

**MINUTES**  
**POLK STATE COLLEGE**  
**District Board of Trustees Meeting**  
**Monday, March 27, 2017 – 4:00 p.m.**  
**LTB 1100, Lakeland Campus**

Dr. Eileen Holden called the March 27, 2017 District Board of Trustees meeting to order at 4:05 p.m.

**Members Present:** Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, and Mr. Mark Turner

**Members Absent:** Mr. Rick Garcia and Ms. Cindy Ross

**Student Spotlight:** Tahlia Dolores Medina, Polk State Lakeland Gateway to College Collegiate High School

**Foundation Special Recognitions – Ms. Tracy Porter**

Ms. Tracy Porter introduced Melinda Harrison, Polk State College Foundation Chair. Ms. Harrison acknowledged a \$20,000 gift from Duke Energy Foundation for the Bachelors in Education Program STEM Classroom Learning Lab. In particular, she noted that Duke Energy's K to Career initiative focuses on education programs that span the kindergarten-to-career spectrum, with a focus on science, technology, engineering, and math (STEM) skills, childhood reading proficiency, and workforce development. Funding for the STEM Classroom Learning Lab will provide students with hands-on STEM experiences as they prepare for their teaching careers. Ms. Harrison thanked Jerry Miller, Duke Energy government and community relations manager. Mr. Miller shared his recent experience touring the STEM lab and talking with current students in the Bachelors in Education Program's inaugural class. He expressed gratitude for all Polk State has done to provide affordable access to education in Polk County.

**Special Recognitions – Dr. Eileen Holden**

Dr. Holden briefly recognized retiring basketball coach Matt Furjanic. Dr. Holden introduced Vice President for Student Services Reggie Webb, to share some of his thoughts. Mr. Webb commended Coach Furjanic on his 17 years of dedicated service to the College as head basketball coach. He also noted Coach Furjanic's recent 600<sup>th</sup> career win, six Suncoast Conference titles, nine Suncoast Conference appearances, and six Suncoast Conference Coach of the Year awards. On March 10, 2017, Coach Furjanic was inducted into the Florida College System Activities Association (FCSAA) Athletic Hall of Fame. Dr. Holden introduced Coach Furjanic and noted his upcoming retirement. She thanked him for the tremendous support and guidance he has provided countless student-athletes over the years and presented him with a token of appreciation. Coach Furjanic expressed gratitude for the close friendships he developed over the last 17 years and thanked President Holden, Vice President Webb, Dean Sylvester Little, Executive Director of the Foundation Tracy Porter and Athletic Director Bing Tyus for their support.

**Agenda:**

Mr. Dorrell moved, seconded by Ms. Martinez, to approve the agenda for March 27, 2017. All members voted affirmatively.

**Consent Agenda Items: Mr. Peter Elliott**

- a. **Payroll Distribution for February 2017** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for February 2017** – Approved on consent agenda. Board action is required.

c. **Tangible Personal Property Deletions for March 2017** – Approved on consent agenda. Board action is required.

d. **Personnel Actions for February 2017** – Approved on consent agenda. Board action is required.

Mr. Dorrell moved, seconded by Mr. Turner, to approve the consent agenda items for February and March 2017. All members voted affirmatively.

The items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

### **Approval of Board Minutes**

Mr. Dorrell moved, seconded by Mr. Turner, to approve the February 27, 2017 Board minutes. All members voted affirmatively.

### **President's Report**

- a. Dr. Holden distributed copies of the February/March 2017 issue of "What's Up," which lists recent and current happenings at Polk State College. In particular, Dr. Holden wanted to thank Melissa LaRock for all her efforts directing the 2<sup>nd</sup> Annual Polk State Relay For Life event March 10.
- b. Dr. Holden provided a brief update on the Legislative session. She noted an item of concern in the proposed House budget which could cut funding for the Polk State Lake Wales Arts Center by \$1.5 million. She reminded the Board that budgets are not yet final and many things can happen during the remainder of the session. Dr. Holden also acknowledged the ongoing issue of proposed caps or limits of baccalaureate enrollment continue to be of concern. Finally, Dr. Holden reported on the hot-button issue of Enterprise Florida and Visit Florida. Governor Scott wants to increase funding for both organizations, while House Speaker Corcoran wants to dissolve both.

