

MINUTES
POLK STATE COLLEGE
District Board of Trustees Meeting
Monday, November 27, 2017 – 4:00 p.m.
Winter Haven Campus, WST 126

Dr. Angela M. Garcia Falconetti called the November 27, 2017, District Board of Trustees meeting to order at 4:00 p.m.

Members Present: Mr. Dan Dorrell, Mr. Greg Littleton, Ms. Teresa Martinez, Ms. Cindy Ross, and Mr. Mark Turner

Members Absent:

Student Spotlight: Greg Mathis, Physical Therapy Major, Winter Haven Campus

Foundation Special Recognitions: Ms. Tracy Porter

Dr. Falconetti thanked Foundation Board Chair Bonnie Parker for her continued support of the College and Ms. Ashley Bell Barnett for her leadership as Foundation Board Development Committee Chair. Ms. Parker acknowledged a cumulative donation of \$22,742 from Wesley and Ashley Barnett to benefit the students of Polk State College. She noted the magnitude of the positive impact that the Barnett and Bell families have made on our community. This year, with the encouragement of basketball coach Brandon Giles, Mr. Barnett became the Founding Member of the Basketball Booster Club. Mr. and Mrs. Barnett briefly addressed the Board and emphasized the importance of helping students succeed and ensuring education at Polk State is accessible.

Special Recognitions: Dr. Angela M. Garcia Falconetti

- a. Dr. Falconetti recognized Trustee Cindy Ross for her selection as the Polk State College Distinguished Alumna and expressed honor in experiencing her first Polk State College graduation ceremony with Trustee Ross as commencement speaker.
- b. Dr. Falconetti recognized and introduced recently retired Winter Haven Provost, Dr. Martha Santiago, whose retirement was effective October 31. She stated that it was a privilege to serve the students, faculty, and staff of Polk State with Dr. Santiago and referenced her past service with the College's District Board of Trustees. Dr. Santiago thanked everyone for the opportunity to serve and acknowledged her 40 years of work in education. She expressed gratitude that she closed out her career in education at Polk State.
- c. Dr. Falconetti recognized the accomplishments of two Polk State athletic programs with many of the team members in attendance:
Volleyball finished fifth in the National Junior College Athletic Association (NJCAA) Division I Women's Volleyball Championship in Hutchinson, Kan., as the NJCAA District H representative. The team's only loss in the tournament was to No. 1 Miami

Dade College, the defending national champion. The volleyball team has qualified for the national tournament for four consecutive years.

Soccer had four players earn All-Region Team honors for the 2017 season with Ms. Laura Knott and Ms. Maddy Miller receiving First Team honors and Ms. Kathryn Huapaya and Ms. Kaitlyn Dickie receiving Second Team honors.

Agenda:

Mr. Dorrell moved, seconded by Mr. Littleton, to approve the agenda for November 27, 2017.

All members voted affirmatively.

Consent Agenda Items: Mr. Peter Elliott

- a. **Payroll Distribution for October 2017** – Approved on consent agenda. Board action is required.
- b. **Expenditure Summary for October 2017** – Approved on consent agenda. Board action is required.
- c. **Tangible Personal Property Deletions for November 2017** – Approved on consent agenda. Board action is required.
- d. **Personnel Action Report for October 2017** – Approved on consent agenda. Board action is required.

Mr. Dorrell moved, seconded by Ms. Martinez, to approve the consent agenda items for October and November 2017. All members voted affirmatively.

Those items included under the Consent section are self-explanatory and are not expected to require discussion before action. Items will be enacted by one motion. If discussion is desired by any Board member on any item, the item should be identified and removed from the Consent agenda for separate action.

Approval of Board Minutes

Mr. Littleton moved, seconded by Mr. Dorrell, to approve the October 23, 2017, Board minutes.

All members voted affirmatively.

President's Report

- a. Dr. Falconetti distributed copies of the October/November 2017 issue of "What's up?" which lists recent and current happenings at Polk State College. In particular, she referenced two items: Polk State's receipt of the Gold Outstanding Chapter of the Year Award at the Association of Florida Colleges (AFC) 68th Annual Meeting and Conference in early November and Stephanie Campbell, Polk State Upward Bound Program Director's recent swearing in as Vice President for Regions and Chapters of the AFC for 2017-2018.
- b. Dr. Falconetti provided an update on fall enrollment and noted that a final enrollment count will be available on December 6. Currently, fall full-time-equivalent (FTE)

enrollment is up .7% and fall headcount (HC) is down -.3%. Early spring enrollment data shows FTE up 4.4% and HC up 4%.

