

Polk State College Procedure

Subject	Reference	Date	Number
Intellectual Property		3/17/2015	1032

I. Purpose

Polk State College promotes an academic environment which encourages initiative and innovation. Polk State College supports the development, production, and use of intellectual property by its faculty and staff. In addition to fostering a positive intellectual environment, the College also seeks to promote three related goals in its intellectual property procedure:

- A. To encourage faculty and staff to be full contributors in activities which lead to the creation and transfer of new knowledge through research, teaching and learning, or other creative endeavors.
- B. To promote protection of the rights of faculty and staff to control the products of their work.
- C. To ensure that both intellectual property and other products of teaching and/or learning are made available to the state of Florida public.

II. Definitions


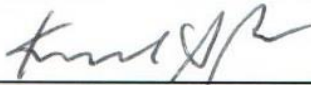
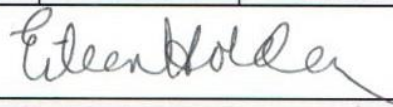
Intellectual property in the Polk State College context includes, but is not limited to, course content (physical or electronic), written works, creative works, presentations, graphics, and other curricular-support materials in various formats.

III. Procedure

All of the rights accompanying intellectual property created, made, or conceived by Polk State College faculty and staff shall be their sole and exclusive property with three exceptions:

- A. Polk State College retains the right to utilize in perpetuity curriculum and curriculum-support materials produced as work products for Polk State College.
- B. Faculty and staff cannot use materials produced as work products to compete with Polk State College.
- C. If the creation of intellectual property was specifically contracted for outside the normal duties of the faculty or staff, then Polk State College retains complete ownership rights in the resulting products.

History: Adopted: January 22, 2010
Revised: March 17, 2015

	3/17/15		3/17/15
Executive Responsible for Procedure	Date	President's Staff Member's Approval	Date
			3/20/15
President's Approval			Date