

# Polk State College 2014 Annual Security Report

The Clery Act requires Polk State College to publish an annual report that contains statistics for the previous three years of reported crimes that occurred on campus, in non-campus facilities, and on public property running through or immediately adjacent to and accessible from the campus. The report also includes institutional policies concerning campus security, such as the policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. Polk State College does not have on-campus residential facilities.

## TO REPORT A CRIME OR EMERGENCY

To report a crime or emergency on campus, members of the campus community call 911 to reach the local police department. (Winter Haven Police Department has jurisdiction at the Winter Haven campus, Polk County Sheriff's Department has jurisdiction at the Lakeland campus, Lakeland Police Department has jurisdiction at the Airside Center, and Lake Wales Police Department has jurisdiction at the JDA Center and Arts Center.) Campus community members also call Polk State College Security Department at (863) 297-1059 or extension 5059, or use one of the emergency phones that are located at various locations throughout the college. Members of the campus community are encouraged to accurately and promptly report a crime to the appropriate agency listed above. Crimes should be reported directly to the Security Department for the purpose of making timely warning reports and annual statistical disclosure. Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported immediately to the Security Department.

## RESPONSE TO REPORTS OF CRIMES AND OTHER EMERGENCIES

In response to a call, Polk State College Security will take the required action, either dispatching a security officer or asking the victim to report to the Security Office to file an incident report. In an emergency, the department will summon the additional resources, as necessary, to respond to an emergency, including but not limited to, the local police department, the local fire department, and emergency medical services for the appropriate campus. All incident reports are forwarded to the Dean of Student Services Office and the Provost for review and potential action, as deemed appropriate.

While Polk State Security does not have a written memorandum of understanding with the Winter Haven Police Department, the Polk County Sheriff's Department, the Lakeland Police Department or the Lake Wales Police Department for the investigation of criminal incidents, these four departments, by virtue of their law enforcement authority and jurisdiction, are responsible for investigating all criminal activity that occurs at campuses/centers.

## VOLUNTARY CONFIDENTIAL REPORTS

Polk State College does not have procedures for voluntary, confidential reporting of crimes. Because college reports are public records, the College cannot hold reports of crimes in confidence. Therefore, college counselors can only inform persons they are counseling about the official College reporting procedures for incidents to be included in the annual disclosure of crime statistics. Violations of the law will be referred to the appropriate local law enforcement agency, to the Dean of Student Services and to the campus Provost on the Winter Haven or Lakeland campus. Polk State instructs all campus counselors to encourage their clients to report crimes to the Polk State College Security Department for inclusion in the annual disclosure of crime statistics.

## TIMELY WARNINGS

In an effort to provide timely notice to the Polk State College community in the event of a crime which may pose a serious ongoing threat to members of the College community, a Timely Warning Notice will be sent to all students and employees via the college's e-mail system. These warnings may also be posted on the Polk State website homepage, if deemed appropriate. Timely Warning Notices are written by the Public Information Officer with input from the Coordinator of Security. Timely Warning Notices are approved by the President or President's designee and distributed to the community by the Director of Information Technology or the Sr. Programmer Analyst in his/her absence.

Crimes reported to the Polk State College Security Department are reviewed to determine if there is a serious on-going threat to the community and if the distribution of a Timely Warning Notice is warranted. Crime alerts are usually distributed for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: arson, criminal homicide, and robbery. Incidents of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by the College. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other college community members and a warning would not be distributed. In cases involving sexual assault, those crimes are often reported long after the incident occurred, thus there is no ability to distribute a Timely Warning Notice to the community. Sex offenses will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by the Security Department. Warnings may also be posted for other crime classifications, as deemed necessary by the Coordinator of Security or his/her designee.

A daily crime log is available for review during normal business hours at the Security Office in the LMB building on the Lakeland campus and in the WMS building on the Winter Haven campus. Information about crimes typically includes the case number, classification, date reported, date occurred, time occurred, general location, and disposition of each crime.

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

College employees have access to an Emergency Preparedness Plan (EPP) that includes operational guidelines and leadership command structure for the institution in the event of a campus emergency. The EPP is installed and updated automatically on all college desktop computers. The EPP is also available to all staff, faculty and students via the Safety page of the Polk State College website.

The College conducts at least one emergency response exercise each year, such as a table-top exercise, functional exercise, or live exercise. These tests are designed to assess and evaluate the emergency plans and capabilities of Polk State College.

