

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, February 26, 2018 – 4:00 p.m.
Winter Haven Campus, WST 126

Dr. Angela M. Garcia Falconetti called the February 26, 2018, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, and Ms. Cindy Ross

Members Absent: Ms. Ashley Bell Barnett and Mr. Mark Turner

Note: The Board came to a consensus to amend the agenda, reviewing all action items first so that Ms. Cindy Ross could exit the meeting early. Ms. Ross exited the meeting following the action items.

Student Spotlight: Arlie Christian, Liberal Arts, JD Alexander Center

Foundation Special Recognitions: Ms. Tracy Porter

Dr. Falconetti thanked Foundation Board Chair Ms. Bonnie Parker for her leadership as Chair of the Foundation. Ms. Tracy Porter introduced Ms. Parker. Ms. Parker acknowledged a cumulative donation of \$10,000 from Eric and Cady Johnson for scholarships. Mr. and Mrs. Johnson briefly addressed the Board and expressed their love for giving back to those who might not have enough, and the positive lifetime effects it can have on students.

Special Recognitions: Dr. Angela M. Garcia Falconetti

None.

Agenda:

Mr. Littleton moved, seconded by Ms. Ross, to approve the agenda for February 26, 2018. All members voted affirmatively.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for January 2018** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for January 2018** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for February 2018** – Approved on consent agenda. Board action is required.
- d. **Personnel Action Report for January 2018** – Approved on consent agenda. Board action is required.

- e. **Salary Schedule Changes for February 2018** – Approved on consent agenda. Board action is required.

Ms. Ross moved, seconded by Mr. Littleton, to approve the consent agenda items for January and February 2018. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

- a. **January 22, 2018 Board Minutes**

Ms. Martinez moved, seconded by Mr. Littleton, to approve the January 22, 2018, Board minutes. All members voted affirmatively.

President's Report

- a. Dr. Falconetti distributed copies of the January/February 2018 issue of "What's up?" which lists recent and current happenings at Polk State College. In particular, she referenced two items:

Second bullet point: Polk State Chain of Lakes Collegiate and Lakeland Collegiate High Schools' rank No. 1 out of 448 public high schools in Florida for the strength of four-year graduation rates in 2016-17 with 100% of our students graduating on time. The high schools were recognized by Governor Rick Scott. This is the second year the high schools' have been recognized with this distinction. Dr. Falconetti congratulated Principal Bridget Fetter and Principal Rick Jeffries for their leadership and hard work, and the dedication of the teachers and staff of the high schools.

Last bullet point: Black History Month - Dr. Falconetti extended a special thanks to the Office of Equity and Diversity, specifically Director Val Baker, and the students, faculty, and staff who ensured the success of the celebrations including:

- The 14th Annual Dr. Martin Luther King, Jr. Celebration Luncheon
- STEM activities by the Louis Stokes Alliance for Minority Participation (LSAMP)
- A presentation by Dr. Earl Brown, Professor of English and Speech Communication, titled "The Role of Language and Imagery in African American History"

- b. Dr. Falconetti provided a Campus Safety and Security update: In light of the recent tragedy at Marjory Stoneman Douglas High School in Broward County, the College is tirelessly reviewing its security measures and ways to enhance the safety of Polk State College's campuses and centers. She reported that two additional armed Polk County Sheriff's Office deputies will be present on the campuses starting Monday, February 26. Lt. Bobby Neil and Sgt. Bobby Brigman will continue serving as the primary law enforcement officers on the Winter Haven and Lakeland campuses and four centers.

Work will continue to expand the College's professional security team and safety training opportunities.

Campus Safety & Security Forums have been scheduled as follows:

Friday, March 16, from 8 a.m. to 9 a.m. in the LAC 1133 Student Center

Friday, March 23, from 9 a.m. to 10 a.m. in WLR 106

- c. Dr. Falconetti provided a spring enrollment update as follows: As of 8 a.m. today, full-time-equivalent student enrollment reflected a negative -0.3% (while total headcount represents a decrease -2.9%).

Strengthening Enrollment and Retention

- Current students are still registering for FastTrack 2 classes, which begin on March 5.
- College academic advisors and admission staff continue to contact (i.e., via phone calls and emails) students to assist with the enrollment process.
- Enrollment and retention are being monitored on a daily basis and remain the focal points for College employees.
- An enrollment update will be provided at the March meeting during which a more accurate picture of Spring 2018 enrollment will be detailed.

