

**MINUTES**  
**POLK STATE COLLEGE**  
**District Board of Trustees Meeting**  
**Monday, October 22, 2018 – 4:00 p.m.**  
**Lakeland Campus, LTB 1100**

Dr. Angela M. Garcia Falconetti called the October 22, 2018, District Board of Trustees meeting to order at 4:05 p.m.

**Members Present:** Ms. Ashley Bell Barnett, Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

**Members Absent:**

**Student Spotlight:** Kyle Stafford, Lakeland Campus

**Foundation Special Recognitions: Ms. Tracy Porter**

Dr. Falconetti recognized and thanked Foundation Board Chair, Mr. Gary Boyer, for his service. Ms. Porter introduced Mr. Boyer to speak about today's special recognition. Mr. Boyer acknowledged a \$65,500 gift from BayCare | Bartow Regional Medical Center for scholarships and programs. He then introduced fellow Foundation Board member and President of Bartow Regional Medical Center, Mr. Phil Minden, who briefly addressed the Board and expressed the critical importance of supporting education and making it affordable and accessible.

**Special Recognitions: Dr. Angela M. Garcia Falconetti**

None.

**Agenda:**

Mr. Littleton moved, seconded by Mr. Turner, to approve the agenda for October 22, 2018. All members voted affirmatively.

**Consent Agenda Items: Mr. Peter Elliott**

- a. **Payroll Distribution for September 2018** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for September 2018** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for October 2018** – Approved on consent agenda. Board action is required.
- d. **Personnel Actions Report for September 2018** – Approved on consent agenda. Board action is required.

Ms. Martinez moved, seconded by Ms. Ross, to approve the consent agenda items for August and September 2018. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board

member on any item, the item should be identified and removed from the Consent agenda for separate action.

### **Approval of Board Minutes**

#### **a. September 24, 2018, Board Minutes**

Ms. Barnett moved, seconded by Ms. Ross, to approve the September 24, 2018, Board minutes. All members voted affirmatively.

### **President's Report**

- a. Dr. Falconetti distributed copies of the October/November 2018 issue of "What's up?" which lists recent and current happenings at Polk State College.
- b. Dr. Falconetti shared a news release highlighting the College's internship program with LEGOLAND Florida Resort. On October 4, LEGOLAND Florida Resort General Manager Rex Jackson hosted current and former interns, students, and alumni who are employed at LEGOLAND Florida Resort for a celebratory cook out to honor the partnership with the College. Mr. Jackson also unveiled the first "Polk State College Lego" that will be worn on the nametags of all Polk State interns, students, and alumni employed at LEGOLAND Florida Resort. Since the inception of the internship program, over 50 Polk State students have participated.
- c. Dr. Falconetti shared congratulatory letters from Senator Kelli Stargel and Sheriff Grady Judd for Polk State's *The Ledger* Best of the Best 2018 Award.
- d. Dr. Falconetti shared an overview of the College's inaugural Strategic Planning Summit that took place on October 12. Dr. Evelyn Waiwaiole, Executive Director of the University of Texas at Austin's Center for Community College Student Engagement was the keynote speaker for the event, which was attended by more than 80 staff members and livestreamed online. The presentations and materials are available on the College's PIE. Dr. Falconetti thanked Chair Dorrell and Vice Chair Martinez for attending Dr. Waiwaiole's presentation.
- e. Dr. Falconetti thanked the Board members for their upcoming participation during Inauguration on November 15, including the 4 p.m. Investiture Ceremony.

### **Attorney's Report:**

None.

### **Business Services Action Items:**

- a. **Polk State Chain of Lakes Collegiate High School – 2018 Audited Financial Statements**
- b. **Polk State Lakeland Collegiate High School – 2018 Audited Financial Statements**
- c. **Polk State Lakeland Gateway to College Collegiate High School – 2018 Audited Financial Statements**

Mr. Peter Elliott presented and recommended approval of the three Collegiate High Schools – 2018 Audited Financial Statements. He then introduced Mr. Mike Brynjulfson with Brynjulfson CPA, P.A., who reviewed the Collegiate High Schools – 2018 Audited Financial Statements for the Board’s information. Mr. Brynjulfson summarized that the three school audits’ results were an unmodified audit opinion (clean opinion), which is the highest level of assurance. There were also no significant deficiencies, no material weaknesses, and no material non-compliance issues relative to the government auditing standards report.

Mr. Littleton moved, seconded by Ms. Ross, to approve the Polk State Chain of Lakes Collegiate High School – 2018 Audited Financial Statements. All members voted affirmatively.

Ms. Martinez moved, seconded by Mr. Turner, to approve the Polk State Lakeland Collegiate High School – 2018 Audited Financial Statements. All members voted affirmatively.

Ms. Barnett moved, seconded by Ms. Ross, to approve the Polk State Lakeland Gateway to College Collegiate High School – 2018 Audited Financial Statements. All members voted affirmatively.

**Business Services Informational Items: Mr. Peter Elliott**

- a. **Investment Interest Comparison for September 2018** – Mr. Elliott presented and reviewed the College’s Investment Interest Comparison for September 2018. No Board action required.
- b. **Budget Amendment Summary for September 2018** – Mr. Elliott presented and reviewed the Budget Amendment Summary for September 2018 for the Board’s information. No Board action required.
- c. **Financial Statements for September 2018** – Mr. Elliott presented and reviewed the Financial Statements for September 2018 for the Board’s information. No Board action required.
- d. **Project Status Report, College-Wide for October 2018** – Mr. Elliott presented and reviewed the Project Status Report, College-Wide for October 2018 for the Board’s information. No Board action required.

**Items Removed from the Consent Agenda:**

None.

**Academic & Student Services Action Items:**

None.

**Academic & Student Services Informational Items:**

None.

**Collegiate High School Report:**

- a. Dr. Corey Barnes shared the Polk State Gateway to College Collegiate High School (Gateway) Accountability Report for the Board’s information. He highlighted the school’s 2017-18 performance in each category and noted that performance targets had been exceeded in reading/writing, math, and science. The performance target was not met in the social studies category. However, to help rectify this, Gateway has hired an additional social studies teacher and petitioned the Polk County School Board for approval to include dual-enrolled students who take social studies at the College in the data set. On the College side, 87% of dual-enrolled students are passing social studies. If approved, this would allow a more accurate picture of the school’s social studies performance levels. Dr. Barnes also noted an upcoming partnership with CareerSource Polk, which will target the same student demographic as Gateway’s. The partnership will provide Gateway students with additional life skills and job training resources.

**First Reading Board Rules (No action required):**

- a. **DBOT Rule 5.16, Compliance with the Consultants’ Competitive Negotiation Act – Mr. Peter Elliott**  
Mr. Elliott presented as a first-read item revised DBOT Rule 5.16, Compliance with the Consultants’ Competitive Negotiation Act. He reviewed the proposed revisions made to Rule 5.16 and advised the Board that it will be presented for final approval at the November 26, 2018, Board meeting.

**Second Reading Board Rules (Final Approval):**


None.

**Board Discussion:**

Ms. Martinez congratulated the charter high schools for the successful audits. All Board members expressed excitement for the upcoming Investiture Ceremony on November 15.

**Adjournment:**

Having no further business, the meeting adjourned at 4:50 p.m.

  
Mr. Dan Dorrell  
DBOT Chair

11/26/18  
Date

  
Dr. Angela M. Garcia Falconetti  
President

11/27/18  
Date