Depending on the location, when a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the Security Staff; the Winter Haven Police Department, Polk County Sheriff's Department, Lakeland Police Department, or Lake Wales Police Department; and the Polk County Fire Department, Winter Haven Fire Department, Lakeland Fire Department, or Lake Wales Fire Department. They typically respond and work together to manage the incident. Depending on the nature of the incident, other Polk State departments and local agencies could also be involved in responding to the incident.

Students, faculty, and staff are expected to evacuate campus buildings if they hear a fire alarm or if they are notified by first responders or the campus administration that an evacuation is necessary. They receive information about evacuation and shelter-in-place procedures through the Polk Emergency Notification System or other means of communication listed in the Immediate Notification Procedures section of this report.

### **Shelter-in-Place Procedures: What it means to “shelter-in-place”**

If an incident occurs and the buildings or areas around the campus or center become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to seek shelter indoors. Thus, to “shelter-in-place” means to utilize the building that one is in as shelter from danger that is outside of the building or in other areas of the building. With a few adjustments, these locations can be made even safer and more comfortable until it is safe to go outside.

### **Basic Shelter-in-Place Guidance**

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, Polk ID card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, proceed to the pre-designated rally point or to a safe location. If police or fire department personnel are on the scene, follow their directions.

## **How Campus Community Knows to Shelter-in-Place**

A shelter-in-place notification may come from several sources, including Polk State's Emergency Notification System.

### **Shelter-in-Place Procedure**

Regardless of location, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, campus community members should follow these steps, unless instructed otherwise by local emergency personnel:

1. People inside a building will stay where they are. They will collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If outdoors, they will proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. They will locate a room to shelter inside. It should be:
  - an interior room
  - above ground level
  - without windows or with the least number of windows
  - if there is a large group of people inside a particular building, several rooms may be necessary

They will also:

3. Shut and lock all windows and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as they are able.
6. Turn on a radio or TV and listen for further instructions.
7. Remain calm and make themselves comfortable.

### **IMMEDIATE NOTIFICATION PROCEDURES**

In the event of a significant threat to the safety or health of the College community, Polk State will immediately notify the community upon confirmation of the threat and give direction for the response to the threat via some or all of the notification systems available through the Polk State Emergency Notification System. The emergency notification will be authorized by the President, the President's designee, or an incident commander.

The following departments/offices may be involved in confirming an emergency or dangerous situation that poses a threat to the health and safety of the community: The Polk State Security Department, Risk Management, Dean of Student Services, and/or local police or fire departments.

The Polk State Emergency Notification System consists of the Wide-Area Emergency Broadcast System (WEBS), the InformaCast-Berbee System, Polk State College Alert, and staff and student e-mail accounts. WEBS will broadcast announcements over loudspeakers that are located in

outdoor campus locations and to common areas inside campus buildings. InformaCast-Berbee will broadcast voice and text messages to all IP phones connected to the network. The Polk State College Alert will send messages to registered mobile phones, wireless PDAs, pagers, and/or e-mail addresses. In addition to the above, e-mail messages can be sent to all Polk State student, staff, and faculty e-mail addresses. In some cases, face-to-face communication may be used to notify individuals about an emergency on campus. The Polk State web page and social media pages will be used, along with some or all of the options described above, to provide follow-up information to the college community during an emergency situation.

The larger community, including parents and neighbors, can use the Polk State website and local media to receive information about an emergency at the College.

The College will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Polk State College Emergency Notification system will be tested annually. The time and manner of the emergency test will be submitted in advance to the campus Provosts by the college's Coordinator of Security.

## SECURITY OF AND ACCESS TO CAMPUS FACILITIES

During business hours, the College will be open to students, parents, employees, contractors, guests, and invitees. Most facilities have individual hours, and the hours may vary at different times of the year. During non-business hours, access to all college facilities is by authorized electronic access, key issue, or by admittance via security.

In the case of an emergency closing, the College will admit only those with prior approval. Security officers regularly patrol the campus grounds and buildings and are on duty 24 hours a day/7 days a week at both the Winter Haven and Lakeland campuses. The satellite campuses are staffed by security officers whenever classes or special events are scheduled.

## MAINTENANCE OF CAMPUS FACILITIES

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The facilities maintenance staff regularly inspects all college facilities to assess and initiate repairs of malfunctioning lights and other unsafe physical conditions. Other members of the college community help when they report equipment problems to facilities maintenance.

