

2014 Classroom Enhancement Grant

I. Purpose

The purpose of this document is to establish guidelines for awarding the Classroom Enhancement Grant. The Polk State College Foundation will award one full-time permanent faculty member a monetary grant of \$1,000 to be used to further enhance the recipient's professional performance in accordance with the QEP goals of learner-centered teaching and a supportive learning environment.

II. Eligibility and Nomination

A. Eligible faculty members must have regular full-time faculty status at Polk State College.

B. The applicant may be self-nominated or encouraged by one's peers and/or supervisor. It is the responsibility of the nominee to complete the application process.

C. Complete the Classroom Enhancement Grant application at:

https://polkstate.co1.qualtrics.com/SE/?SID=SV_3Czm6Gb8rPrihgB

III. Selection Criteria

Selection criteria will include documented evidence of excellent performance addressing the following categories:

A. Learner-centered teaching, including engaging activities used in the classroom to contribute to student success.

B. Supportive learning environment in the classroom and/or the College contributing to student success.

C. Planned use of the \$1,000 monetary grant.

Refer to the QEP Executive Summary located at www.polk.edu/qep for an overview of the Quality Enhancement Plan.

IV. Selection Process

A. The committee for the selection of the Classroom Enhancement Grant recipient will consist of QEP Implementation Team members.

B. Each QEP Implementation Team member will individually and independently rate each application using the rating chart listed at the end of this document.

C. The Classroom Enhancement Grant will be awarded to the full-time faculty member receiving the highest ranking among the applicants. To be eligible to receive an award, an applicant must have an average committee rating of at least 85 on the 100-point scale.

D. The QEP Implementation Team will select the recipient and then forward the recipient's name to the QEP Director who will review the recipient's name with the Vice President for Academic and Student Services at Polk State College. The recipient will be notified by the Executive Director of the Polk State College Foundation prior to any official announcements.

E. The grant will be for one year and will be made by the Polk State College Foundation, Inc. in compliance with AITF guidelines. The grant winner must contact the Polk State College Foundation, Inc. to make arrangements for fund disbursement before any purchases are made. Grant money must be spent within one year from the date of notification.

V. Time Sequence

A. Completed applications are due to the QEP Director by **5:00 p.m. on October 8, 2014.**

B. The recipient will be selected by the QEP Implementation Team no later than November 5, 2014.

C. Recipients will be formally recognized during the 2014-2015 academic year.

VI. Grant Rating Form: Categories/Points

A. Learner-centered teaching that includes engaging activities in the classroom (0-40)

B. Supportive learning environment in the classroom and/or the College (0-40)

C. Planned use of the \$1,000 monetary award (0-20)

Total Points: _____

This is a printed copy of the questions you will be asked on the application, but the answers must be entered electronically at the following link:

https://polkstate.co1.qualtrics.com/SE/?SID=SV_3Czm6Gb8rPrihqB

Application deadline: Tuesday, October 8, 2014 at 5:00 p.m.

Classroom Enhancement Grant Application

Instructor Name:

Phone Number:

The Polk State College Foundation will award one full-time permanent faculty a monetary grant of \$1,000 to be used to further enhance the recipient's professional performance in accordance with the QEP goals of learner-centered teaching and a supportive learning environment.

Eligible faculty members must have regular full-time faculty status at Polk State College.

Please respond to the following questions and then select the "Submit application" button at the top of the page.

1. Explain how you have used learner-centered teaching strategies in your classroom to engage students and improve success.

2. Describe ways in which you have fostered a supportive learning environment for your students.

3. Describe how you would spend the \$1,000 if you received the grant.