- d. Dr. Falconetti provided a legislative update as follows:

- As you are aware, we are more than halfway through the 2018 Legislative Session.
- Derek Whitis with Whitis Consulting continues to advise the College in regards to its position respective to legislative requests and the anticipated impact of Senate Bill SB 540.
- SB 540 continues to be the primary priority to the Council of Presidents.
- SB 540 is still sitting on the Senate floor, with amendments to be reviewed for consideration.
- Key components of SB 540:
 - Name change of the Florida College System to the Florida Community College System
 - Baccalaureate caps (20% local; 10% statewide), should be market driven
 - Performance Based Funding
 - Direct Support Organizations

- e. Dr. Falconetti distributed an editorial published by The Ledger on Monday, January 15, describing the editor's perspective of SB 540's impact on Polk State. The editorial primary focuses on the impact of the proposed baccalaureate caps on the College and Polk County as a whole.

Attorney's Report:

None.

Business Services Action Items:

None.

Business Services Informational Items: Mr. Peter Elliott

- a. **Investment Interest Comparison for January 2018** – Mr. Elliott presented and reviewed the College’s Investment Interest Comparison for January 2018. No Board action required.
- b. **Budget Amendment Summary for January 2018** – Mr. Elliott presented and reviewed the Budget Amendment Summary for January 2018 for the Board’s information. No Board action required.
- c. **Financial Statements for January 2018** – Mr. Elliott presented and reviewed the Financial Statements for January 2018 for the Board’s information. No Board action required.
- d. **Project Status Report, College-Wide for February 2018** – Mr. Elliott presented and reviewed the Project Status Report, College-Wide for February 2018 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items: Dr. Donald Painter, Jr.

- a. **Education Abroad Program** – Dr. Painter presented and recommended approval of the Summer 2018 Education Abroad Program.

Mr. Littleton moved, seconded by Ms. Martinez, to approve the Summer 2018 Education Abroad Program.

Academic & Student Services Informational Items: Dr. Donald Painter, Jr.

None.

Collegiate High School Report:

- a. **Polk State Chain of Lakes Collegiate High School Report** – **Ms. Bridget Fetter**
Ms. Bridget Fetter presented the Polk State Chain of Lakes Collegiate High School (COL) report for the month of February. She shared that February is recruit month. To date this month, COL has received 209 applications, but noted that historically, over 100 applications have been received during the last week of February. She anticipates that COL will accept 150 juniors in August. She added that the applicant pool reflects every area of Polk County: every high school, seven private schools, home schools, and three from outside the county with two of them being out-of-state. She clarified that the three main areas continue to be Winter Haven, Haines City, and Auburndale.

In addition, she shared that representatives from the American Legion were on campus interviewing Boys State candidates, American Legion Auxiliary members were interviewing Girls State candidates, and representatives from the Randy Roberts Foundation were interviewing Congressional Classroom candidates. Finally, 2018 National Merit Scholarship Program semifinalist and COL senior Sujena Koilpillai has

made it to the finalist round and COL student Jessica Luonga has been named a Sunshine State Scholar.

b. Polk State Lakeland Collegiate High School Contract Modification – Mr. Peter Elliott

Mr. Elliott shared for the Board’s information that at its November 14 meeting, the School Board of Polk County approved the second modification to the Polk State Lakeland Collegiate High School Charter Contract, extending the original charter term from seven years to fifteen years with the contract term now ending on June 30, 2029.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

a. DBOT Rule 2.10, Facsimile Signatures – Mr. Peter Elliott

Mr. Elliott presented and recommended approval of the revised DBOT Rule 2.10, Facsimile Signatures.

Mr. Littleton moved, seconded by Ms. Ross, to approve the revised DBOT Rule 2.10, Facsimile Signatures.

b. DBOT Rule 4.26, Student Appeal/Complaint Process – Dr. Donald Painter

Dr. Painter presented and recommended approval of the revised DBOT Rule 4.26, Student Appeal/Complaint Process.

Ms. Ross moved, seconded by Ms. Martinez, to approve the revised DBOT Rule 4.26, Student Appeal/Complaint Process.

Board Discussion:

Trustee Martinez expressed pride for all of the Charter High Schools.

Adjournment:

Having no further business, the meeting adjourned at 4:45 p.m.


Mr. Dan Dorrell
DBOT Vice Chair

3/19/18

Date


Dr. Angela M. Garcia Falconetti
President

3/20/18

Date