### **Attorney's Report**

Attorney Don Wilson stated that he had nothing that required Board action. He asked Trustee Mark Turner to provide a status update of the presidential search. Presidential Search Consultant Dr. Jeff Hockaday joined the meeting via teleconference. Trustee Turner noted that the College is completing the Recruiting phase of the search timeline. The advertisement for the position was released March 1 and applications will be accepted until 8:00 a.m. March 29. To date, 39 applications have been received and are being reviewed for compliance with the minimum education requirement (an earned doctorate from a regionally-accredited college or university). Once an applicant has been determined to meet the minimum education qualifications, the applicant is moved forward for review by Dr. Hockaday and the Screening Committee chairman.

Trustee Turner noted that he would be meeting with Dr. Hockaday March 30 to review the materials for those applicants that meet the minimum education requirements. The list will be reduced to those that are most qualified. This list would be referred to the Screening Committee as the consultant's list of initial consideration. At the Screening Committee meeting, scheduled for April 5 at 4:00 p.m., committee members will receive instructions and begin the Committee Review phase. All applications will be available through a web portal and the Screening Committee and Trustees will have access to

the portal beginning April 3. Trustee Turner reminded the group that the Screening Committee is responsible for recommending a list of finalists for the Board's consideration. The Board will then conduct in-person interviews with each finalist before making a final selection.

Dr. Hockaday, who joined the meeting by telephone, indicated he would cease recruitment efforts after March 27, and estimated that more than 50 applications would be received by the March 29 deadline.

**Business Services Action Items:**

None

**Business Services Informational Items – Mr. Peter Elliott**

- a. **Investment Interest Comparison for February 2017** – Mr. Elliott presented and reviewed the Investment Interest Comparison for February 2017 for the Board's information. No Board action required.
- b. **Budget Amendment Summary for February 2017** – Mr. Elliott presented and reviewed the Budget Amendment Summary for February 2017 for the Board's information. No Board action required.
- c. **Financial Statements for February 2017** – Mr. Elliott presented and reviewed the Financial Statements for February 2017 for the Board's information. No Board action required.
- d. **Project Status Report, College-Wide for March 2017** – Mr. Elliott presented and reviewed the Project Status Report for March 2017 for the Board's information. No Board action required.

**Items Removed from the Consent Agenda**

None

**Academic & Student Services Action Item**

None

**Academic & Student Services Informational Items**

None

**Collegiate High School Report**

- a. **Polk State Lakeland Collegiate High School Recruitment (CHS) Report** – Mr. Rick Jeffries provided a brief report on the CHS recruitment process. He shared that 350 applications were received and 175 will be accepted. The remaining 175 will be placed on the waiting list. He provided a hand-out which outlined the 2017-2018 applicant demographic data for the Board's review. He noted that CHS will be sending out acceptance letters and waiting on students' responses in order to begin the intake process. He also updated the Board on the recent trip to Washington D.C. with 49 students from CHS. He shared feedback received from some of the student participants. Finally, he stated that next year's trip will be to New York City. The plan is to alternate each year between NYC and DC.
- b. **Polk State Lakeland Gateway to College Collegiate High School (Gateway) Recruitment Report** – Mr. Corey Barnes distributed the Gateway 2017 Recruitment/Enrollment Timeline for the Board's review. He reported that Gateway will hold recruitment nights on March 28 and

April 11. These events target eligible applicants who are either high school juniors or seniors, have earned at least 10 credits required for high school graduation, and are between the ages of 16-21. Gateway has 125 spaces available for students beginning August 2017. All applications received by the April 28, 2017 deadline will be assigned lottery numbers. If the number of qualified applicants exceeds the number of spaces available, students will be accepted in numerical order, beginning with the number one.

**First Reading Board Rules (No Board action required):**

**a. DBOT Rule 1.12, Endowed Teaching Chair Program – Ms. Tracy Porter**

Ms. Porter presented as a first-read item revised DBOT Rule 1.12, Endowed Teaching Chair Program. She reviewed the proposed revisions made to Rule 1.12 and advised the Trustees that it will be presented for final approval at the April 24, 2017 Board meeting.

**Second Reading Items (Final Approval):**

None


**Board Discussion:**

Trustee Turner noted that he and Dr. Hockaday would fine-tune the presidential search timeline at their meeting on March 30, but that the goal will be to complete the search process as quickly as possible. Melissa LaRock is currently gathering availability of the Search Committee and the Trustees for May in-person interviews with the finalists.

**Adjournment:**

Having no further business, the meeting adjourned at 4:55 p.m.

  
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Mr. Mark Turner, DBOT Vice-Chair      Date

 4/24/17  
\_\_\_\_\_  
Eileen Holden, Ed.D.      Date  
President