and several Polk Newsroom articles.
8. In anticipation of the Board's annual evaluation of the President, Dr. Falconetti distributed her Self-Evaluation to the Board for their review and consideration.

Attorney's Report:

None.

Business Services Action Items:

- a. **Florida College System 2018-2019 Annual Equity Update Report – Ms. Val Baker**

Ms. Martinez moved, seconded by Mr. Turner, to approve the Florida College System 2018-2019 Annual Equity Update Report. All members voted affirmatively.

b. Faculty Employment Contract Renewals – Mr. Peter Elliott

Ms. Ross moved, seconded by Mr. Littleton, to approve Faculty Employment Contract Renewals. All members voted affirmatively.

c. Faculty Employment Contract Renewals – Collegiate High Schools – Mr. Peter Elliott

Ms. Barnett moved, seconded by Ms. Martinez, to approve Faculty Employment Contract Renewals – Collegiate High Schools. All members voted affirmatively.

d. Employment Contracts – Administrator and Professional/Technical Employees – Mr. Peter

Mr. Turner moved, seconded by Mr. Littleton, to approve Employment Contracts – Administrator and Professional/Technical Employees. All members voted affirmatively.

e. College-Wide Comprehensive Safety Inspection FY 18-19 – Mr. Peter Elliott

Ms. Ross moved, seconded by Ms. Barnett, to approve the College-Wide Comprehensive Safety Inspection FY 18-19. All members voted affirmatively.

Business Services Informational Items: Mr. Peter Elliott

- a. Investment Interest Comparison for March 2019** – Mr. Elliott presented and reviewed the College's Investment Interest Comparison for March 2019. No Board action required.
- b. Budget Amendment Summary for March 2019** – Mr. Elliott presented and reviewed the Budget Amendment Summary for March 2019 for the Board's information. No Board action required.
- c. Financial Statements for March 2019** – Mr. Elliott presented and reviewed the Financial Statements for March 2019 for the Board's information. No Board action required.
- d. Project Status Report, College-Wide for April 2019** – Mr. Elliott presented and reviewed the Project Status Report, College-Wide for April 2019 for the Board's information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items:

a. Summer 2020 Education Abroad Program – Mr. Steve Hull

Ms. Barnett moved, seconded by Mr. Littleton, to approve the Summer 2020 Education Abroad Program. All members voted affirmatively.

Academic & Student Services Informational Items:

a. Non-Credit Course Fees – Mr. Steve Hull

Mr. Hull presented and reviewed a Non-Credit Course Fee for the Board's information. Mr. Hull noted a typo in the non-credit course fee for an Instructional Reading Fundamentals Workshop. The fee is \$50 rather than the \$500 that was printed. No Board action required.

Collegiate High School Report:

a. Polk State Chain of Lakes Collegiate High School Enrollment Report for 2019-2020 Academic Year - Dr. Keith Bonney

Dr. Bonney provided a brief update on the Polk State Chain of Lakes Collegiate High School (COL) Application Status for the fall 2019 term. He noted that COL continues to have an overwhelming application response with the receipt of approximately 420 total applicants. There are 170 incoming juniors accepted and 154 total rising seniors (seniors are not accepted until the summer). The total projected enrollment, including returning students, is 324. Final enrollment stats for the fall 2019 term will be calculated once the waiting list procedure ends at the end of the summer.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

Adjournment:

Having no further business, the meeting adjourned at 5:10 p.m.


Mr. Dan Dorrell
DBOT Chair

5/29/19
Date


Dr. Angela M. Garcia Falconetti
President

5/21/19
Date