

Parent Social Security Number, Name, and Date of Birth Documentation

2016 – 2017

Student Name (Please Print) _____ Student ID: _____

We are unable to continue processing your financial aid due to missing or discrepant information involving either your parent's name, date of birth, and/or social security number. To correct this discrepancy, your parent(s) must submit the documentation listed below to our office. This information is needed for the parent listed on your FAFSA. This may mean submitting information for both parents, or for one parent and step-parent (if your parent has remarried). **This form may not be faxed or emailed. For security purposes, the form and document(s) must be presented to the Winter Haven or Lakeland financial aid office and verified by a staff member:**

Parent 1 Name: _____ (Step) Parent 2 Name: _____

Parent 1 SSN: _____ (Step) Parent 2 SSN: _____

Parent 1 D.O.B: _____ (Step) Parent 2 D.O.B: _____

Please present the following. We will review the documents and make copies for you.

- Social Security card **and one** of the following:
- Driver's license
- Original birth certificate
- Signed unexpired passport
- Certificate of naturalization

Your prompt attention is required, as your financial aid will remain incomplete until this information is reconciled. If you have any questions about this form, please contact the Student Financial Services by email at financialaid@polk.edu.

Sincerely,

Office of Student Financial Services
999 Avenue H, N.E.
Winter Haven, FL 33881-4299
Phone: 863-297-1004
Fax: 863-298-6850
E-mail: financialaid@polk.edu