

Polk State College District Board of Trustees Rule

Rule Number	Subject	Rule Making Authority	Statutory Reference	SBE Rule Reference	Effective Date
6Hx21 2.15	Accessing Public Records	FS 1001.64 FS 1002.22	FS 119.01		6/22/2020

The following policy is set forth regarding access to Polk State College public records.

1. Pursuant to applicable Florida law, certain records maintained by the College are open to public inspection. Federal law exempts access to student records as described in the *Family Educational Rights and Privacy Act (FERPA)* and *Florida Statutes Section 1002.22*. *District Board of Trustees Rule 4.09: Student Records* and *Polk State College Procedure 5003: FERPA* address access to student records. This policy covers all other College public records.
2. The President is hereby designated by the Board as the official custodian of all College records. The President is responsible to the Board for carrying out the provisions of Chapter 119 of *Florida Statutes*, and for establishing College procedures for efficient administration of these statutory requirements.

History:

Formerly: Rule 2.17

Adopted: December 23, 1974

Revised: July 28, 1976; July 23, 1987; May 23, 1994; October 26, 2009; August 24, 2015; and June 22, 2020