## AUTHORITY OF THE COLLEGE SECURITY DEPARTMENT

Polk State College security officers have the authority to ask persons for identification and to determine whether the individuals have lawful business at the College. Security officers have the authority to issue parking violations to students, faculty, and staff. Security officers do not have law enforcement authority or possess arrest powers. Criminal incidents are referred to local law enforcement or state agencies that have jurisdiction on the campus. The College Security Department maintains a good working relationship with the Winter Haven Police Department,

Polk County Sheriff's Department, Lakeland Police Department, and Lake Wales Police Department. The officers often collaborate when the police officers respond to the campuses for a report of a crime or other incident requiring a police response.

The College contracts two sworn law enforcement officers holding the ranks of lieutenant and sergeant from the Polk County Sheriff's Office. These two law enforcement officers oversee Polk State College Security, act as liaisons with local law enforcement agencies, and provide general law enforcement services.

## SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

Periodically throughout the academic year, security awareness and crime prevention presentations are provided to staff and faculty groups. These presentations are organized through a number of college offices and student groups to include the following: Security; the academic success counselors; Student Activities and Leadership Office; and Students Living a Message (SLAM).

Campus safety and security information is available to all students from the Polk State website homepage, under Campus Safety and Security.

A common theme of all College awareness and crime prevention programs is to inform students and employees about campus security procedures/practices and to encourage them to be responsible for their own security and the security of others.

## DRUGS AND ALCOHOLIC BEVERAGES

Polk State College is a drug-free work place and a drug-free academic institution. College employees and students are prohibited from the unlawful possession, use, sale, or distribution of illicit drugs and alcohol on college property or as part of college activities. The Security Department enforces the college's policies prohibiting drugs and alcohol, and when deemed necessary, will involve the local police in assisting with the enforcement of the laws relating to drugs and alcohol.

Regarding the Drug Free Schools and Communities Act (DFSCA), information concerning the availability of drug or alcohol counseling, treatment, or rehabilitation is available to employees from the Human Resources Department and available to students from Student Services on both main campuses.

## STUDENT CRIMINAL ACTIVITY OFF CAMPUS

Polk State College does not have any student organizations that own or control property off campus.

## DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING EDUCATION AND PREVENTION

Polk State College prohibits the offenses of domestic violence, dating violence, sexual assault and stalking.

Polk State College is in the process of researching a number of vendors to provide educational programs and training to all incoming students and employees in compliance with Violence Against Women Reauthorization Act of 2013 (VAWA)

Ongoing awareness programs related to sexual assault, domestic violence, dating violence and stalking are presented to faculty and staff periodically. These presentations are normally organized through a number of college offices and student groups to include the following: Student Activities and Leadership Office; Students Living a Message (SLAM), and the college success counselors.

## PROCEDURES TO FOLLOW FOR VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

If a person is the victim of an act that constitutes domestic violence, dating violence, sexual assault, or stalking at Polk State, the first priority is to go to a place of safety, call 911 or the appropriate law enforcement agency based on the location of the assault, and then call Polk State College Security. Polk State's Security will assist the victim in notifying the local law enforcement agency, unless the victim declines to make a report. Security will notify the appropriate law enforcement agency, even over the objection of the victim, if it would endanger others not to make such notification.

- The victim should locate a safe place as soon as possible.
- The victim should try to preserve all physical evidence. He/she should not wash, use the toilet, or change clothing if avoidable. If the victim changes clothes, he/she should put all clothing worn at the time of the attack in a paper, not plastic, bag.
- The victim should seek immediate medical attention for a physical check-up and for collection of important evidence in the event the victim may later wish to take legal action.
- The victim should contact the local police to file a report.
- The victim should talk with an advocate or a counselor who will maintain confidentiality, help explain options, give information, and provide emotional support.
- The victim should contact someone that he/she trusts for support.

The College shall proceed with the college discipline process. The Dean of Student Services for the respective campus location will ensure prompt, fair and impartial investigation and resolution. College personnel tasked with conducting investigations involving alleged acts of domestic violence, dating violence, sexual assault, or stalking receive annual training on these issues.

In the college discipline action, the accused and accuser will have the same opportunity to have others present during the disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of the disciplinary proceeding. This action does not violate the Family Educational Rights and Privacy Act (FERPA). The standard of evidence for these investigations is preponderance of the evidence.