- c. Dr. Falconetti introduced Florida College System Student Government Association (FCSSGA) student Mr. Keiran Sequin and thanked him and fellow SGA members for attending and representing Polk State at the annual Rally in Tally event on November 16. Mr. Sequin shared his experiences with the Board. In particular, he noted that Polk State Student Government met with all members of the state college SGA system; participated in informative sessions hosted by FCSSGA; and met with several members of Polk County's legislative delegation including Senator Kelli Stargel, Representative Colleen Burton, Representative Ben Albritton, and Senator Denise Grimsley's Chief Legislative Assistant, Anne Bell. During these meetings, SGA members had discussions about the needs of the College and its students. In particular, they discussed the College's current student to advisor ratio of 2000:1, while the national average is about 750:1 and the national recommended average is 400:1. Mr. Sequin acknowledged that this ratio creates an obstacle with achieving student success and he was thankful for the opportunity to help convey this concern directly to our legislators.
- d. Dr. Falconetti referred the Trustees to the November 15 article that was published in *The Ledger* titled "Cooperation in the air: Winter Haven airport welcomes Chinese aviation professionals." Eric Crump, Polk State's Director of Aerospace program was quoted describing the impact of the Aerospace program: five years of the program have yielded 300 students and a 100% job placement rate for all graduates.

Attorney's Report

- a. **2017 Evaluation of President Emerita Holden** – Attorney Don Wilson presented and recommended approval of the 2017 Evaluation of President Emerita Holden. He also attached the President Emerita Resolution, which reflected the Board's approval of awarding her this title. Attorney Wilson clarified that this final evaluation of Dr. Holden satisfies the State Board of Education rule that the College provide an annual evaluation of its President. He noted that Dr. Falconetti will be evaluated in 2018 at the end of the academic year.

Ms. Ross moved, seconded by Mr. Dorrell, to approve the 2017 Evaluation of President Emerita Holden. All members voted affirmatively.

Business Services Action Items:

None.

Business Services Informational Items: Mr. Peter Elliott

- a. **Investment Interest Comparison for October 2017** – Mr. Elliott presented and reviewed the College's Investment Interest Comparison for October 2017. No Board action required.

- b. **Budget Amendment Summary for October 2017** – Mr. Elliott presented and reviewed the Budget Amendment Summary for October 2017 for the Board’s information. No Board action required.
- c. **Financial Statements for October 2017** – Mr. Elliott presented and reviewed the Financial Statements for October 2017 for the Board’s information. No Board action required.
- d. **Project Status Report, College-Wide for November 2017** – Mr. Elliott presented and reviewed the Project Status Report, College-Wide for November 2017 for the Board’s information. No Board action required.

Items Removed from the Consent Agenda:

None.

Academic & Student Services Action Items: Dr. Donald Painter, Jr.

- a. **Summer 2018/2019 Education Abroad Programs** – Dr. Painter presented and recommended approval of Summer 2018/2019 Education Abroad Programs.

Ms. Martinez moved, seconded by Mr. Littleton, to approve Summer 2018/2019 Education Abroad Programs. All members voted affirmatively

Academic & Student Services Informational Items: Dr. Donald Painter, Jr.

None.

Collegiate High School Report:

- a. **Polk State Chain of Lakes Collegiate High School Report of Charter Goals for 2016-17 Academic Year** – Ms. Bridget Fetter presented Polk State Chain of Lakes Collegiate High School Report of Charter Goals for 2016-17 for the Board’s information. Ms. Fetter reminded the Board that annually the charter school is required to report on prior year goals and performance. She emphasized that all performance targets were met and that performance of every subgroup was above the district and state averages for ACT and SAT in Reading; performance of every subgroup except one was above the state average for ACT in Math; all subgroups were above the district average in Math; and performance of every subgroup was above the district and state averages for SAT in Math.

First Reading Board Rules (No action required):

None.

Second Reading Board Rules (Final Approval):

None.

Board Discussion:

District Board of Trustees Meeting Minutes

November 27, 2017

Page 5

Trustee Ross expressed gratitude for being selected as commencement speaker and for being recognized as a distinguished alumna. Chairman Turner reminded all to make plans to attend the December 14 graduation ceremony.

Adjournment:

Having no further business, the meeting adjourned at 4:45 p.m.



Mr. Mark Turner
DBOT Chair

11/22/18
Date



Dr. Angela M. Garcia Falconetti
President

1/23/18
Date