If a student is found to be guilty of having committed the offense, any of the following sanctions may be imposed: expulsion, suspension, withdraw without refund, discretionary sanctions, disciplinary probation, warning, restitution, fines and obligations, and other lesser sanctions instead of or in addition to those specified here, such as limiting the student's participation in club activities.

Both the accuser and the accused shall be simultaneously informed, in writing, of the following: the outcome of the disciplinary proceeding; the procedures for the accused and the victim to appeal the decision; any change to the results that occurs prior to the time that such results become final; and when the results become final.

The victim shall receive written notification about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims both on-campus and in the community

The victim shall receive written notification about options, and available assistance in, changing academic, living, transportation, and working situations.

Polk State College is currently developing policies to protect the confidentiality of victims, to include how publicly-available recordkeeping will be accomplished without the inclusion of identifying information.

#### On-Campus and Off-Campus Resources for Victims

Lakeland /Airside locations: Polk State Academic Success Counselor, 863-669-2309

Lakeland /Airside locations: Peace River Center Rape Recovery Service, 863-413-2707

Winter Haven/JDA locations: Polk State Academic Success Counselor, 863-292-3759

Winter Haven/JDA locations: Family Counseling Center, 863-297-1702

#### TITLE IX

Individuals may also report a sex offense to the college's Title IX Coordinator. This office is responsible for coordinating the college's compliance with Title IX. The Title IX Coordinator is the Director of Equity and Diversity at 863-292-3602, or in the Director of Equity and Diversity's absence, the Director of Human Resources at 863-297-1076. Both are located in the Administration Building, Polk State College, 999 Avenue H NE, Winter Haven, Florida, 33881. The college's sexual harassment policy, including a description of the grievance procedures, can be found in Board Rule 3.27 and Procedures 6076 and 6086.

#### SEXUAL PREDATOR OR OFFENDER NOTICE

Federal and state laws require a person designated as a sexual predator or offender to register with the Florida Department of Law Enforcement (FDLE). FDLE is then required to provide notification to the local law enforcement agency of where the registrant resides. If the registrant is enrolled, employed, or carrying on a vocation at Polk State College, FDLE must also provide the local law enforcement agency with that information. In addition, information may be obtained through the Polk County Sheriff's Office, or by calling the FDLE hotline (1-888-357-7332) or visiting the FDLE website at: <http://www.fdle.state.fl.us>.

#### ANNUAL DISCLOSURE OF CRIME STATISTICS

The Polk State College Security Department prepares the Annual Security and Safety Report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act.

This report is prepared in cooperation with the Polk County Sheriff's Office; and the Winter Haven, Lakeland, and Lake Wales Police Departments.

Campus crime, arrest, and referral statistics include those reported to Polk State College Security and to designated campus officials. Personnel identified as "campus security authorities" by the law include the Winter Haven and Lakeland Provosts and their Academic Deans, Deans of Student Services, the Athletic Director and athletic coaches, and law enforcement agencies.

Each year annual disclosure notification is given to all enrolled students. Notification will be made by e-mail message to each student's Polk State e-mail address. Faculty and staff also receive similar notification through the college's e-mail system. A hard copy of this report may also be obtained on the Polk State College website under Campus Safety and Security.

**WINTER HAVEN CAMPUS**

Offense	Year	On Campus	Non-Campus	Public Property	Total
Murder/Non Negligent Manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Negligent Manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Sex Offenses, Forcible	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Sex Offenses, Non Forcible	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Robbery	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Aggravated Assault	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Burglary	2011	1	1	0	2
	2012	2	0	0	2
	2013	1	0	0	1
Motor Vehicle Theft	2011	1	0	0	1
	2012	0	0	0	0
	2013	0	0	0	0
Arson	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Liquor Law Arrests	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Drug Law Arrests	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Weapons Law Arrests	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Dating Violence, Domestic Violence, and Stalking	2011	*	*	*	*
	2012	*	*	*	*
	2013	0	0	0	0

Polk State College does not have any on-campus residential facilities.

**Hate Crimes**

There were no hate/bias crimes, those in which the victim is intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, reported in 2011, 2012, and 2013.

**LAKELAND CAMPUS**

Offense	Year	On Campus	Non-Campus	Public Property	Total
Murder/Non Negligent Manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Negligent Manslaughter	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Sex Offenses, Forcible	2011	0	0	0	0
	2012	0	0	0	0
	2013	1	0	0	0
Sex Offenses, Non Forcible	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Robbery	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Aggravated Assault	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Burglary	2011	0	1	0	1
	2012	0	0	0	0
	2013	0	0	0	0
Motor Vehicle Theft	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Arson	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Liquor Law Arrests	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Drug Law Arrests	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Weapons Law Arrests	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2011	0	0	0	0
	2012	0	0	0	0
	2013	0	0	0	0
Dating Violence, Domestic Violence, and Stalking	2011	*	*	*	*
	2012	*	*	*	*
	2013	0	0	0	0

Polk State College does not have any on-campus residential facilities.

**Hate Crimes**

There were no hate/bias crimes, those in which the victim is intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, reported in 2011, 2012, and 2013.

**JDA Center**

<b>Offense</b>	<b>Year</b>	<b>On Campus</b>	<b>Public Property</b>	<b>Total</b>
Murder/Non Negligent Manslaughter	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Negligent Manslaughter	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Sex Offenses, Forcible	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Sex Offenses, Non Forcible	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Robbery	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Aggravated Assault	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Burglary	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Motor Vehicle Theft	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Arson	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Liquor Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Drug Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Drug Law Violations Referred for Disciplinary Action	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Weapons Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Dating Violence, Domestic Violence, and Stalking	2011	*	*	*
	2012	*	*	*
	2013	0	0	0

Polk State College does not have any on-campus residential facilities, and the JDA Center does not have any non-campus facilities associated with this location.

**Hate Crimes**

There were no hate/bias crimes, those in which the victim is intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, reported in 2011, 2012, and 2013.

### Airside Center

Offense	Year	On Campus	Public Property	Total
Murder/Non Negligent Manslaughter	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Negligent Manslaughter	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Sex Offenses, Forcible	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Sex Offenses, Non Forcible	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Robbery	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Aggravated Assault	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Burglary	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Motor Vehicle Theft	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Arson	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Liquor Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Drug Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Drug Law Violations Referred for Disciplinary Action	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Weapons Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Dating Violence, Domestic Violence, and Stalking	2011	*	*	*
	2012	*	*	*
	2013	0	0	0

Polk State College does not have any on-campus residential facilities, and the Airside Center does not have any non-campus facilities associated with this location.

### Hate Crimes

There were no hate/bias crimes, those in which the victim is intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, reported in 2011, 2012, and 2013.

**Lake Wales Arts Center**

<b>Offense</b>	<b>Year</b>	<b>On Campus</b>	<b>Public Property</b>	<b>Total</b>
Murder/Non Negligent Manslaughter	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Negligent Manslaughter	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Sex Offenses, Forcible	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Sex Offenses, Non Forcible	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Robbery	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Aggravated Assault	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Burglary	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Motor Vehicle Theft	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Arson	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Liquor Law Arrests	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Drug Law Arrests	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Drug Law Violations Referred for Disciplinary Action	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Weapons Law Arrests	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Weapons Law Violations Referred for Disciplinary Action	2011	*	*	*
	2012	*	*	*
	2013	0	0	0
Dating Violence, Domestic Violence, and Stalking	2011	*	*	*
	2012	*	*	*
	2013	0	0	0

Polk State College does not have any on-campus residential facilities, and the Arts Center does not have any non-campus facilities associated with this location. This campus opened on March 21, 2013.

**Hate Crimes**

There were no hate/bias crimes, those in which the victim is intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, reported in 2011, 2012, and 2013.

## Appendix

### Sex Offenses Definitions

As per the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program:

#### **SEX OFFENSES - FORCIBLE**

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Forcible Rape:** The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sexual Assault with an Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

#### **SEX OFFENSES - NON-FORCIBLE**

Unlawful, non-forcible sexual intercourse.

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

#### **DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING**

The terms "dating violence", "domestic violence" and "stalking" have the meaning given to such terms in section 40002(a) of the Violence Against Women Act of 1994 (42 U.S.C. 13925(a))

#### ***As Per the Uniform Crime Reporting Handbook:***

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the

use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding).

**Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

### **Offense Definitions Relating to Hate/Bias Related Crime Statistics as per the UCR Hate Crime Reporting Guidelines:**

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

#### **Geography definitions from the Clery Act:**

**On-Campus** - Defined as: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

**Non-Campus Building or Property** - Defined as: (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property** - Defined as: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. The Polk State College crime statistics do not include crimes that occur in privately owned homes or businesses around college facilities.